



## BOARD OF GOVERNORS

### **PUBLIC SESSION MINUTES**

Thursday, May 28, 2020

Conference Centre - Room 6-205 or

ZOOM Videoconference

10:00 AM – 12:30 PM

**Present:** G. Payne, K. Reimer, P. Sanborn, A. Beswick (videoconference), A. Ekman (videoconference), M. Reed (videoconference), A. Robinson (ACTING CHAIR), G. Stewart (videoconference), G. Staats (videoconference), B. Ward-Burkitt (videoconference), F. Khan, M. Barnes (videoconference)

**Regrets:** J. Gosnell, Sr.

#### **Guests attending by videoconference:**

Christopher Thomas, Senior Manager, Office of the Auditor General of British Columbia

Harriet Lewis, Consultant – University Governance

Charles Jago, Special Adviser – University Governance

**Administration:** D. Ryan (Provost & Vice-President Academic), C. Smith (Interim Vice-President Finance and Administration) (videoconference), K. Lewis (Acting Vice-President Research), T. Tribe (Vice-President University Advancement), S. Hoff (Governance Officer – Recording)

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The meeting commenced at 10:15 am.

#### **1. Chair's Remarks**

Correspondence Received – no correspondence received.

The Acting Chair welcomed everyone and acknowledged that the meeting was taking place on the traditional territory of the Lheidli T'enneh.

The Acting Chair called for any declarations of conflict with items on the Public Agenda. No conflicts were noted.

#### **2. Approval of Agenda**

MOTION: 2020BP05.28.01 (G. Payne / A. Beswick)

*That, the Agenda for the Public Session of the May 28, 2020 meeting of the Board of Governors be approved as presented.*

CARRIED

3. **Approval of Minutes**

a. **Public Session Minutes of March 20, 2020**

MOTION: 2020BP05.28.02 (P. Sanborn / M. Barnes)  
*That, the Public Session Minutes of the March 20, 2020 meeting of the Board of Governors be approved as presented.*  
CARRIED

4. **Audit Findings Report – KPMG Audit Representatives** – C. Naphtali and M. Roque

C. Smith advised that due to the current COVID-19 environment the audit findings report and the draft financial statements have been delayed by one week. A special meeting of the Board will be arranged to receive the audit findings report and approve the audited financial statements as soon as possible.

5. **Budget Update** – verbal – G. Payne

G. Payne reviewed the timeline for the 2020/21 Budget Framework presentation. The Budget Framework will be presented to the following: the Senate Committee on University Budget, Senate for information, and the Board for approval.

6. **Business Arising from Previous Public Session Minutes**

None

7. **Motions for Approval**

a. **2019/20 Consolidated Budget for Financial Statement Presentation** – C. Smith  
Materials were reviewed and discussed.

MOTION: 2020BP05.28.03 (G. Payne / K. Reimer)  
*That, the Board of Governors approves of the 2019/20 Consolidated Budget for Financial Statement Presentation for the University of Northern British Columbia, as presented.*  
CARRIED

b. **Presentation and Approval of Financial Statements** – C. Smith

*That, the Board of Governors approves the University of Northern British Columbia's Consolidated Financial Statements for the year ended March 31, 2020.*

The Chair of the Finance and Audit Committee suggested that rather than have a full Board meeting next week that the Board delegate authority to the Finance and Audit Committee to approve the Financial Statements. C. Smith noted that the approved Financial Statements will be brought to the full Board for information at the June 19, 2020 meeting.

MOTION: 2020BP05.28.04 (G. Payne / A. Ekman)  
*That, the Board of Governors delegates authority to the Finance and Audit Committee to approve the University of Northern British Columbia's Consolidated Financial Statements for the year ended March 31, 2020.*  
CARRIED

c. **Memorandum of Understanding - Coast Mountain College** – D. Ryan

Materials were reviewed and discussed.

MOTION: 2020BP05.28.05 (M. Reed / G. Stewart)  
*That, the Board of Governors approves the Memorandum of Understanding between the University of Northern British Columbia, the College of New Caledonia, and Coast Mountain College, as recommended and approved by the UNBC Senate, as presented.*  
CARRIED

- d. **Agreements, Scholarships, Bursaries and Awards** – D. Ryan  
Meeting package was reviewed and discussed.

MOTION: 2020BP05.28.06 (G. Payne / A. Beswick)

*That, the Board of Governors approves the agreements, scholarships, bursaries and awards as recommended and approved by the UNBC Senate, for the period of March 2020 to April 2020, as presented.*

CARRIED

8. **Other Business**

None

9. **Adjournment**

MOTION: 2020BP05.28.07 (K. Reimer)

CARRIED

Adjourned at 10:35 pm.