

Student Full Time Equivalent (FTE) Enrollment Report of

**UNIVERSITY OF NORTHERN  
BRITISH COLUMBIA**

Year ended March 31, 2019



KPMG LLP  
177 Victoria Street, Suite 400  
Prince George BC V2L 5R8  
Canada  
Telephone (250) 563-7151  
Fax (250) 563-5693

## **INDEPENDENT PRACTITIONERS' REASONABLE ASSURANCE REPORT**

To the Board of Directors of the University of Northern British Columbia and the Minister of the Ministry of Advanced Education, Skills and Training, Province of British Columbia

We have undertaken a reasonable assurance engagement of the accompanying Student Full-Time Equivalent (FTE) Enrollment Report ("subject matter information") of the University of Northern British Columbia ("the Entity") for the year ended March 31, 2019.

### **Management's Responsibility**

Management is responsible for the preparation of the subject matter information in accordance with the requirements of the Ministry of Advanced Education, Skills and Training as set out in its Student FTE Enrolment Reporting Manual for Institutions in the BC Post-Secondary Central Data Warehouse effective April 1, 2005 and as last modified in April 2018 ("applicable criteria").

Management is responsible for such internal control as management determines necessary to enable the preparation of the subject matter information that is free from material misstatement, whether due to fraud or error.

### **Practitioners' Responsibilities**

Our responsibility is to express a reasonable assurance opinion on the subject matter information based on the evidence we have obtained. We conducted our reasonable assurance engagement in accordance with Canadian Standards on Assurance Engagements (CSAE) 3000, *Attestation Engagements Other than Audits or Reviews of Historical Financial Information*. This standard requires that we plan and perform this engagement to obtain reasonable assurance about whether the subject matter information is free from material misstatement.

Reasonable assurance is a high level of assurance, but is not a guarantee that an engagement conducted in accordance with this standard will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of users of our report.



The nature, timing and extent of procedures performed depends on our professional judgment, including an assessment of the risks of material misstatement, whether due to fraud or error, and involves obtaining evidence about the subject matter information.

We believe the evidence we obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Practitioners' Independence and Quality Control**

We have complied with the relevant rules of professional conduct/code of ethics applicable to the practice of public accounting and related to assurance engagements, issued by various professional accounting bodies, which are founded on fundamental principles of integrity, objectivity, professional competence and due care, confidentiality and professional behavior.

The Firm applies Canadian Standard on Quality Control 1, *Quality Control for Firms that Perform Audits and Reviews of Financial Statements, and Other Assurance Engagements* and, accordingly, maintains a comprehensive system of quality control, including documented policies and procedures regarding compliance with ethical requirements, professional standards and applicable legal and regulatory requirements.

#### **Specific Purpose of Subject Matter Information**

The subject matter information has been prepared in accordance with the applicable criteria referred to above.

As a result, the subject matter information may not be suitable for another purpose.

#### **Opinion**

In our opinion, the subject matter information of the University of Northern British Columbia for the year ended March 31, 2019 is prepared, in all material respects, in accordance with the applicable criteria.

#### **Restriction on Use and Distribution**

Our report is intended solely for the Board of Directors of the University of Northern British Columbia and the Minister of the Ministry of Advanced Education, Skills and Training, and should not be used by, or distributed to, other parties.

A handwritten signature in black ink that reads 'KPMG LLP' with a horizontal line underneath.

Chartered Professional Accountants

Prince George, Canada  
May 15, 2019

**2018/19 FTE Report**  
**University of Northern British Columbia**

Ministry of Advanced Education, Skills and Training  
 Post-Secondary Finance

Institution Contact: Phone Number: Email:

Ministry Code	CIP Code	Program Name	Total FTE Targets							Actual FTEs				Comments		
			Baseline	14/15 Skills Gap Plan	15/16 Skills Gap Plan	16/17 Skills Gap Plan	17/18 Skills Gap Plan	Total Skills Gap Plan	Total Target Funded	Base Funded Target	Total Target	Baseline	Skills Gap Plan		Base Funded	Total
NURS	51.3801	Bachelor of Science in Nursing	237					-	237	41	237	278	235		235	
NURS	51.3805	Nurse Practitioner	30					-	30		30	22			22	
NURS	51.3801	Masters in Nursing	10					-	10		10	7			7	
HLOT	51.3805	Masters of Nursing Nurse Practitioner								5	5			5		
NURS	51.3811	Rural Nursing with Remote Certification	24					-	24		24	23			23	
HLTH	51.0000	Other Graduate Level Health Sciences						-		21	21			19	19	
AVED	0301	Bachelor of Science (Major in Environmental Science)			5	15		20	20		20		20	25	45	
GRAD	0301	hD Natural Resources & Environmental Studies		4	3		5	12	12		12		12	28	40	
AVED	0305	Ecology and Management)		10				10	10		10		10	77	87	
GRAD	0502	Master of Arts in First Nations Studies		5				5	5		5		5	2	7	
AVED	1107	Bachelor of Science (Major in Comp. Science)			5		10	15	15		15		15	42	57	
GRAD	1310	Master of Education (Special Education Specialization)			9			9	9		9		9	18	27	
GRAD	1311	Masters of Education (Counselling Specialization)			14			14	14		14		14	39	53	
AVED	1414	Bachelor of Applied Science in Environmental Engineering		10	18	20		48	48		48		48	46	94	
AVED	2601	Bachelor of Health Sciences (Major in Biomedical Studies)			6	33	18	57	57		57		57	78	135	
AVED	2601	Bachelor of Science (Major in Biology)			3			3	3		3		3	78	81	
AVED	2602	Biology)		6	5		18	29	29		29		29	118	147	
AVED	4201	Bachelor of Science (Major in Psychology)		7			20	27	27		27		27	109	136	
AVED	4407	Bachelor of Social Work		21	8	20		49	49		49		49	65	114	
GRAD	4407	Masters of Social Work			15	5	5	25	25		25		25	15	40	
GRAD	5100	PhD Health Sciences		6			5	11	11		11		11	5	16	
AVED	5122	Bachelor of Health Science		6				6	6		6		6	8	14	
AVED	5202	Bachelor of Commerce (Major in General Business)			9	19		28	28		28		28	30	58	
AVED	5203	Bachelor of Commerce (Major in Accounting)		9	22	25	20	76	76		76		76	32	108	
AVED	5208	Bachelor of Commerce (Major in Finance)			20	23		43	43		43		43	3	46	
AVED	5210	Bachelor of Commerce (Major in Human Resources)			4	13		17	17		17		17	8	25	
AVED	5214	Bachelor of Commerce (Major in Marketing)			4	6		10	10		10		10	17	27	
GRAD	Multiple	AVED Graduate Balance	126					-	126	212	338	126		139	265	
AVED	Multiple	AVED Undergraduate Balance						-	-	2,209	2,209			805	805	Includes 46.2 Continuing Studies for credit FTE
<b>AVED SubTotal</b>			<b>427</b>	<b>84</b>	<b>150</b>	<b>179</b>	<b>101</b>	<b>514</b>	<b>941</b>	<b>2,488</b>	<b>3,429</b>	<b>413</b>	<b>514</b>	<b>1,811</b>	<b>2,738</b>	

**Supplementary FTE Information**

**Health Program FTEs**

Multiple Health Programs Funded by AVED

341	all programs with CIP code 51.XXXX
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Multiple Health Programs Funded by Other Sources (please list programs)

3.27	51.3801-BScN Nursing - International Tuition
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**International FTEs**

Reported in FTE Report (Domestic Tuition)

Multiple Undergraduate

19	charged domestic tuition rates
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Multiple Graduate

103	charged domestic tuition rates
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Not Reported in FTE Report (International and Full-cost Tuition)

Multiple Undergraduate

149	charged international tuition rates
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Multiple Graduate

FTE Summary by Program Grouping			
	Target	Actual	Utilization
NURS	342	287	83.8%
HLTH	21	19	90.5%
HLOT	5	5	100.0%
UNGR	2,647	1,978	74.7%
GRAD	414	449	108.3%
<b>TOTAL</b>	<b>3,429</b>	<b>2,738</b>	<b>79.8%</b>

<b>Total Health</b>	<b>368</b>	<b>311</b>	<b>84.4%</b>
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UNGRD	2,949	2,237	75.8%
GRAD	480	501	104.4%
<b>TOTAL</b>	<b>3,429</b>	<b>2,738</b>	<b>79.8%</b>

FTE Summary			
	Target	Actual	Utilization
Baseline	427	413	96.6%
<b>Skills Gap Plan</b>	<b>514</b>	<b>514</b>	<b>100.0%</b>
<i>Target Funded Subtot:</i>	<i>941</i>	<i>927</i>	<i>98.5%</i>
Base Funded	2,488	1,811	72.8%
<b>TOTAL</b>	<b>3,429</b>	<b>2,738</b>	<b>79.8%</b>