



## BOARD OF GOVERNORS

### **PUBLIC SESSION MINUTES**

Saturday, November 20, 2021

ZOOM Videoconference Only

11:30 AM – 1:30 PM

**Present:** A. Alexander, A. Beswick, K. Bach, D. Coxson, J. Henley, M. Lo, J. McKay, G. Payne, M. Reed – VICE-CHAIR, P. Sanborn, G. Stewart, C. Wishart – CHAIR

**Regrets:** A. Robinson

#### **Guests:**

Amelia Kaiser, Director of Student Affairs

Paul Winwood, Associate Professor, Northern Medical Program, Division of Medical Sciences UNBC

Julia Bickford, Regional Director – Research Evaluation & Analytics, Northern Health

**Administration:** M. Dale (Interim Provost & Vice-President Academic), Rahim Somani (Vice-President Finance and Administration), K. Lewis (Acting Vice-President Research and Innovation), C. Smith (Associate Vice-President Financial Services), K. Howitt (Senior Governance Officer), S. Hoff (Governance Officer – Recording)

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The meeting commenced at 11:30 am.

#### **1. Acknowledgement of Territory**

The Chair acknowledged the First Nations territories on which we work.

#### **2. Chair's Remarks**

The Chair thanked the University Community students, faculty, staff, and administration for continuing to navigate us through COVID-19 as restrictions are extended.

The Chair called for any declarations of conflict with items on the Closed Agenda. No conflicts were noted.

Correspondence Received – no correspondence received.

#### **3. Approval of Agenda**

MOTION: 2021BP11.20.01 (M. Reed / J. Henley)

*That, the Agenda for the Public Session of the November 20, 2021 meeting of the Board of Governors be approved as presented.*

CARRIED

4. **Approval of Minutes**

a. **Public Session Minutes of September 17, 2021**

MOTION: 2021BP11.20.02 (G. Payne / A. Alexander)

*That, the Public Session Minutes of the September 17, 2021 meeting of the Board of Governors be approved as presented.*

CARRIED

5. **Business Arising from Previous Public Session Minutes**

None

6. **Presentation – Student Experience: the Importance within the UNBC Context** – Amelia Kaiser, Director of Student Affairs (**Discussion 38 minutes**)  
Amelia Kaiser, Director of Student Affairs, delivered a presentation on UNBC Student Experience. A discussion followed.

7. **Reports of Committees and Related Motions**

- (i) **Audit and Risk Committee** – G. Stewart, Chair (**Discussion 2 minutes**)

Written report received.

- (ii) **Executive Committee** – C. Wishart, Chair (**Discussion 2 minutes**)

Written report received.

- a. **Northern Centre for Clinical Research** – K. Lewis (**Discussion 21 minutes**)

Kathy Lewis, Acting Vice-President Research & Innovation, Paul Winwood, Associate Professor, Northern Medical Program, Division of Medical Sciences UNBC, Julia Bickford, Regional Director – Research Evaluation & Analytics, Northern Health, delivered a presentation on the Northern Centre for Clinical Research. A discussion followed.

MOTION: 2021BP11.20.03 (C. Wishart / G. Stewart)

*That, on the recommendation of the Executive Committee, and on endorsement from Senate, the Board of Governors approves the Northern Centre for Clinical Research, for a 3-year term, with the expectation that annual reviews will be conducted to assess challenges and successes of the Centre.*

CARRIED

- (iii) **Finance and Investment Committee** – A. Beswick, Chair (**Discussion 1 minute**)

Written report received.

- a. **2022/2023 UNBC Tuition Fees** – R. Somani (**Discussion 2 minutes**)

Received and discussed. R. Somani advised that as part of the reorganization of the international office the team is also working on developing proper strategies on how the institution is going to support the international students and their needs.

MOTION: 2021BP11.20.04 (A. Beswick / J. Henley)

*Whereas s.27(2) of the University Act grants the Board the authority to set, determine and collect fees;*

*And Whereas the Government of British Columbia's Tuition Limit Policy, limits domestic tuition and mandatory fee increases to the rate of inflation (2%);*

*Now therefore, on the recommendation of the President, and in compliance with the Government of British Columbia's Tuition Limit Policy, and the recommendation of the Finance and Investment Committee the Board approves the 2022/2023 Tuition Fee Schedule for the University of Northern British Columbia as presented including a differential fee increase for international undergraduate students as presented in the fee schedule.*

*Effective on approval of the Board.*

CARRIED

**b. Delegation of Authority to the President to Approve Fees – R. Somani (Discussion 2 minutes)**

Received and discussed.

MOTION: 2021BP11.20.05 (A. Beswick / J. Henley)

*Whereas the University Act grants the Board the authority to set, determine and collect fees, and whereas;*

*The Government of British Columbia's Tuition Limit Policy limits domestic tuition and mandatory fee increases to the rate of inflation;*

*The UNBC Fees Committee reviews all fees and applications related to fees, considers submissions from interested and impacted parties, and provides advice and recommendations to the President with respect to fees, and;*

*Now therefore, on the recommendation of the Finance and Investment Committee, the Board delegates the authority to approve all fees for the 2022 – 2023 planning and budget cycle, except for tuition fees, to the President, acting with the advice of the UNBC Fees Committee and in compliance with the Province of British Columbia's Tuition Limit Policy, effective on approval of the Board.*

CARRIED

**c. Agreements, Scholarships, Bursaries and Awards – M. Dale (Discussion 1 minute)**

Meeting package was received.

MOTION: 2021BP11.20.06 (A. Beswick / G. Stewart)

*That, on the recommendation of the Finance and Investment Committee, the Board of Governors approves the agreements, scholarships, bursaries and awards as recommended and approved by the UNBC Senate, for the period of September 2021 to October 2021, as presented.*

CARRIED

**8. Board Motions**

None

**9. Mandatory and Standing Reports - Public Session**

**a. Report of the Interim President – G. Payne (Discussion 5 minutes)**

- Regular Report  
Written report received.

- COVID-19 – Update (verbal)
  - The Interim President provided an update on COVID-19 and advised that Dr. Bonnie Henry will be providing an update to Post Secondary Institutions on December 8<sup>th</sup>.
- Senate Update (verbal)
  - Regular Senate Meetings were held via Zoom in September and October.
  - Senate elected a new vice-chair of Senate, Student Senator Sloane Zogas.
  - Senate approved changes to its academic dates for the 2022 – 2030 academic years.
  - Senate approved motions based on recommendations from the Ad Hoc Governance Review.
  - Senate approved revised Selection Criteria and Procedures for the Governor General's Gold and Silver Medals.
  - Senate approved revised Awards Procedures for the UNBC Scholars Award.
  - Senate received a presentation on the UNBC Land Trust.

**b. Public Reports of the Vice-Presidents, written**

- Interim Provost and Vice-President Academic – M. Dale (**Discussion 2 minutes**)  
Written report received.
  - Maclean's Magazine  
M. Dale reviewed the Maclean's Magazine rankings.
  - Notification of Upcoming Promotion & Tenure Process  
Received report.
- Vice-President, Finance and Administration – R. Somani (**Discussion 2 minutes**)  
Written report received.
  - Reports on Safety Regulations – received.
- Acting Vice-President, Research and Innovation – K. Lewis (**Discussion 1 minute**)  
Written report received.

**10. Other Business**

**a. Schedule of Upcoming UNBC Events**

- December 8, 2021 - Employee Recognition Event – Virtual Event

G. Payne advised that the Employee Recognition Event will be virtual and encouraged all Board members to attend. The Board Chair noted that the Four Connections Celebration Winter Solstice – 2021 will be held December 21, 2021 on Zoom. S. Hoff will provide the links to these events to the Board.

**11. Adjournment**

MOTION: 2021BP11.20.07 (J. Henley / A. Alexander)  
*That the Board Public Session be adjourned.*

CARRIED

Adjourned at 12:52 pm.