



## BOARD OF GOVERNORS

### **PUBLIC SESSION MINUTES**

Friday, June 19, 2020

ZOOM Videoconference Only

11:30 AM – 2:00 PM

**Present:** G. Payne, K. Reimer, P. Sanborn, A. Beswick, A. Ekman (CHAIR), M. Reed, G. Stewart, G. Staats, F. Khan, M. Barnes

**Regrets:** J. Gosnell, Sr., A. Robinson (VICE-CHAIR), B. Ward-Burkitt

#### **Guests attending by videoconference:**

Christopher Thomas, Senior Manager, Office of the Auditor General of British Columbia

Harriet Lewis, Consultant – University Governance

Charles Jago, Special Adviser – University Governance

Bernadette Patenaude – Director, Integrated Planning

**Administration:** D. Ryan (Provost & Vice-President Academic), C. Smith (Interim Vice-President Finance and Administration), K. Lewis (Acting Vice-President Research), T. Tribe (Vice-President University Advancement), S. Hoff (Governance Officer – Recording)

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The meeting commenced at 11:30 am.

#### **1. Chair's Remarks**

- Correspondence Received
  - Correspondence received from Tony Loughran Executive Lead, Governance, Legislation and Corporate Planning Division dated June 17, 2020 regarding Updated Remuneration Guidelines for Appointees to Ministry and Crown Agency Boards.

The Chair welcomed everyone and acknowledged that the meeting was taking place on the traditional territory of the Lheidli T'enneh.

The Chair acknowledged that this is the last meeting for staff member, Mark Barnes, and thanked him for his service and contributions to the Board. The Chair advised that Joyce Henley was elected as the new staff member and her term starts July 1, 2020.

The Chair called for any declarations of conflict with items on the Public Agenda. No conflicts were noted.

#### **2. Approval of Agenda**

MOTION: 2020BP06.19.01 (G. Payne / M. Reed)  
*That, the Agenda for the Public Session of the June 19, 2020 meeting of the Board of Governors be approved as presented.*

CARRIED

3. **Approval of Motions on the Consent Agenda**

The Chair noted that Consent Agenda Item 9.c Agreements, Scholarships, Bursaries and Awards will be dealt with in the regular course of the Agenda.

4. **Approval of Minutes**

a. **Public Session Minutes of May 28, 2020**

MOTION: 2020BP06.19.02 (G. Payne / G. Stewart)

*That, the Public Session Minutes of the May 28, 2020 meeting of the Board of Governors be approved as presented.*

CARRIED

5. **Presentation – David Douglas Botanical Garden Society – Linda Naess & Shelley Rennick (Presentation and Discussion 30 minutes)**

Linda Naess & Shelley Rennick from the David Douglas Botanical Garden Society made a presentation on the David Douglas Botanical Gardens Expansion Project. A discussion followed.

6. **Business Arising from Previous Public Session Minutes**

- a. Audit Findings Report and the University of Northern British Columbia 2019/2020 Consolidated Financial Statements – for information – C. Smith **(Discussion 1 minute)**

C. Smith advised that the Finance and Audit Committee received the Audit Findings Report and approved the 2019/2020 Consolidated Financial Statements on behalf of the Board on June 5, 2020.

- b. 2020/21 Tuition Fees – Information – C. Smith **(Discussion 1 minute)**

Received 2020/21 Tuition Fees previously approved at the January 31, 2020 Board meeting.

- c. 2020/21 Mandatory Fees – C. Smith – Information **(Discussion 1 minute)**

Received 2020/21 Mandatory Fees approved by the President.

7. **President's Annual Report – G. Payne (Discussion 3 minutes)**

President's Annual Report received and discussed.

8. **General Operating and Ancillary Budgets – Framework 2020/2021 – Presentation – D. Ryan (Presentation and Discussion 32 minutes)**

G. Payne advised that this presentation was presented to the Senate Committee on the University Budget, Senate and will be presented to the University Community at a Town Hall on Monday, June 22, 2020. G. Payne, C. Smith and D. Ryan delivered a presentation on the 2020/21 Draft Budget Framework. A discussion followed.

9. **Motions for Approval**

- a. **2020/2021 General Operating and Ancillary Budgets – C. Smith (Discussion 2 minutes)**

Materials were reviewed and discussed.

MOTION: 2020BP06.19.03 (G. Payne / A. Beswick)

*That, on the recommendation of the Finance and Audit Committee, the Board of Governors approves the 2020/2021 General Operating and Ancillary Budgets as presented in section 3, Table 1, Columns 1 and 2 respectively, of the 2020-2021 Budget Framework.*

CARRIED

b. **The Division of Medical Sciences – D. Ryan (Discussion 7 minutes)**

Materials were reviewed and discussed.

MOTION: 2020BP06.19.04 (A. Beswick / G. Staats)

*That, the Division of Medical Sciences, which includes the UBC MD Undergraduate Program (Northern Medical Program) and UBC Health Professions Degree Programs offered through UNBC and future UBC/UNBC joint Health Professions Degree Programs, be established as a separate and distinct academic administrative unit that is connected to the Faculty of Human and Health Sciences for the purposes of professional academic association and collaboration, as recommended and approved by the UNBC Senate.*

CARRIED

c. **Agreements, Scholarships, Bursaries and Awards – D. Ryan (Discussion 2 minutes)**

Meeting package was received.

MOTION: 2020BP06.19.05 (G. Staats / F. Khan)

*That, on the recommendation of the Finance and Audit Committee, the Board of Governors approves the agreements, scholarships, bursaries and awards as recommended and approved by the UNBC Senate, for May 2020, as presented.*

CARRIED

10. **Mandatory and Standing Reports - Public Session**

a. **Report of the Interim President – G. Payne (Discussion 3 minutes)**

- Regular Verbal Report  
No report.
- Senate Update
  - March, April and May meetings of Senate were conducted by Zoom.
  - A Special Closed Meeting of Senate was held in mid-June for the 2020/21 Budget Presentation.
  - In March, Senate passed a motion in response to the COVID-19 pandemic, to allow faculty, chairs and deans to make changes to course syllabi and intended evaluation methods.
  - In March, Senate also approved the Senate Student Leadership Awards for 2020.
  - In May, Senate approved our 2020 Graduates for the virtual convocation that will be occurring on June 26, 2020.

(i) **Quarterly Public Reports of the Vice-Presidents, written**

- Provost and Vice-President Academic – D. Ryan **(Discussion 2 minutes)**  
Written report received.
  - Recruitment & Enrolment Report  
Written report included in meeting materials.
- Interim Vice-President, Finance and Administration – C. Smith **(Discussion 2 minutes)**  
Written report received.
  - Deficit Mitigation and Financial Accountability (verbal)  
Much of the Deficit Mitigation plan has been addressed with the budget framework.
  - Capital Projects Update (verbal)  
Current capital projects include: Civil and Environmental Engineering Program Renovations, Physical Therapy and Occupational Therapy Renovations, Northern Baccalaureate Nursing Program Renovations and Facilities Management Addition.
- Acting Vice-President, Research – K. Lewis **(Discussion 1 minute)**  
Written report received.
- Vice-President, University Advancement – T. Tribe **(Discussion 1 minute)**  
Written report received.

**b. Reports of Committees:**

- (i) Human Resources Committee – A. Ekman, Chair **(Discussion 1 minute)**
  - Discussed Annual Harassment and Discrimination Report dated May 1, 2020.
- (ii) Governance Committee – A. Ekman, Chair  
No Report.
- (iii) Finance and Audit Committee – A. Beswick, Chair **(Discussion 1 minute)**
  - Received Routine Capital Year End Report.
  - Received Northern Sport Centre Ltd. Financials and Annual Report.
  - Received Endowment Investment Portfolio Update.
  - Received FTE Audit Report to March 31, 2020.

- c. **Carbon Neutral Action Report** – C. Smith **(Discussion 2 minutes)**  
The Board received and discussed the Carbon Neutral Action Report.

**11. Other Business**

- a. **2019/20 Institutional Accountability Plan and Report** – G. Payne **(Discussion 2 minutes)**

**Notice of Motion for July 2020. Special Meeting of the Board, (teleconference) to be scheduled.**

*That, the Board of Governors approves the 2019/20 Institutional Accountability Plan and Report (IAPR) as presented, and releases it to the Ministry of Advanced Education.*

G. Payne noted that the Institutional Accountability Plan and Report will need to be approved at a special videoconference meeting of the Board in July 2020.

**12. Adjournment**

MOTION: 2020BP06.19.06 (A. Beswick / F. Khan)
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CARRIED
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Adjourned at 1:05 pm.