

## SCAPP AND SCRGS SUBCOMMITTEE ON CURRICULUM AND CALENDAR (SCCC)

### Terms of Reference

- To consider and make recommendations to SCAPP/SCRGS on amendments to the Academic Regulations of the University.
- To consider and make recommendations to SCAPP/SCRGS on the detailed Calendar entries relating to new or substantially revised Academic programs.
- To consider and make recommendations to SCAPP/SCRGS on all proposed changes to established academic programs, including course deletions and additions, course re-titling and renumbering, and revisions to Calendar Course Descriptions.
- To consider and make recommendations to SCAPP/SCRGS, annually, on the sessional dates for inclusion in the Calendar.
- To consider and make recommendations to SCAPP/SCRGS on all Calendar changes other than academic.

### Membership

President (*ex officio*)

Provost (*ex officio*)

Faculty Senator, designate of the Dean of CASHS

Faculty Senator, designate of the Dean of CSAM

Faculty Senator, designate of the Dean of Graduate Programs

University Librarian or designate

Secretary of Senate (non-voting)

| POSITION  | INCUMBENT                 | EXPIRY DATE |
|---|---------------------------|-------------|
| President ( <i>ex officio</i> )                         | Dr. George Iwama          | N/A         |
| Provost ( <i>ex officio</i> )                           | Dr. Mark Dale             | N/A         |
| Faculty Senator, designate of Dean of CASHS             | Dr. Kevin Hutchings       | 3/31/2015   |
| Faculty Senator, designate of Dean of CSAM              | Dr. David Casperson       | 3/31/2015   |
| Faculty Senator, designate of Dean of Graduate Programs | Dr. Kristen Guest         | 3/31/2014   |
| Designate of the University Librarian                   | Ms. Heather Empey (Chair) | N/A         |
| Secretary of Senate (non-voting)                        | Mr. Troy Hanschen         | N/A         |

**Note:** The Secretary of Senate, each year at the September meeting of Senate, reports the membership.

**Chair:** A Faculty representative, elected annually by and from the membership.

**Committee Secretary:** Secretary of Senate

**Recording Secretary:** Administrative Assistant – Senate

**Quorum:** Majority