

### **Living Room & Hallways**

- Ensure all furniture and fixtures are in place:
  - 1 couch
  - 1 coffee table
  - 1 dining table
  - 4 chairs
  - light fixtures, cable equipment, smoke detectors, outlet covers, and window screens.
- Wipe down all fixtures and furniture (including legs).
- Vacuum all carpeted areas, including around the baseboards, and behind and under all furniture.
- Wipe down closet shelf and door frame.
- Wipe down all baseboards, kickboards, heaters, and outlet & switch covers.
- Spot wash all walls, ceilings, and doors.
- Wash windows, sills, tracks, and blinds.

### **Kitchen 1**

- Wipe down cupboard exteriors and tops.
- Wipe down counter tops and back splash.
- Spot wash walls and ceiling.
- Stove:
  - wipe down control panel and stove exterior.
  - wash drip pans and chrome rings.
  - clean inside of oven.
  - wash inside of drawer.
  - wash range hood inside, outside, and filter.

### **Kitchen 2**

- Wipe down cupboard interiors.
- Sweep and mop floor.
- Clean sinks and faucet.
- Fridge:
  - wash all exterior surfaces including the top.
  - wipe down all interior surfaces including crispers.

### **Bathroom**

- Sweep and mop floors.
- Wash walls, ceiling, doors, and fan vents.
- Clean inside, outside, and behind toilet.
- Wash the tub, tub walls, fixtures, and faucet.
- Wipe down the towel racks and shower curtain rod.
- Vanity:
  - wipe out all drawers & cupboards.
  - clean sink and faucet.
  - clean the mirrors.

### **Bedroom**

- Ensure all furniture and fixtures are in place (bed, desk, chair, light fixtures, window screen, cable equipment, and outlet covers).
- Vacuum floor, including under the bed and under the mattress.
- Spot wash the walls, ceiling, and door.
- Wash the closet shelf, window, window sill, and door frame.
- Wipe down all furniture (including drawers and shelves), fixtures, mattress, baseboards, and heaters.