

**SENATE MEETING
PUBLIC SESSION
MINUTES**

June 22, 2016

3:30 – 5:30 PM

Senate Chambers (Room 1079 Administration Building)

Present: A. Aravind, S. Beeler, M. Bouchard, A. Blanding, D. Casperson, M. Dale, D. Erasmus, E. Ezedebego, W. Fellers, K. Howitt (Recording Secretary), E. Jensen, K. Keen (Vice Chair), H. Lowe, S. McKenzie (Interim Secretary of Senate), G. Nixon, I. Olasanmi, A. Palmer, G. Payne, M. Peterson, M. Prevost, K. Reimer, M. Romanets, D. Ryan, P. Sanborn, G. Schmidt, B. Schorcht, E. Searle, A. Stroet, T. Summerville, T. Whitcombe, A. Wilson

Regrets: S. Bach, A. Clay, B. Deo, G. Deo, K. Guest, A. LeBlanc, L. March, B. Menounos, J. Moore, M. Murphy, D. Nyce, A. Robinson, R. Robinson, K. Smith, N. Thompson, D. Weeks (Chair), C. Whalen

The meeting commenced at 3:38 p.m. with the Vice Chair in the Chair. The Vice Chair welcomed Ms. McKenzie as the Interim Registrar and Secretary of Senate. He thanked outgoing Senator, Dr. Guest, and welcomed new Senator, Dr. Nixon.

1.0 S-201606.01

Approval of the Agenda

Erasmus

That the agenda for the June 22, 2016 Public Session of Senate be approved as presented.

CARRIED

2.0 S-201606.02

Approval of Senate Minutes

Jensen

That the minutes of the May 25, 2016 Public Session of Senate be approved as presented.

CARRIED

3.0 Business Arising from Previous Minutes of Senate

“For Approval” Items:

3.1 Senate Committee on Academic Affairs

S-201605.051

**Changes to the Common Requirements for Business Students – Addition of
COMM 200-3 and COMM 343-3**

Jensen

That, on the recommendation of the Senate Committee on Academic Affairs, the changes to the Common Requirements for all Business Students on page 68 in the PDF calendar accessible on the UNBC web page of the 2015/2016 undergraduate calendar be approved as proposed.

Effective date: September 2016

CARRIED

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strikethrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

Common Requirements for all Business Students

~~Note:~~ Students enrolling in any course required for a major in the Bachelor of Commerce degree must have completed all prerequisite courses with a minimum of C- or better. BCOMM students can only register in ~~300- and 400-level~~ upper division COMM courses when MATH 150-3 and MATH 152-3 are completed with a minimum grade of C- or better. In exceptional circumstances the Program Chair of the School of Business may waive ~~these~~ the above requirements.

Lower-Division Requirements

100 Level

COMM 100-3* Introduction to Canadian Business
ECON 100-3 Microeconomics
ECON 101-3 Macroeconomics

MATH 150-3** Finite Mathematics for Business and Economics
or MATH 220-3 Linear Algebra

MATH 152-3** Calculus for Non-majors
or MATH 100-3 Calculus I

*Students transferring with 30 or more credit hours of courses required for the Commerce degree are exempt from this requirement.

**Students wishing to pursue additional Math courses as electives are advised to choose MATH 100-3 (Calculus I) and MATH 220-3 (Linear Algebra).

200 Level

COMM 200-3 Business Communications
COMM 210-3 Financial Accounting
COMM 211-3 Managerial Accounting
COMM 220-3 Financial Management I
COMM 230-3 Organizational Behaviour
COMM 240-3 Introduction to Marketing
COMM 251-3 Introduction to Management Science
CPSC 250-3 Applied Business Computing
ECON 205-3 Statistics for ~~the Social and Management~~ Business and the Social Sciences
or STAT 240-3 Basic Statistics

Upper-Division Requirements

300 and 400 Level
COMM 300-3 Introduction to Business Law
COMM 320-3 Financial Management II
COMM 330-3 Human Resource Management
COMM 332-3 Business and Professional Ethics
COMM 343-3 Behavioural Marketing
COMM 350-3 Production and Operations Management
COMM 351-3 Management Information Systems
COMM 400-3 Strategic Management
ECON 310-3 Intermediate Microeconomic Theory
ECON 311-3 Intermediate Macroeconomic Theory

S-201605.052

Changes to the Common Requirements for Business Students - Addition of FNST 100-3

Jensen

That, on the recommendation of the Senate Committee on Academic Affairs, the changes to the Common Requirements for all Business Students on page 68 in the PDF calendar accessible on the UNBC web page of the 2015/2016 undergraduate calendar be approved as proposed.

Effective date: September 2017

Amendment

Whitcombe

That the Effective Date on page 28 of the meeting package be changed from September 2016 to September 2017.

CARRIED as amended.

There was a discussion about a broader plan for other Programs to implement FSNT 100-3 or a similar course. Some programs like Nursing and Social Work already have First Nations content. It was suggested this could be a good opportunity to bring SCFNAP, SCAAF, and Senate to meet to discuss the Truth and Reconciliation Commission's findings and how to integrate recommendations from the Commission's Report into planning and curricula. Senate decided to discuss this further under *Other Business*.

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strike through~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

Common Requirements for all Business Students

Note: Students enrolling in any course required for a major in the Bachelor of Commerce degree must have completed all prerequisite courses with a minimum of C- or better. BCOMM students can only register in ~~300- and 400-level~~ upper division COMM courses when MATH 150-3 and MATH 152-3 are completed with a minimum grade of C- or better. In exceptional circumstances the Program Chair of the School of Business may waive ~~these~~ the above requirements.

Lower-Division Requirements

100 Level

COMM 100-3* Introduction to Canadian Business

FNST 100-3 The Aboriginal Peoples of Canada

ECON 100-3 Microeconomics

ECON 101-3 Macroeconomics

MATH 150-3** Finite Mathematics for Business and Economics
or MATH 220-3 Linear Algebra

MATH 152-3** Calculus for Non-majors
or MATH 100-3 Calculus I

*Students transferring with 30 or more credit hours of courses required for the Commerce degree are exempt from this requirement.

**Students wishing to pursue additional Math courses as electives are advised to choose MATH 100-3 (Calculus I) and MATH 220-3 (Linear Algebra).

200 Level

COMM 200-3 Business Communications

COMM 210-3 Financial Accounting

COMM 211-3 Managerial Accounting

COMM 220-3 Financial Management I
COMM 230-3 Organizational Behaviour
COMM 240-3 Introduction to Marketing
COMM 251-3 Introduction to Management Science
CPSC 250-3 Applied Business Computing
ECON 205-3 Statistics for the Social and Management Business and the Social Sciences
or STAT 240-3 Basic Statistics

Upper-Division Requirements

300 and 400 Level

COMM 300-3 Introduction to Business Law
COMM 320-3 Financial Management II
COMM 330-3 Human Resource Management
COMM 332-3 Business and Professional Ethics
COMM 343-3 Behavioural Marketing
COMM 350-3 Production and Operations Management
COMM 351-3 Management Information Systems
COMM 400-3 Strategic Management
ECON 310-3 Intermediate Microeconomic Theory
ECON 311-3 Intermediate Macroeconomic Theory

4.0 President's Report

No report.

5.0 Report of the Provost

Dr. Ryan

Dr. Ryan welcomed Ms. McKenzie as the new Interim Registrar and thanked Ms. Flagel for her work as the Acting Registrar.

The Registrar Search Committee has met and is preparing an executive brief to present to potential candidates. Search consultants (Boyden) will provide the Committee with a candidate list in late August/early September, and a shortlist of candidates should be ready by the end of September/early October. Interviewing will begin shortly after that. The goal is to have a Registrar in place by January 1, 2017. Dr. Ryan asked that suggestions for candidates be put forward to Boyden. A list of the members of the Registrar Search Committee had been circulated to the members of Senate.

According to the enrolment audit, UNBC was at 73% of its ministry enrolment target for the 2015/2016 calendar year. It is critical to look at enrolment moving forward as a significant portion of the tuition funding is not being realized. That translates into the University budget. There will be a Town Hall to go over the relationship between the enrolment numbers and the budget in the fall.

Registrations were up over the same time last year and up over the last three year average. Residence applications were up as well.

Dr. Owen's portfolio has been re-focused and his title changed to *Vice Provost of Student Recruitment*. A recruitment task force will be struck with a mandate to review and refine targets for achieving the University's overall target of 3455 FTEs within an identified timeline. Members will include: Registrar, Director of International Education, Associate Registrar, the Deans, and marketing and IT representatives. The task force will review what UNBC does well and what can be improved. Dr. Owen and Mr. Wood reviewed the RFPs for marketing companies and have sent out an offer. Marketing materials will need to be ready for early to mid-August for the new recruitment cycle. The focus for the marketing company will be "getting UNBC's story out".

Work has been done on a flow chart for academic appeals addressing some of the concerns raised in Senate. It will be given to the Senate *ad hoc* committee tasked with reviewing motion S-201603.16 regarding the academic appeals process.

Mr. Tim Tribe will begin as the Vice President Advancement and Communications on July 11, 2016.

Dr. Ryan and Dr. Weeks will continue visits and meetings with departments and units into the fall.

6.0 Report of the Registrar

Ms. McKenzie

No report.

7.0 Question Period

Dr. Keen

A Senator asked when the duties of the position for the Director of the Success Centre will be finalized and when the hiring process will begin.

Dr. Owen indicated the posting should be up within the week. It will be a Coordinator position, not a Director. The position will report to the Assistant Director Student Affairs. If the position is not filled quickly, an acting coordinator should be appointed.

A Senator asked Ms. McKenzie if she was aware that the Registrar was to appoint someone to the *ad hoc* committee reviewing the academic appeals process.

Ms. McKenzie replied she was, and needed some time to consider who to appoint.

A Senator asked if the Vice Presidential searches will be postponed until there is a new Registrar.

Dr. Ryan indicated that he understands the VP searches will begin in the fall.

A Senator asked whether there would be an impact on the Academic Planning Enrolment Initiatives Collaborative Team due to the refocusing of Vice Provost's portfolio and the task force.

Dr. Ryan said the change should not have an impact on the Collaborative Team as the teams are meeting with various groups to gather information.

8.0 Removal of Motions from the Consent Agenda

Dr. Keen

There were no motions to remove from the Consent Agenda.

9.0 Committee Reports

9.1 Senate Committee on Academic Affairs

Dr. Ryan

"For Approval" Items:

S-201606.03

Changes to the Course Title / Course Description/Course Preclusions - HHSC 471-3

Erasmus

That the changes to the course title / course description/course preclusions for HHSC 471-3 Aboriginal Health and Chronic Disease, on page 253 (in the print or PDF calendar accessible on the UNBC web page) of the 2015/2016 undergraduate calendar, be approved as proposed.

Effective date: September 2016

CARRIED

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strike through~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

HHSC 471-3 ~~Aboriginal Health and Chronic Disease~~ Health and Chronic Disease Management This course provides students with an opportunity to examine critically the current health status of special populations including Aboriginal people, ~~including the incidence of chronic illness and mental health issues.~~ Students are introduced to traditional Aboriginal healing practices intended to address the current state of Aboriginal health. This course is designed to be delivered in collaboration with an Aboriginal/First Nations community partner, rural communities, people with disabilities, and those living with chronic illness. Students are introduced to current research trends in chronic disease management, which they use to design and develop interventions that improve health and wellness in these populations.

Prerequisites: Upper-level standing in the BHSc program
 Precluded: FNST 316-3 [Remove Preclusion]

9.2 Senate Committee on Admissions and Degrees

Dr. Owen

S-201606.04

Changes to the Admissions Table – Graduate Program Admission Dates

Dale

That, on the recommendations of the Senate Committee on Admissions and Degrees, the changes to the admissions table for graduate program admission dates, on page 21 of the 2015/2016 graduate calendar, be approved as proposed.

Effective date: Upon approval by Senate

CARRIED

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strikethrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

Application for Admission Deadline* Dates Refer to www.unbc.ca/apply/graduate for updates or changes

<u>Certificate (Alphabetical by Subject)</u>	<u>Application Deadline According to Preferred Semester of Entry</u>		
	<u>September</u>	<u>January</u>	<u>May</u>
<u>Aboriginal Child Youth and Mental Health</u>	<u>December 15</u>	<u>May 1</u>	<u>December 15</u>
Degree (Alphabetical by Subject)	Application Deadline According to Preferred Semester of Entry		
	September	January	May
Business Administration (MBA)	December 15	no intake	no intake
Business Administration (MSc)	December 15	no intake	no intake
Development Economics (MA)	December 15	September 15 <u>May 1</u>	no intake
Disability Management (MA)	December 15	no intake	no intake
Education (MEd -- Counselling Specialization)	December 15	no intake	no intake
Education (MEd -- Multidisciplinary Leadership Specialization)	December 15**	<u>no intake***</u>	December 15**
Education (MEd -- Special Education Specialization)	December 15	no intake	no intake
English (MA)	December 15	no intake	no intake

First Nations Studies (MA) - biennial intake	December 15	no intake	no intake
Gender Studies (MA)	December 15	May 1	no intake
Health Sciences (MSc)	December 15	no intake	no intake
Health Sciences (PhD)	December 15	no intake	no intake
History (MA)	December 15	September 15	no intake
Integrated Wood Design (MEng)	no intake	May 1	no intake
Interdisciplinary Studies (MA and MSc)	December 15**	May 1	December 15**
International Studies (MA)	December 15	May 1	no intake
Mathematical, Computer, Physical, and Molecular Sciences (MSc)	December 15	May 1	no intake
Natural Resources and Environmental Studies (MA)	December 15**	May 1	December 15**
Natural Resources and Environmental Studies (MNRES)	December 15**	May 1	December 15**
Natural Resources and Environmental Studies (MSc)	December 15**	May 1	December 15**
Natural Resources and Environmental Studies (PhD)	December 15**	May 1	December 15**
Nursing (MScN)	December 15	May 1	no intake
(MScN: FNP)	December 15	May 1 <u>no intake</u>	no intake
Political Science (MA)	December 15	May 1	no intake
Psychology (MSc)	December 15	no intake	no intake
Psychology (PhD)	December 15	no intake	no intake
Social Work (MSW)	December 15	no intake	no intake

* Applications for admission should be submitted as early as possible to the Office of the Registrar. Incomplete applications and applications received after the deadlines will be considered late and may not be processed in time to permit admission.

** Applications for admission are accepted for one semester only. Applicants must indicate whether they are applying to the May or September Semester.

~~*** Indicates a May or September entry with a delay to January on a case by case basis for selected individuals based on approval due to extenuating circumstances by the School of Education. The School of Education may consider any other~~

applications for a January start on a case by case basis again with recommendation to the Dean of Graduate Programs for approval due to extenuating circumstances as determined by the School of Education.

S-201606.05

Change to the Application Deadline for the Bachelor of Health Sciences Program – Professional and Competitive Entry Page

Payne

That, on the recommendation of the Senate Committee on Admissions and Degrees, the change to the application deadline for the Bachelor of Health Sciences program from March 1st to February 1st on the professional and competitive entry page be approved as proposed.

Effective date: September 2017

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strike through~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

Professional and Competitive Entry Programs

(see Program Regulations for Professional Program Admissions)

Fine Arts February 1

Social Work February 1

Environmental Engineering March 1

Health Sciences ~~March 1~~ February 1

Education March 15

Nursing March 31

S-201606.06

Change to the Application Deadline for the Bachelor of Health Sciences Program – Program Page

Palmer

That, on the recommendation of the Senate Committee on Admissions and Degrees, the change to the application deadline for the Bachelor of Health Sciences program on the from March 1st to February 1st on the program page be approved as proposed.

Effective date: September 2017

CARRIED

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strike through~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

Health Sciences (BHSc Program)

- Biomedical Studies
- Community and Population Health - Aboriginal and Rural Health
- Community and Population Health - Environmental Health

Shannon Wagner, Professor and Chair

Henry Harder, Professor

Sarah de Leeuw, Associate Professor

Luke Harris, Associate Professor

Margot Parkes, Associate Professor and Canada Research Chair

Chelsea Pelletier, Assistant Professor

Mamdouh Shubair, Assistant Professor

Sandra Allison, Adjunct Professor

Russ Callaghan, Adjunct Professor

Anne George, Adjunct Professor

Kuo Kuo-Hsin, Adjunct Professor

Josée Lavoie, Adjunct Professor

Geoffrey Payne, Adjunct Professor

William Tippet, Adjunct Professor

Tammy Klassen-Ross, Instructor

Anne Sommerfeld, Senior Lab Instructor

Website: www.unbc.ca/health-sciences/undergraduate

The Bachelor of Health Sciences degree is a four-year program consisting of a range of courses that relate directly to the science of health, in the recognition that health is a complex entity defying a simple explanation or a single disciplinary perspective. The courses identified within the School of Health Sciences offer learning opportunities from a variety of disciplines, including the life sciences, social sciences, behavioural sciences, and ethics and law, to enable students to develop a body of knowledge and understanding relating to the dimensions of health. Some of these courses are considered to be 'core' and therefore central to the basic understandings of health, while others offer the student opportunities to learn about a specific health perspective that is focused on one of three Majors:

i. Biomedical Studies

ii. Community and Population Health-Aboriginal and Rural Health

iii. Community and Population Health-Environmental Health

Graduation from either of the Community and Population Health Majors enables students to embark on careers or graduate programs related to health care management, administration, information systems or public health.

Students pursuing the Biomedical Studies Major are required to complete a set of courses that enables them to be prepared for application to professional programs, such as medicine, nursing, pharmacy, occupational therapy, dentistry, speech pathology or physiotherapy. This major provides a foundational, multidisciplinary knowledge base that is focused on the natural and physical sciences, and social sciences, and includes population health and research methodology. Students interested in other fields requiring extensive biomedical laboratory skills may enroll degree in Biochemistry and Molecular Biology (BCMB).

Admission Requirement

Admission to the Bachelor of Health Sciences program is based on academic qualifications and available space. At the time of application, students must specify whether they intend to pursue either the Biomedical Studies Major or one of the two Community and Population Health Majors. Priority admission is given to students who meet admission criteria and apply by the deadline of ~~March 4~~. February 1

9.3 Senate Committee on First Nations and Aboriginal Peoples

Dr. Ryan

SCFNAP met a couple of weeks ago but did not achieve quorum.

9.4 Senate Committee on Scholarships and Bursaries

Dr. Owen

No report

9.5 Senate Committee on Nominations

Dr. Casperson

Dr. Casperson reported that the matter of student election and student appointment dates had been brought to the Committee's attention: There is a problem in that students are being elected just before the end of the academic year rather than at the beginning of the academic year, which creates a particular problem in the case of a graduating student.

Motion

Dale

That the rules of Senate be suspended and the voting process be modified, should there be nominations from the floor, so if there is a clear last place on any particular election that does not have a majority, that the last place candidate be dropped. Also if there are three elections in a row for a majority and there is still no majority, that the voting stops.

CARRIED

“For Approval” Items:

S-201606.07

Recommendation of Academic Planning Action Planning Group Members to Senate

Dale

That, on the recommendation of the Senate Committee on Nominations and barring further nominations from the floor, the following candidates, who have met all eligibility requirements to serve on Academic Planning Action Planning Groups as indicated, be appointed as proposed.

Effective date: Immediately upon approval by Senate

ACADEMIC PLANNING ACTION PLANNING GROUP POSITION **CANDIDATE**
TO BE FILLED (all terms begin immediately)

ACADEMIC STRUCTURE COLLABORATIVE TEAM

Faculty Senator

Michel Bouchard

ENROLMENT INITIATIVES COLLABORATIVE TEAM

Faculty Member

Ngoc Huynh

Faculty Senator

Tracy Summerville

STUDENT EXPERIENCE AND PEDAGOGY COLLABORATIVE TEAM

Faculty Member

Phil Mullins

Further nominations were sought from the floor, and there being none, the motion was CARRIED.

S-201606.08

Enrolment Initiatives Collaborative Team - Faculty Nominations

That, in the absence of identified Faculty nominations, and based on nominations from the floor, that Senate appoint one eligible faculty member to the Enrolment Initiatives Collaborative Team.

Nominations were sought from the floor, and there being none, the position remained vacant.

S-201606.09

Faculty Renewal and Development Collaborative Team - Faculty Senator

That Senate appoint a faculty senator to the Faculty Renewal and Development Collaborative Team.

Nominations were sought from the floor, and there being none, the position remained vacant.

S-201606.10

Academic Administrative Organization Collaborative Team - Faculty Senator

That Senate appoint a faculty senator to the Academic Administrative Organization Collaborative Team.

Nominations were sought from the floor, and there being none, the position remained vacant.

“For Approval” Item:

S-201606.11

Recommendation of Senate Committee Members to Senate

That, on the recommendation of the Senate Committee on Nominations, the following candidates, who have met all eligibility requirements to serve on Senate committees as indicated, be appointed as proposed.

Effective date: Immediately upon approval by Senate

SENATE COMMITTEE POSITION TO BE FILLED **CANDIDATE**
(except as otherwise noted, all terms begin immediately)

SENATE COMMITTEE ON ACADEMIC AFFAIRS

Graduate Student — CASHS (03/31/2017)

Karla Bloomfield

SENATE COMMITTEE ON THE UNIVERSITY BUDGET

Graduate Student (03/31/2017)

Andrew Agbonigha

Further nominations were sought from the floor, and there being none, the motion was CARRIED.

“For Information” Item:

Faculty Senator Elected to Senate for a position beginning immediately:

Faculty Senator – CASHS (until March 31, 2018)

Dr. Gregory Nixon

9.6 Senate Committee on the University Budget

Dr. Whitcombe

The Senate Committee on the University Budget met last week with the Vice President of Business and Finance Operations. SCUB will continue to meet over the summer. Senators were asked to forward any questions or matters they want investigated by SCUB to Dr. Whitcombe.

10.0 Approval of Motions on the Consent Agenda

Dr. Keen

There were no motions on the Consent Agenda.

11.0 Other Business

11.1 Truth and Reconciliation Commission and Integration of First Nations Content into UNBC Curricula.

S-201606.12

Whitcombe

That Senate ask the Steering Committee of Senate to determine a policy or procedure in which Senate will have discussions around the inclusion of First Nations content in degree programs and whether that should be through a form of having SCFNAP and SCAAF look after it or whether it is an open forum of Senate. The Steering Committee of Senate will ensure such discussions take place before the end of August 2016.

CARRIED.

There was general consent that an education piece should be included for those involved in the discussions.

12.0 Information

There was no information for Senate.

**13.0 S-201606.13
Move to In Camera Session**

Ryan

That the meeting move In Camera.

CARRIED

**14.0 S-201606.17
Adjournment**

Dale

That the Senate meeting be adjourned.

The meeting ended at 4:34 p.m.