

UNBC JOINT HEALTH & SAFETY COMMITTEE

October 26, 2023

****Zoom Meeting** 3:00pm to 4:00pm**

Participants:

Scott McMillan, (Employer Rep)- Co-Chair
Marlene Cannon, (Employer Rep) *Alternate*
Peter Popovic, (CUPE Employee Rep 2)
Trevor Murdock (Resource)
Aaron Olsen, (Employer Rep) *Alternate*

Committee Resource:

Vacant – (Recording Secretary)

Absent:

Debbie Roberts, (Employer Rep)
Kerry Roberts, (Employer Rep)
Twylla Hamelin, (Employer Rep)
David Claus, (Employer Rep)
Ron Camp II, (Employer Rep)
Vacant, (Employer Rep) *Alternate*
vacant, (Employer Rep) *Alternate*
Vacant, (Faculty Employee Rep 1)
Siraj ul Islam, (Faculty Employee Rep) *Alternate 2*
Saphida Migabo, (Faculty Employee Rep) *Alternate*
Aneta Douglass, (CUPE Employee Rep 1)
Vacant, (CUPE Employee Rep 1) *Alternate*
Alan Alger, (CUPE Employee Rep 2) *Alternate*
Vacant, (CUPE 2278 Employee Rep 1)
Vacant, (CUPE 2278 Employee Rep 1) *Alternate*
Narayan Koirola, (CUPE 2278 Employee Rep 2)
Vacant, (CUPE 2278 Employee Rep 2) *Alternate*

Committee Resource:

Tammy Klassen-Ross, (Positional Resource)
Vacant, Chemical Safety Officer & Bio Safety Officer (Resource)

Meeting Co-Chair: Scott

A. Traditional Territory Acknowledgement - Scott

B. Chair Comments

-Director competition is moving forward; Safety is working on a new Incident and First Aid process.

C. AGENDA:

-

D. APPROVAL OF MINUTES – July, Aug, Sept, and Oct 2023

d.1) Tabled for next meeting as no quorum.

E. BUSINESS ARISING FROM THE PREVIOUS MINUTES

-NONE

F. Incident Report Summaries

f.1) **Review of the Worksafe and other classified incident reports for First Aid Incidents. Safety Investigations: & Other Reports sent to members for review. – Scott**
-7 student/public injuries reported this month, three employee incidents.

f.2) **Review of Respect in the Workplace Investigation Statistics- Kerry**
-No update

G. Inspection Updates

g.1) **Building Inspection Updates – Scott**
-Building inspections complete for the year!

g.2) **Lab Inspection Report – Scott**
-Fume Hoods require annual testing.

-No questions brought forward.

H. New Business

h.1) **Wood Innovation Research Lab (WIRL) Fire Loss – Scott**
-No updates

I. Round Table Discussion

- Discussion about First Aid attendants around campus, and an awareness and training for our defibrillators.
- Recommendation to update the First Aid Assessments.
- Suggestion to provide more First Aid training, in particular to offer this training to TA's.

- No further comments brought forward.

MEETING ADJOURNED AT: 3:35PM

ACTION ITEMS

Item #	Description	Who	Action
1) 19-009	Committee Projects	Individual Project Groups	On Going
2) 19-016	Animals on Campus Policy & Procedures Draft for Committee Review	Safety Office	Tabled