

**THE UNIVERSITY OF NORTHERN BRITISH COLUMBIA  
SENATE MEETING  
PUBLIC SESSION  
MINUTES**



**December 18, 2002**

**3:30 - 4:30 PM**

**Room 7-172 Bentley Centre - Prince George Campus**

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Present: F. Abdulla, S. Beeler, R. Berthiaume, T. Binnema, J. Birchall, M. Blouw, S. Cochran, J. DeGrace (Registrar), D. Ditto, C. Hawkins, D. Hemingway, C. Jago (Chair), E. Jensen, L. King, E. Kinghorn, P. Madak, M. Mandy, P. Montgomery, B. Morrison, D. Nyce, K. Otter, K. Penner, D. Poff, F. Rahemtulla, A. Summers, J. Swainger, B. Tait, T. Whitcombe, S. Wilson

Regrets: B. Anderson, S. Beaumont, C. Brown, L. Coates, A. Fredeen, S. Goring, A. Hussein, Y. Hussein, D. Macknak, B. Malcolm, R. Matheson, B. McGill, A. Nussbaumer, E. Stephens

Absent: R. Singh

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**1.0 S-200212.01**

**Approval of the Agenda**

That the agenda for the December 18, 2002 meeting of Senate be approved as presented.

Tait/Madak

CARRIED

**2.0 S-200212.02**

**Approval of Public Minutes**

That the Public Minutes of November 13, 2002 be approved as presented.

Otter/Madak

CARRIED

**3.0 Business Arising from Previous Meetings of Senate - None**

**4.0 President's Report**

**Jago**

Dr. Jago called the Senators' attention to the recent passing of Honorary Degree recipient Dr. Freda Dising. Dr. Leslie King represented UNBC at the memorial service and asked that Dr. King's tribute be appended to the minutes of the meeting.

**5.0 Report of the Vice-President (Academic) and Provost**

**Poff**

Dr. Poff noted that, as development work on the Northern Medical Program progressed, more and more UNBC staff were becoming engaged in the process. Interviews for the cross-appointed head of the program were complete, and it was hoped that the candidate of choice would accept the University's offer. Meanwhile, additional implementation committees were being struck, and faculty recruitment would begin soon. Senate would be briefed regularly on progress.

Dr. Whitcombe wanted to know how UNBC academics in Chemistry and Biology were being involved in the process of curriculum development for the new program. Dr. Poff said that there had been two site

visits to date at which there had been a mutual exchange of views involving relevant UNBC faculty. She pointed out that the NMP curriculum was, necessarily, the UBC curriculum; and that the University's only discretionary area was in the addition of local context. A greater problem, she thought, was budget constraints that would place limits on the hiring process for the Program.

## **6.0 Question Period**

Dr. Binnema asked whether there was in place a "three-year" rule under which courses left unoffered were deleted automatically from the Calendar. Dr. Poff replied that CASHS had a five-year rule, but there was no such requirement within CSAM.

## **7.0 Committee Reports**

### **7.1 Senate Committee on Academic Appeals**

**Hawkins**

Dr. Hawkins recalled that the Committee had heard 172 appeal cases in the previous year, amounting to nearly 5 per cent of the student population, and that unless adjustments to the process were made the number would only increase. In November the Committee had spent considerable time reviewing its procedures, leading to a new model for responding to student issues as set out in the Committee's report.

#### **Wording Change To Calendar**

##### **S-200212.03**

That the sections headed "Probation" and "Suspension" on page 173 of the 2002-2003 Undergraduate Calendar and page 72 of the Graduate Calendar be deleted and replaced by the proposed text.

Hawkins/Swainger

CARRIED

Effective Date: December 2002

#### **New Senate Committee on Student Discipline Appeals**

##### **S-200212.04**

That a new Senate committee, the Committee on Student Discipline Appeals, be created, the composition of which would be as proposed.

Hawkins/Morrison

CARRIED

Effective Date: December 2002

Dr. Mandy wondered how a "First Nations student" would be determined for Committee membership. Dr. Jago said that the term had been defined some time previously in the context of a general requirement that there be First Nations representation on certain committees.

Dr. Whitcombe asked how "One member of the administrative staff" might be determined. John DeGrace, Registrar, said that the possibilities necessarily were broad and could include for example, the Director of Student Services or the Registrar.

#### **Wording Change/Addition To Calendar**

##### **S-200212.05**

That after the three final "bullets" under "Procedures" on page 171 of the 2002-2003 Undergraduate Calendar and on page 70 of the 2002-2003 Graduate Calendar, Reference to "Senate Committee on Academic Appeals" be replaced by "Senate Committee on Student Discipline Appeals."

Hawkins/Swainger

CARRIED

Effective Date: December 2002

#### **Wording Change To Calendar**

**S-200212.06**

That paragraph 3 under “Appeals Process” on page 173 of the 2002-2003 Undergraduate Calendar and page 72 of the Graduate Calendar, be deleted; and paragraph 2 be revised to read as proposed.

Hawkins/Swainger

CARRIED

Effective Date: December 2002

**Wording Change To Calendar**

**S-200212.07**

That paragraph 2 under “Student Access to Final Examinations,” on page 177 of the 2002-2003 Undergraduate Calendar and page 75 of the Graduate Calendar be revised as proposed.

Hawkins/Otter

CARRIED

Effective Date: December 2002

Dr. Morrison wanted to know whether there was an externally-imposed requirement that examination papers be retained for one year. Mr. DeGrace said that he was not aware of any requirement other than the University’s own rules. Dr. Hawkins noted that the Committee would be adhering much more closely to the Academic Regulation requiring that appeals be initiated within fifteen working days of the receipt of a decision, so that retaining examinations for sixty days should not generate any problems for potential appellants. Dr. Mandy asked whether retaining papers for as short a period as sixty days might impose hardship on students involved in field schools. Dr. Hawkins recalled only one grade appeal from a field school student, and that appeal was heard in August without hardship to the student. Grade appeals, he said, were commonly heard as early as May.

**To Senate For Information**

**Student Appeals Relating To Admissions**

**SCAA112202.6**

That the Committee on Academic Appeals not hear appeals relating to student admissions.

Effective Date: December 2002

**Student Appeals Relating To Registration**

**SCAA112202.7**

That the Committee on Academic Appeals not hear appeals relating to student registration

Effective Date: December 2002

**“Require To Withdraw” Letters**

**SCAA112202.8**

That the Deans, not the Registrar, issue “Required To Withdraw” letters on the basis of advice provided to them by the Office of the Registrar.

Effective Date: May 2003

**7.2 Senate Committee on Academic Policy & Planning**

**Poff**

**Agreement of Cooperation between the Universidad Nacional de la Amazonia Peruna (Peru) and UNBC**

**S-200212.08**

That the Agreement of Cooperation between the Universidad Nacional de la Amazonia Peruna (Peru) and the University of Northern BC be approved in principle.

Blouw/King

CARRIED

Effective date: Fall 2002

Dr. Jago explained that this was an “umbrella agreement” intended to accommodate the University’s WVN affiliate in its developing interaction with indigenous peoples of the Peruvian Amazon.

**General Agreement of Cooperation between Syktyvkar State University (Komi Republic, Russia) and UNBC**

**S-200212.09**

That the general agreement of cooperation between Syktyvkar State University (Komi Republic, Russia) and the University of Northern BC be approved.

Blouw/Tait

CARRIED

Effective Date: Fall 2002

**Course Deletion – BIOL 430 (3-6)**

**S-200212.10**

That Biology 430 (3-6) Undergraduate Thesis be deleted.

Blouw/Whitcombe

CARRIED

Effective Date: January 2003

**Course Deletion – HIST 451 (3-6)**

**S-200212.11**

That HIST 451 (3-6) Special Topics in the History of Northern Europe be deleted.

Blouw/Whitcombe

CARRIED

Effective Date: September 2003

**Course Deletion – HIST 452-(3-6)**

**S-200212.12**

That HIST 452 (3-6) Topics in European Social and Cultural History be deleted.

Blouw/Whitcombe

CARRIED

Effective Date: September 2002

**New Course Approval – HIST 490 (3-6)**

**S-200212.13**

That HIST 490 (3-6) Topics in Historiography be approved.

Blouw/Hawkins

CARRIED

Effective Date: May 2003

**New Course Approval – HIST 491 (3-6)**

**S-200212.14**

That HIST 491 (3-6) Topics in Intellectual History be approved.

Blouw/Hawkins

CARRIED

Effective Date: May 2003

**New Course Approval – HIST 492 (3-6)**

**S-200212.15**

That HIST 492 (3-6) Topics in Cultural History be approved.

Blouw/Hawkins

CARRIED

Effective Date: May 2003

**New Course Approval – HIST 493 (3-6)**

**S-200212.16**

That HIST 493 (3-6) Topics in Social History be approved.

Blouw/Hawkins

CARRIED

Effective Date: May 2003

**New Degree Approval – CASHS**

**S-200212.17**

That a new degree Joint Major in Economics and Political Science be approved.

Blouw/King

CARRIED

Effective Date: Winter 2002

Dr. Otter called attention to an approximate \$65,000 identified by the Library as necessary support for the program. Dr. Jago noted that the amount was in fact that which was required to support the two existing programs from which the joint major was constructed, and that no additional resources would be required.

**New Degree Approval – CASHS**

**S-200212.18**

That Senate approve the proposal for a new degree Bachelor of Health Sciences (BHSc) proposed by CASHS and revised and amended by CSAM. (See CASHS and CSAM documentation enclosed.)

Effective Date: September 2003

It was agreed that this motion would not be put to Senate at the present meeting. Dr. Jago noted that the Province was reviewing its degree approval process, and by early January the procedure for introducing new degree programs might be clearer. This motion was deferred to the next Senate Meeting.

**Change Degree Requirement – BIOL 102-4 Introductory Biology II**

**S-200212.19**

That BIOL 102-4 Introductory Biology II be included in the list of CORE courses, Natural Sciences quadrant.

Blouw/Whitcombe

CARRIED

Effective Date: May 2003

**The following six motions are retroactive as they were previously included in the Calendar and used for advising but had never been officially approved by Senate.**

**Change Degree Requirement – Joint Major in Biology/Chemistry**

**S200212.20**

That CHEM 311-3 (Analytical Chemistry III) and CHEM 321-3 (Inorganic Chemistry III) be added to the list of Subject Requirements for the Joint Major in Biology/Chemistry be approved.

Blouw/Whitcombe

CARRIED

Effective Date: September 1999 (retroactive)

**Change Degree Requirement – Major and Joint Majors in Chemistry, Computer Science, Mathematics, Physics and Biology**

**S200212.21**

That the addition of “Math 100-3 Calculus I or Math 105-3 Enriched Calculus” be approved as proposed.

Blouw/Whitcombe

CARRIED

Effective Date: September 1998 (retroactive)

**Change Degree Requirement – Chemistry Courses for Joint Majors**

**S200212.22**

That the Chemistry courses in the Upper Division Requirement for the following Joint Majors (Chemistry/Computer Science, Chemistry/Mathematics, and Chemistry/Physics) be retroactively changed and approved as proposed.

Blouw/Whitcombe

CARRIED

Effective Date: September 1999 (retroactive)

**Change Degree Requirement – BSc Joint Major in Chemistry/Mathematics**

**S200212.23**

That the wording of the Upper Division Requirement for the BSc Joint Major in Chemistry/Mathematics be changed and approved as proposed.

Blouw/Whitcombe

CARRIED

Effective Date: September 2002 (retroactive)

**Change Degree Requirement – CASHS**

**S-200212.24**

That the 'Core Requirement' section at the beginning of every CASHS degree description in the UNBC Calendar be changed as proposed.

Blouw/Whitcombe

CARRIED

Effective Date: September 2001 (retroactive)

**Change Degree Requirement – CSAM**

**S-200212.25**

That the 'Core Requirement' section at the beginning of every CSAM degree description in the UNBC Calendar be changed as proposed.

Blouw/Whitcombe

CARRIED

Effective Date: September 2001 (retroactive)

**Change Degree Requirement – BA Program (Major in Environmental Studies)**

**S-200212.26**

That the credit hour requirements for the BA Program (Major in Environmental Studies) be changed as proposed.

Blouw/King

CARRIED

Effective Date: September 2003

**Change Degree Requirement – Admission Criteria for the Environmental Engineering Degree**

**S-200212.27**

That the admission criteria for the Environmental Engineering Degree be changed as proposed.

Blouw/King

CARRIED

Effective Date: December 2002

**Change Degree Requirement – Total Credit Hours for the Environmental Engineering Degree**

**S-200212.28**

That the total credit hours for the Environmental Engineering Degree be changed as proposed.

Blouw/King

CARRIED

Effective Date: December 2002

**To Senate For Information**

**Course Description Change - BComm Accounting**

**SCAPP20021106.14**

That the wording for the Elective Requirements for the BComm Accounting major be changed as proposed.

Effective Date: September 2001

**Course Description Change – BComm Finance**

**SCAPP20021106.14**

That the wording for the Elective Requirements for the BComm Finance major be changed as proposed.

Effective Date: September 2001

**Course Description Change – BComm General Business Major**

**SCAPP20021106.14**

That the wording for the Elective Requirements for the BComm General Business major be changed as proposed.

Effective Date: September 2001

**Course Description Change – BComm International Business Major**

**SCAPP20021106.14**

That the wording for the Elective Requirements for the BComm International Business major be changed as proposed.

Effective Date: September 2001

**Course Description Change – BComm Marketing Major**

**SCAPP20021106.14**

That the wording for the Elective Requirements for the BComm Marketing major be changed as proposed.

Effective Date: September 2001

**Course Description Change – General BSc**

**SCAPP20021106.23**

That the wording of the Elective Requirement for the General BSc be changed as proposed.

Effective Date: September 2001

**Course Description Change – BSc Biology Major**

**SCAPP20021106.14**

That the wording of the Elective Requirement for the BSc Biology Major be changed as proposed.

Effective Date: September 2001

**Course Description Change – BSc Joint Major in Biology/Chemistry**

**SCAPP20021106.14**

That the wording of the Elective Requirement for the BSc Joint Major in Biology/Chemistry be changed as proposed.

Effective Date: September 2001

**Course Description Change – BSc Chemistry Major**

**SCAPP20021106.14**

That the wording of the Elective Requirement for the BSc Chemistry Major be changed as proposed.  
Effective Date: September 2001

**Course Description Change – BSc Joint Major in Chemistry/Computer Science**

**SCAPP20021106.14**

That the wording of the Elective Requirement for the BSc Joint Major in Chemistry/Computer Science be changed as proposed.

Effective Date: September 2001

**Course Description Change – BSc Joint Major in Chemistry/Mathematics**

**SCAPP20021106.14**

That the wording of the Elective Requirement for the BSc Joint Major in Chemistry/Mathematics be changed as proposed.

Effective Date: September 2001

**Course Description Change – BSc Joint Major in Chemistry/Physics**

**SCAPP20021106.14**

That the wording of the Elective Requirement for the BSc Joint Major in Chemistry/Physics be changed as proposed.

Effective Date: September 2001

**Course Description Change – BSc Computer Science Major**

**SCAPP20021106.14**

That the wording of the Elective Requirement for the BSc Computer Science Major be changed as proposed.

Effective Date: September 2001

**Course Description Change – BSc Joint Major in Computer Science/Mathematics**

**SCAPP20021106.14**

That the wording of the Elective Requirement for the BSc Joint Major in Computer Science/Mathematics be changed as proposed.

Effective Date: September 2001

**Course Description Change – BSc Joint Major in Computer Science/Physics**

**SCAPP20021106.14**

That the wording of the Elective Requirement for the BSc Joint Major in Computer Science/Physics be changed as proposed.

Effective Date: September 2001

**Course Description Change – BSc Environmental Science**

**SCAPP20021106.14**

That the wording of the Elective Requirement for the Environmental Science BSc be changed as proposed.

Effective Date: September 2001

**Course Description Change – BA Environmental Studies**

**SCAPP20021106.14**

That the wording of the Elective Requirement for the Environmental Studies BA be changed as proposed.

Effective Date: September 2001

**Course Description Change – BSc Environmental Planning**



**SCAPP20021106.14**

That the wording of the Elective Requirement for the BSc Environmental Planning be changed as proposed.

Effective Date: September 2001

**Course Description Change – BA Geography**

**SCAPP20021106.14**

That the wording of the Elective Requirement for the Geography B.A. be changed as proposed.

Effective Date: September 2001

**Course Description Change – BSc Geography**

**SCAPP20021106.14**

That the wording of the General Electives for the Geography BSc be changed as proposed.

Effective Date: September 2001

**Course Description Change – BSc Mathematics Major**

**SCAPP20021106.14**

That the wording of the Elective Requirement for the BSc Mathematics major be changed as proposed.

Effective Date: September 2001

**Course Description Change – BSc Joint Major in Mathematics/Physics**

**SCAPP20021106.14**

That the wording of the Elective Requirement for the BSc Joint Major in Mathematics/Physics be changed as proposed.

Effective Date: September 2001

**Course Description Change – BSc Natural Resources Management (Forestry)**

**SCAPP20021106.14**

That the wording of the Elective Requirement for the BSc Natural Resources Management (Forestry) be changed as proposed.

Effective Date: September 2001

**Course Description Change – BSc Natural Resources Management (Resource Recreation)**

**SCAPP20021106.14**

That the wording of the Elective Requirement for the BSc Natural Resource Management (Resource Recreation) be changed as proposed.

Effective Date: September 2001

**Course Description Change – BSc Natural Resources Management (Wildlife and Fisheries)**

**SCAPP20021106.14**

That the wording of the Elective Requirement for the BSc Natural Resources Management (Wildlife and Fisheries) be changed as proposed.

Effective Date: September 2001

**Course Description Change – BA Resource-Based Tourism**

**SCAPP20021106.14**

That the wording of the Elective Requirement for the BA Resource-Based Tourism BA be changed as proposed.

Effective Date: September 2001

**Course Description Change – BSc Physics Major**

**SCAPP20021106.14**

That the wording of the Elective Requirement for the BSc Physics Major be changed as proposed.  
Effective Date: September 2001

**Course Description Change – Major In Environmental Planning**  
**SCAPP20021106.19**

That the description of the Major in Environmental Planning be changed as proposed.  
Effective Date: September 2003

**Course Description Change – Major In Environmental Science**  
**SCAPP20021106.19**

That the description of the Major in Environmental Science be changed as proposed.  
Effective Date: September 2003

**Course Description Change – Major in Environmental Studies**  
**SCAPP20021106.19**

That the description of the Major in Environmental Studies be changed as proposed.  
Effective Date: September 2003

**Course Description Change – Major in Forestry**  
**SCAPP20021106.19**

That the description of the Major in Forestry be changed as proposed.  
Effective Date: September 2003

**Course Description Change – BA Program Major in Geography**  
**SCAPP20021106.19**

That the description of the BA program Major in Geography be changed as proposed.  
Effective Date: September 2003

**Course Description Change – BSc Program Major in Geography**  
**SCAPP20021106.19**

That the description of the BSc program Major in Geography be changed as proposed.  
Effective Date: September 2003

**Calendar Description Change – GEOG 308-3**  
**SCAPP20021106.11**

That the calendar description of GEOG 308-3 be changed as proposed.  
Effective Date: September 2003

**Course Title Change – Biology, Environmental Arts and Forestry**  
**SCAPP20021106.25**

That the combined unit: Biology, Environmental Arts and Forestry be named “Ecosystem Science and Management Program” as proposed.  
Effective Date: September 2004

**7.3 Senate Committee on Research & Graduate Studies**

**Tait**

**Residency Requirement**  
**S-200212.29**

That the Residency Requirement and all its components be deleted from Section 5.3 in the Graduate Calendar.

Tait/Hawkins

CARRIED                      1 ABSTENTION                      1 OPPOSED

Effective Date: September 2003

Dr. Morrison asked whether other BC Universities had expressed any objection to the proposed elimination of residency requirements. Dr. Tait said that there had been none, and in deed most other universities did not have such requirements. Dr. Swainger asked whether, with the change, programs would be obliged to be delivered on a non-residency basis; and Dr. Tait said that they would not.

**Terms Of Reference for the Senate Committee on Research & Graduate Studies**

**S-200212.30**

That the terms of reference for the Senate Committee on Research & Graduate Studies be revised as proposed.

Tait/Blouw

CARRIED

Effective Date: December 2002

**7.4 Senate Committee on Scholarships and Bursaries**

**J. DeGrace**

**Academic Scholarships Noted On Student Transcripts**

**S-200212.31**

That recognition of academic scholarships earned at the National level based on university studies be noted on student transcripts.

Blouw/Madak

CARRIED

Effective Date: December 2002

In response to a question from Dr. Montgomery, John DeGrace, Registrar, said that it was the fact of an award that would be noted on the transcript, and not the amount.

**Definition of a “resident of Northern British Columbia”**

**S-200212.32**

That the definition of a “resident of Northern British Columbia” as outlined in the Awards policy be changed as proposed.

Blouw/Tait

CARRIED

Effective Date: December 2002

Dr. Jago noted that the former wording had made reference to the old UNBC Act, under which UNBC was no longer governed. There was no change in the substance of the definition. Dr. Swainger wondered why it was necessary to make reference to regional community colleges in defining “resident of northern British Columbia.” Dr. Jago pointed out that this was simply a continuation of the practice used in the UNBC Act. Dr. Whitcombe was concerned that, if one of the community Colleges changed their residency definitions, the University would find itself bound by those changes. Dr. Jago thought that the important thing was that the proposed change would tie the University to a “living document” rather than a dead one.

**Ron Brown Memorial Bursary**

**S-200212.33**

That the Terms and Conditions for the Ron Brown Memorial Bursary be approved as proposed.

Blouw/Madak

CARRIED

Effective Date: December 2002

It was noted that the final sentence of the proposed Calendar entry should be amended to read “A good friend, he is missed by many colleagues.” Further, it was noted that “demonstrated financial need” should be listed as the first criterion for award since this was to be a bursary rather than a scholarship. Dr. Jago expressed gratitude to Ron Brown’s former colleagues for having made this bursary possible.

**Multicultural Heritage Society of Prince George Bursary**

**S-200212.34**

That the Terms and Conditions for the Multicultural Heritage Society of Prince George Bursary be approved as proposed.

King/Morrison

CARRIED

Effective Date: October 2002

It was agreed to place “demonstrated financial need” as the first criteria for award of the bursary.

**To Senate For Information**

**Arthur Andersen Endowed Bursary**

**SCSB 2002 11 13.07**

That the name of the Arthur Andersen Endowed Bursary be changed to the Deloitte and Touche Endowed Bursary.

Effective Date: November 2002

**8.0 Other Business**

**9.0 In-Camera Session**

**10.0 Adjournment**

**S-200212.37**

That the Senate Meeting be adjourned.

Hawkins

CARRIED

The meeting adjourned at 4:20 p.m.