

UNBC JOINT HEALTH & SAFETY COMMITTEE

April 27, 2023

****Zoom Meeting** 3:00pm to 4:00pm**

Participants:

Scott McMillan, (Employer Rep)- Co-Chair
Debbie Roberts, (Employer Rep)
Ron Camp II, (Employer Rep)
Aaron Olsen, (Employer Rep) *Alternate*
Twylla Hamelin, (Employer Rep)
Christa Florell, (Faculty Employee Rep 1)
Malgorzata (Mal) Kaminska, (Faculty Employee Rep 2)–Co-Chair
Aneta Douglass, (CUPE Employee Rep 1)
Peter Popovic, (CUPE Employee Rep 2)

Committee Resource:

Conan Ma,
Chemical Safety Officer & Bio Safety Officer (Resource)
Jennifer Skaar – (Recording Secretary)

Absent:

Marlene Cannon, (Employer Rep) *Alternate*
David Claus, (Employer Rep)
Kerry Roberts, (Employer Rep)
Alex Castley, (Employer Rep) *Alternate*
Sean Kinsley, (Employer Rep) *Alternate*
Trevor Smith, (Employer Rep) *Alternate*
Siraj ul Islam, (Faculty Employee Rep) *Alternate 2*
Saphida Migabo, (Faculty Employee Rep) *Alternate*
Vacant, (CUPE Employee Rep 1) *Alternate*
Alan Alger, (CUPE Employee Rep 2) *Alternate*
Vacant, (CUPE 2278 Employee Rep 1)
Vacant, (CUPE 2278 Employee Rep 1) *Alternate*
Narayan Koirola, (CUPE 2278 Employee Rep 2)
Vacant, (CUPE 2278 Employee Rep 2) *Alternate*

Committee Resource:

Tammy Klassen-Ross, (Positional Resource)

Meeting Co-Chair: Scott

A. Traditional Territory Acknowledgement- Scott

B. Chair Comments

-Scott commented briefly on the recent power outage, communication was rolled out early thanks to Marlene and the Security Team. Rise in thefts occurring on campus grounds, reminder for everyone to lock up equipment.

-Comment: there has been a lot of problems occurring on campus. Work is being done on a CCTV project which will include outside monitoring, but this will take up to a year. In the interim, be sure to take extra precautions.

C. AGENDA:

-No changes or additions to the agenda - accepted.

D. APPROVAL OF MINUTES – March 23, 2023

d.1) No changes or corrections. Motion to accept Debbie & Peter– All in favour, approved.

E. BUSINESS ARISING FROM THE PREVIOUS MINUTES

e.1) Sub-Committee project updates- Scott

-Last month there was discussion regarding a review of the current sub-committee projects in relation to the current direction of the JOHSC. One suggestion brought forward was to combine sub-committees 1 and 2. Scott asked for feedback.

-Comment: It would be good to discuss the overall goals of the JOHS Committee for this year. The existing sub-committee projects could then be evaluated to determine if they still represent those goals or be adjusted to better align with the goals.

-Comment: Agree with this recommendation. Review and set the annual goals for the JOHSC.

-Scott recommended that this be tabled until the TOR is finalized and then revisit for a full discussion.

e.2) Annual JOHSC Committee Report - Scott

-Scott shared the annual review document that he and Mal worked on and will share the document in MS Teams for everyone to take a look.

e.3) Terms of Reference -final draft – Scott

-A final draft of the TOR is on MS Teams. Scott asked everyone to please review so a motion to accept can be presented at the next meeting. Comments or recommendations can be added to the document or emailed to Scott & Mal direct.

-Comment: The JOHSC membership for Employer vs Employee reps is not equal. To assist with balancing the membership, Debbie and Ron have decided to hold one seat with the other as an alternate going forward.

e.4) **National Day of Mourning 2023 – Scott**

-The National Day of Mourning is happening on April 28th and although there is nothing planned at UNBC this year, the annual service is being held at City Hall starting at 10:30am. Scott recommended anyone who can go should as it is a very moving service.

F. Incident Report Summaries

f.1) **Review of the Worksafe and other classified incident reports for First Aid Incidents. Safety Investigations: & Other Reports sent to members for review. – Scott**

-Scott shared the incident report on screen. There were a few incidents but not many first aid incidents however 3 of those did result in time off but only for 1 day each.

f.2) **Review of Respect in the Workplace Investigation Statistics- Kerry**

-Scott indicated that Kerry was unable to attend today's meeting. He did advise that there have been six respect in the workplace claims brought forward that are under investigation.

G. Inspection Updates

g.1) **Building Inspection Updates – Scott**

-Scott thanked everyone signing up to participate. Inspections are on track but there are a few people needed for June. If everyone can take a look at the schedule to see if they can help out.

-Question: Could more details be included on the slip & trip injuries as these were going to be tracked

g.2) **Lab Inspection Report – Scott**

-Scott is not aware of any lab incidents and inspections are ongoing.

H. New Business - None

I. Round Table Discussion – None

MEETING ADJOURNED AT: 3:59PM

ACTION ITEMS

Item #	Description	Who	Action
1) 19-009	Committee Projects	Individual Project Groups	On Going
2) 19-016	Animals on Campus Policy & Procedures Draft for Committee Review	Safety Office	Tabled