



**Research Associate
Cumulative and Community Impacts Research Consortium (CCIRC)
Term, Part –Time (minimum 28 hours per week) February 2015 – December 2015**

Purpose:

This position will report to the Cumulative and Community Impacts Research Consortium Steering Committee. The Cumulative and Community Impacts Research Consortium (CCIRC) is led by the University of Northern British Columbia's (UNBC) three research institutes: the Community Development Institute, the Health Research Institute, and the Natural Resources & Environmental Studies Institute. It has active support from UNBC and the Pacific Institute for Climate Solutions (PICS). CCIRC is an open, central venue for dialogue and discussion about issues that matter to people, communities, First Nations, organizations, businesses, industry, researchers, and governments. This position has been created as there has been a tremendous increase in resource development across British Columbia in recent years. The key goal of the CCIRC Research Associate is to integrate perspectives to better understand the functions, viability, and values of natural resource development through environmental, community, and health lenses.

There are three main objectives of the CCIRC: (1) foster integrative understandings of the increasingly intense challenge of cumulative impacts; (2) to conduct research in support of policy options for community development that local, regional, and provincial authorities can consider and potentially adopt; and (3) to provide a platform for community engagement and dissemination of knowledge that will assist in understanding issues and options.

The ideal candidate will have experience in the operation and conduct of a research program, as well as demonstrate a strong scholarly background and interpersonal skills.

Responsibilities:

Reporting to the CCIRC Steering Committee, the successful applicant will:

- Develop and lead the CCIRC research agenda, including the design, planning, documentation, funding and conduct of the CCIRC's individual research activities (including research ethics, data collection and analysis, and the production of publications)
- Coordinate with other organizations, institutions, and teams conducting CCIRC research projects, providing research expertise from within the CCIRC to advance the CCIRC research agenda
- Link academic, traditional, and experiential knowledge, including the maintenance of a "bibliography" of resources
- Contribute to the development of proposals, reports, and publications relating to the project
- Build and convene cross-sector networks and dialogues with key stakeholders in communities (Aboriginal and non-Aboriginal), industry, government, policy-makers, regional organizations, researchers, and post-secondary institutions to address identified issues

- Design, convene, and manage community dialogues and discussions across northern BC, and produce records from the conversations and related processes
- Provide overall CCIRC management, including facilitating internal collaboration, contact and effective communication among the three research UNBC institutes and their Research Managers
- Lead internal communications including: coordinating the CCIRC Steering Committee meetings, providing support in building and managing an Advisory Group comprised of voices from a wide range of constituencies, building a process for interaction within the CCIRC, and establishing and implementing a communications plan
- Lead external communications including: social media and internet tools to inform and store information related to the CCIRC's activities, oversight of a web portal as an information hub, and creation and maintenance of the CCIRC's website, media opportunities, developing promotional materials, presentations to a diverse set of audiences (academic, government, industry, public)
- Provide oversight, guidance, and mentorship to a part-time staff assistant, who will assist with workshop organization, community outreach planning and making connections to others in the project team

Qualifications:

The successful candidate will have a research-based graduate degree in natural resources, environmental studies or related areas, and a minimum of three years of experience managing research or research-related programs, which have generated both scholarly and applied products. An equivalent combination of education and experience will be considered.

The successful candidate must also demonstrate:

- Extensive research experience, including design, conduct, analysis and communication of research;
- Experience working with networks and researchers, communicating between and within those networks to provide outreach services, build relationships, foster communication, and provide coordination;
- Experience leading, planning, and facilitating multi-stakeholder processes and meetings with diverse disciplines, knowledge, and institutional contexts on complex issues;
- Excellent verbal and written communication within the project team and to stakeholders, the media, and the public;
- Firm understanding of the different contexts in which universities, governments, and communities (Aboriginal and non-Aboriginal) function;
- Ability and track record working in team environments, with a high level of initiative and self-direction;
- Ability to travel;
- Ability to translate research into policy, decision-making, and action, and to foster knowledge exchange among diverse groups;
- Experience with living, working, and/or studying in northern BC is an asset;
- Access to existing networks is an asset, that range from a broad set of interdisciplinary parties interested in research;
- Proficiency with standard computer software programs required and experience with website development platforms (Drupal) an asset.

Salary:

The annual salary for this position is \$51,688.00 per annum (based on a 35 hour work week) which will be prorated based on hours worked and length of term.

The position is based at the Prince George campus of UNBC. Travel to meetings and workshops outside Prince George will be needed. A valid driver's license is required.

To Apply:

Please forward your resume and proof of education quoting competition #14-192AC to:
Human Resources, University of Northern British Columbia,
3333 University Way, Prince George, BC, V2N 4Z9

Email submissions: HRecruit@unbc.ca
Inquiries: (250) 960-5521

All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority. The University of Northern British Columbia is committed to employment equity and encourages applications from women, aboriginal peoples, persons with disabilities and members of visible minorities.

We thank all applicants for their interest in UNBC however, only those applicants selected for further consideration will be contacted.

Applications will be accepted until 4:30pm January 18, 2015.
