

**SENATE MEETING
PUBLIC SESSION
MINUTES**

March 12, 2008

3:30 – 5:30 PM

Room 7-172 Bentley Centre - Prince George Campus

Present:

E. Annis, J. Bankole, D. Casperson, S. Dery, H. Domshy, B. Ellis, D. Hemingway, J. Holler, G. Hopkins, K. Hutchings, J. Hyndman, E. Jensen, D. Kimmie, T. Knudsen, H. Li, J. Li, D. Macknak, G. Martel, B. McGill, J. Randall, E. Rapaport, M. Reid, R. Robinson, J. Safaei Boroojeny, D. Tasa, R. Thring, S. Wagner

Regrets:

D. Cozzetto, E. Kinghorn, A. Michalos, A. Nussbaumer, D. Nyce, E. Owen-Williams, S. Rennebohm, T. Shaw, E. Sharp, B. Simard, M. Thomson

The meeting commenced at 3:30 p.m.

The President was off campus, so the Senate meeting was chaired by Dr. Randall, Vice-Chair of Senate.

1.0 S-200803.01

Approval of the Agenda

Dery / Hutchings

That the Agenda for the March 12, 2008 Public Session of Senate be approved as presented.

CARRIED.

2.0 S-200802.02

Approval of Minutes

Safaei Boroojeny / Annis

That the Minutes of the February 13, 2008 Public Session of Senate be approved, with the following amendments:

That the mover for motion S-200802.35 be corrected, and revised from "Casperson" to "Holler."

CARRIED.

3.0 Business Arising from Previous Minutes of Senate

K. Kielly reported that she would be providing a report to Senate, hopefully at the next regular meeting, regarding notions on transcripts and parchments.

4.0 President's Report

Cozzetto

The President was unavailable to attend.

5.0 Report of the Provost

Randall

The Provost reported that UNBC had been awarded funding for another 7 graduate FTE's, and noted that this was substantial, as SFU was awarded funding for only 11.

An update regarding the Academic Alignment Working Group was provided. The Provost noted that town hall meetings had been held, and submissions had been solicited. He noted that, although he recognized that Senate wants to move as expeditiously as possible on this initiative, people had asked for more time to reflect and provide suggestions, so he had extended the deadline to March 21. The Provost was asked whether he planned to bring the report of the Pedagogy Working Group to the AVI Steering Committee prior to that. The Provost responded that he would call a meeting of the AVI Steering Committee, as it was agreed that they would look at the reports.

Action: J. Randall to provide the report from the AVI Academic Alignment Working Group to the AVI Steering Committee.
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6.0 Question Period

The status of the Human Resources major was questioned. The Senator also asked what the policy was with regard to applying to the SIF, and if this could be expedited. The Provost replied that he was trying to resolve the financial aspect of the Human Resources major. He added that no decisions had yet been made with regard to the SIF, and that a call for proposals had been disseminated widely across the University community. The Senator added that she was interested in knowing how this was proceeding, as there is interest in the Program, but time was of the essence. The Provost responded that he was attempting to resolve the financial issues prior to the Board meeting, and added that he anticipated decisions regarding the SIF proposals would be made within the next week.

A Senator asked whether the report from the external review of Continuing Studies was available yet, what the process was for this year, and whether courses had been chosen already. Senator Macknak responded that he is in the process of writing the report to Senate and hoped to have it available in the very near future.

It was reported that a notice had been sent to faculty members asking for members on a selection committee for the Director of the Centre for Teaching, Learning, and Technology, with a response deadline of today, and the Senator asked why there was such a short timeframe for responding. The Provost said he was unable to speak to that question, and asked that the College Deans check into this and ensure that sufficient time is provided for responding.

A Senator was of the understanding that February courses were not yet incorporated into the September semester course offerings, and asked if this was the case. The Registrar responded that the resources were now in place for this to be dealt with, and that the office was scrambling to have this information entered. The Senator asked if it was expected that there would be problems with fall registration, and the Registrar responded that she didn't anticipate problems, as the schedule wasn't to be released until later.

The procedure for making the change to the breadth requirement was discussed, and the Provost suggested that the motions passed by Senate should be reviewed for content. It was also suggested that College Councils should be provided with information required to facilitate this change, and that this should be discussed with the Programs and at SCAPP.

7.0 Committee Reports

7.1 Senate Committee on Academic Policy and Planning

McGill

S-200803.03

Changes to Program Requirements — BSc Major in Environmental Science

Dery / Rapaport

That, upon the recommendation of the Senate Committee on Academic Policy and Planning, the changes to the program requirements for the BSc Major in Environmental Science be approved as proposed.

Effective date: May 2008

CARRIED.

S-200803.04

Change to Program Requirements — BA in Environmental Studies

Rapaport / Ellis

That, upon the recommendation of the Senate Committee on Academic Policy and Planning, the revisions to the BA in Environmental Studies curriculum be approved and the Calendar changed to reflect the revisions.

Effective date: September 2008

CARRIED.

The faculty list for this motion was questioned, as there was one entry that was out of order in terms of rank. The Registrar responded that the list should be in order of rank.

S-200803.05

Change to Program Requirements — Minor in Environmental Studies

Hyndman / Dery

That, upon the recommendation of the Senate Committee on Academic Policy and Planning, the revisions to the minor in Environmental Studies curriculum be approved and the Calendar changed to reflect the revisions.

Effective date: September 2008

CARRIED.

S-200803.06

Change to Program Requirements — Major in Physics

Jensen / Reid

That, upon the recommendation of the Senate Committee on Academic Policy and Planning, the revisions to the Major in Physics section of the undergraduate calendar be approved as proposed.

Effective date: September 2008

CARRIED.

To Senate for information:

An Executive Summary of the proposed changes to the History Program was included for information.

SCAPP200802.03

Prerequisite Change — HIST 493-(3-6)

That the prerequisite for History 493-(3-6) Topics in Social History be changed to delete HIST 200 and add "or permission of the instructor" to the list of prerequisites.

Effective date: May 2008

SCAPP200802.04

Prerequisite Change — HIST 498-(3-6)

That the prerequisite for History 498-(3-6) Topics in History (International) be changed to the following:
One of HIST 150-3, HIST 290-3, HIST 241-3 or permission of the instructor.
Effective date: May 2008

SCAPP200802.10

Prerequisite Change — SOCW 420-3

That SOCW 320-3 become a prerequisite requirement for SOCW 420-3.
Effective date: September 2008

7.2 Senate Committee on Scholarships and Bursaries

Madak

S-200803.07

Revision of Senate Motion S-200709.41

Hutchings / Rapaport

That motion S-200709.41 be revised as follows:

That, on the recommendation of the Senate Committee on Scholarships and Bursaries, Graduate Award recipients may receive one or more UNBC financed awards as listed in the Graduate Academic Calendar but to a maximum ceiling of \$10,000 in an academic year. The following awards are not included in the awards ceiling: a) Teaching Assistantships, b) Research Assistantships and/or Faculty stipends, and c) Tuition Scholarships.

Effective date: September 2008

CARRIED.

A question was raised with regard to the guidelines if a student applies for two scholarships and is awarded one in the amount of \$5000 and one in the amount of \$5500, for instance. Specifically, it was asked whether the student would be permitted to accept a partial award to a total of \$10,000, or be forced to decline one of the awards. The Associate Dean of Graduate Programs responded that he had not come across this situation yet, so wasn't certain, but would provide an answer at a future Senate meeting.

Action: I. Hartley to provide information regarding the procedure that is adhered to when students are provided with two scholarships, the total of which exceeds the \$10,000 ceiling.
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To Senate for information:

SCSB20080213.03

New Calendar Description — Sorila Entrance Scholarship in Environmental Engineering

That the new calendar description for the Sorila Entrance Scholarship in Environmental Engineering be approved.

Effective date: January 2008

SCSB20080213.04

New Calendar Description — Studentcare Award

That the new calendar description for the Studentcare Award be approved.

Effective date: January 2008

SCSB20080213.05

Revised Calendar Description — Graduate Entrance Scholarships

That the calendar description for the Graduate Entrance Scholarships be revised as proposed.

Effective date: February 2008

SCSB20080213.06

Revised Calendar Description — Pacific Century Scholarship

That the calendar description for the Pacific Century Scholarship be revised as proposed.

Effective date: February 2008

SCSB20080213.07

Dissolution of Terms and Conditions — BC Hydro Scholarships

That the dissolution of the Terms and Conditions for the BC Hydro Scholarships (externally administered) be approved.

Effective date: February 2008

Why the BC Hydro award was being dissolved was questioned, as the rationale did not provide explanation. The Provost noted that he would take this comment back to the Senate Committee on Scholarships and Bursaries.

SCSB20080213.11

2007/08 Annual Report — Senate Committee on Scholarships and Bursaries

That the 2007/08 Annual SCSB report be received.

Effective date: February 2008

It was requested that the Senate Committee on Scholarships and Bursaries report on the number of dissolved awards in their annual report. The Provost agreed to also bring this request to the SCSB, and agreed to raise the question of whether their report should be forwarded to Senate for approval rather than information.

7.2.1 Report on 2008 / 2009 Early Entrance Awards Offers

7.3 Senate Committee on Regional Policy and Inter-Institutional Relations

Macknak

S-200803.08

Approval of Transfer Agreement Tourism Management Programs

Hyndman / Ellis

That, upon the recommendation of the Senate Committee on Regional Policy and Inter-Institutional Relations, the Transfer Agreement Tourism Management Programs between UNBC and The College of the Rockies, Camosun College, Capilano College, Malaspina University-College, North Island College, Selkirk College, Thompson Rivers University and Yukon College be approved as proposed.

Effective date: May 2008

CARRIED.

It was agreed that the effective date for this motion should be changed from November 14, 2007 to May 2008.

S-200803.09

Approval of Agreement Between Kwantlen University College (Associate Degree in General Science) and the UNBC Environmental Science Program

Dery / Madak

That, upon the recommendation of the Senate Committee on Regional Policy and Inter-Institutional Relations, the Agreement between Kwantlen University College (Associate Degree in General Science) and the UNBC Environmental Science Program be approved as proposed.

Effective date: May 2008

CARRIED.

It was agreed that the effective date for this motion should be changed from October 10, 2007 to May 2008.

To Senate for information:

SCRPIIR2008016.04

2007 Annual Report — Senate Committee on Regional Policy and Inter-Institutional Relations

That the annual report of the Senate Committee on Regional Policy and Inter-Institutional Relations (SCRPIIR) be received.

Effective date: January 16, 2008

SCRPIIR2008016.05

Northwest Annual Report from Senate Committee on Regional Policy and Inter-Institutional Relations

That the Northwest annual report be submitted to Senate for information.

Effective date: January 16, 2008

7.4 Steering Committee of Senate

Cozzetto

7.4.1 Senate Orientation and Training (no material)

The Provost reported that this item had been discussed further at the Steering Committee of Senate (SCS). The committee was in the process of gathering information regarding potential facilitators. SCS members felt that the facilitator could assume two roles, providing assistance regarding Senate procedures, and structuring a Senate orientation and facilitation process (that could be provided on an ongoing basis). It was anticipated that this information would be brought back to Senate for discussion in April or May, and that the orientation would be provided in September.

8.0 Other Business

8.1 Report of the Registrar (no material)

Kielly

9.0 Information (no material)

10.0 S-200803.10

Move to In Camera Session

Hutchings / Dery

That the meeting move In Camera.

CARRIED.

11.0 S-200803.13

Adjournment

McGill / Martel

That the Senate meeting be adjourned.

CARRIED.