

BOARD OF GOVERNORS

PUBLIC SESSION MINUTES

Thursday, May 26, 2022

ZOOM Videoconference Only

11:20 AM – 11:50 AM

Present: A. Alexander, A. Beswick, J. Henley, J. McKay, G. Payne, M. Reed – VICE-CHAIR,
P. Sanborn, G. Stewart, S. Wilford, C. Wishart – CHAIR

Regrets: K. Bach, D. Coxson, A. Robinson

Administration: M. Dale (Interim Provost & Vice-President Academic), R. Somani (Vice-President Finance and Administration), K. Lewis (Interim Vice-President Research and Innovation), C. Smith (Associate Vice-President Financial Services), S. Hoff (Governance Officer – Recording)

Regrets: K. Howitt (Senior Governance Officer)

The meeting commenced at 11:21 am.

1. **Acknowledgement of Territory**

The Chair acknowledged the First Nations territories on which we work.

2. **Chair's Remarks**

The Chair acknowledged that this is the first Public Board meeting of Graduate Student, S. Wilford.

The Chair called for any declarations of conflict with items on the Public Agenda. No conflicts were noted.

Correspondence Received – no correspondence received.

3. **Approval of Agenda**

M. Dale advised that K. Lewis will be speaking to 7.ii.a. Memorandum of Understanding – Northern Health Authority.

MOTION: 2022BP05.26.01 (M. Reed / J. Henley)

That, the Agenda for the Public Session of the May 26, 2022 meeting of the Board of Governors be approved as amended.

CARRIED

4. **Approval of Minutes**

a. **Public Session Minutes of March 19, 2022**

MOTION: 2022BP05.26.02 (G. Stewart / J. Henley)

That, the Public Session Minutes of the March 19, 2022 meeting of the Board of Governors be approved as presented.

CARRIED

5. **Business Arising from Previous Public Session Minutes**

None

6. **Presentation** – No presentation

7. **Reports of Committees and Related Motions**

(i) **Audit and Risk Committee** – G. Stewart, Chair (**Discussion 6 minutes**)

The Committee Chair reported that the Audit and Risk Committee met prior to today's Board meeting. The Committee received a presentation from KPMG regarding their audit review findings and it was a clean audit.

a. **Presentation and Approval of Financial Statements** – R. Somani

The Consolidated Financial Statements were reviewed and discussed. R. Somani noted that the Audit and Risk Committee also received and reviewed the management letter.

MOTION: 2022BP05.26.03 (G. Stewart / G. Payne)

That, on the recommendation of the Audit and Risk Committee, the Board of Governors approves the University of Northern British Columbia's Consolidated Financial Statements for the year ended March 31, 2022.

CARRIED

(ii) **Executive Committee** – C. Wishart, Chair (**Discussion 3 minutes**)

a. **Memorandum of Understanding – Northern Health Authority** – K. Lewis

K. Lewis reviewed the refreshed Memorandum of Understanding between the University of Northern British Columbia and the Northern Health Authority.

MOTION: 2022BP05.26.04 (C. Wishart / J. McKay)

That, on the recommendation of the Executive Committee, the Board of Governors approves the Memorandum of Understanding between the University of Northern British Columbia and the Northern Health Authority, as recommended and approved by the UNBC Senate, as presented.

CARRIED

M. Dale left the meeting at 11:31 am.

b. **2022/23 Minister Letter** – C. Wishart (**Discussion 5 minutes**)

The Chair reviewed the Letter of Direction that requires Board approval for the Board Chair to sign on behalf of the Board.

MOTION: 2022BP05.26.05 (G. Payne / A. Alexander)

That, the Board of Governors authorizes the Board Chair to sign the 2022 / 2023 Minister Letter on behalf of the Board.

CARRIED

J. Henley left the meeting at 11:36 am.

(iii) **Finance and Investment Committee** – A. Beswick, Chair

There were no meetings held since the last report/Board meeting.

8. Board Motions

None

9. Other Business

a. Schedule of Upcoming UNBC Events

- First Nation Centre Ceremony - May 26, 2022 – 12:00 p.m. to 3:00 p.m. – Canfor theatre with Appetizer/socializing to follow, in the Gathering Place
- Convocation for the Class of 2022 – Friday, May 27, 2022 – Prince George Campus:
 - Ceremony 1 start time: 9:30 a.m.
 - Ceremony 2 start time: 2:30 p.m.
- Regional Campus Celebrations:
 - Northwest (Terrace) campus: Monday, May 30, 2022 – 11:00 a.m. to 1:30 p.m.
 - Wilp Wilxo'oskwhl Nisga'a Institute: Tuesday, May 31, 2022 at 2:00 p.m.
 - South-Central (Quesnel) campus: Friday, June 3, 2022 – 1:00 p.m. to 3:00 p.m.

The Chair noted that the fall event which includes installations of the Chancellor and President as well as celebrating the classes of 2020 and 2021 and the awarding of Honorary Degrees is scheduled for October 21, 2022.

10. Adjournment

MOTION: 2022BP05.26.06 (M. Reed)
That the Board Public Session be adjourned.

CARRIED

Adjourned at 11:39 am.