**UNIVERSITY OF NORTHERN BRITISH COLUMBIA**

**PROFESSIONAL ACTIVITY REPORT**

**JANUARY 1 TO DECEMBER 31**

*(NOTE: The Annual report shall include the previous calendar year. Please report activities for the period covered by this Report)*

NAME:

PROGRAM/FACULTY: \_\_\_\_\_\_\_\_\_

DATE:

**1. Summary statement of accomplishments.**

**2. Record of Teaching activities and accomplishments including (but not limited) to the following:**

a) Courses taught and number students in each course:

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Course  and  Number | Course Credit | Type  lecture,  seminar,  lab,  tutorial,  etc. | Number  of  Students | Hours  per  week | check one | | | | check  one | | check  one | | check  one | |
| Fall | Winter | Spring | Summer | Prince George | Other Location | Part of load | Overload | Distance  Delivery | |
|  |  |  |  | Yes | No |
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b) Graduate students supervised and in progress:

\* Principal (p); Co-Principal (c); Member (m)

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  | Thesis(T) or | check  one | |  | check one | | |
| Name of the student for whom you are the supervisor | Title of thesis or project | Project(P) | PhD | Masters | \*Principal | Full-Time | Part-time | Inactive |
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c) Number of undergraduate students formally advised: \_\_\_\_\_\_\_\_\_\_

d) Participation in teaching workshops, seminars or training sessions:

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| --- | --- | --- |
| Name | Date | Where |
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e) Description of new course preparation and course revision including innovative approaches to teaching:

f) Any other information the Member considers relevant:

**3. Record of academic and scholarly activities and accomplishments including (but not limited to):** (Please attach evidence of works)

a) Books published or accepted for publication (peer reviewed):

b) Articles published or accepted for publication (peer reviewed):

c) Reports, monographs and other publications:

d) Conference papers and posters presented:

e) Books and articles published or accepted for publication (non-peer reviewed):

f) Book reviews, manuscript reviews, external reviews:

g) Performances or other scholarly activities:

h) Research and/or other scholarly work in progress:

i) Scholarly journals edited:

j) Grants, contracts, or other awards requested, received, pending or rejected. State for research awards whether principal or co-investigator:

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Granting Body | Title | Amount Awarded or Requested | Principal Investigator (PI)  or Co-Investigator (CI) | Date Awarded  or Rejected | Status | | | |
| Requested | Received | Pending | Rejected |
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Comments (if any) on rejected projects.

k) Graduate work or continuing education in progress:

**4. Record of service to UNBC, the profession, and the general public:**

a) Awards and honours received:

b) Committee and other service within the university:

c) Discipline-related service to the community or region:

d) Continuing education activities:

e) Other Services:

**5. Description of the nature and scope of all non-trivial outside professional activity:**

**6. Statement of:**

a) Teaching objectives for the coming year:

b) Research or scholarly objectives for the coming year:

c) Service objectives for the coming year:

**7. Description and evidence of engaged teaching, which may include a description of one’s teaching philosophy, changes to course delivery/assignments to improve student learning, peer-reviews, and course surveys initiated by the Member.**

**8. Please attach any information describing any extenuating circumstances that you would like to include.**