



## BOARD OF GOVERNORS

### **PUBLIC SESSION MINUTES**

Friday, January 31, 2020

Senate Chambers

(Room 1079 Charles J McCaffray Hall)

12:30 PM – 2:00 PM

**Present:** G. Payne (Acting President), R. Bird, K. Reimer, A. Beswick, A. Ekman, L. Ongman (CHAIR), M. Reed, G. Staats, F. Khan, M. Barnes

**Regrets:** J. Gosnell, Sr., K. Manhas, A. Robinson (VICE-CHAIR), B. Ward-Burkitt, D. Weeks

**Administration:** D. Ryan (Provost & Vice-President Academic), G. Payne (Vice-President Research), T. Tribe (Vice-President University Advancement), C. Smith (Associate Vice-President Financial Services), H. Sanford (University Secretary), S. Hoff (Governance Officer – Recording)

**Regrets:** B. Daigle (Interim Vice-President Finance, People and Business Operations)

---

The meeting commenced at 12:35 pm.

#### **1. Chair's Remarks**

- Correspondence Received – no correspondence received.

The Chair welcomed everyone and acknowledged that the meeting was taking place on the traditional territory of the Lheidli T'enneh.

The Chair called for any declarations of conflict with items on the Public Agenda. No conflicts were noted.

#### **2. Approval of Agenda**

MOTION: 2020BP01.31.01 (A. Ekman / A. Beswick)

*That, the Agenda for the Public Session of the January 31, 2020 meeting of the Board of Governors be approved as presented.*

CARRIED

#### **3. Approval of Motions on the Consent Agenda**

MOTION: 2020BP01.31.02 (A. Ekman / G. Staats)

*That the motions on the Consent Agenda, except for those removed for placement on the Regular Agenda, be approved as presented.*

CARRIED

4. **Approval of Minutes**

a. **Public Session Minutes of September 19, 2019**

MOTION: 2020BP01.31.03 (A. Ekman / G. Staats)

*That, the Public Session Minutes of the September 19, 2019 meeting of the Board of Governors be approved as presented.*

CARRIED

5. **Business Arising from Previous Public Session Minutes**

None

6. **Motions for Approval**

a. **Agreements, Scholarships, Bursaries and Awards – D. Ryan**

MOTION: 2020BP01.31.04 (A. Ekman / G. Staats)

*That, on the recommendation of the Finance and Audit Committee, the Board of Governors approves the agreements, scholarships, bursaries and awards as recommended and approved by the UNBC Senate, for January 2020, as presented.*

CARRIED (Consent Agenda)

b. **2020/2021 UNBC Tuition Fees – D. Ryan (Discussion - 2 minutes)**

Materials were reviewed.

MOTION: 2020BP01.31.05 (A. Ekman / G. Staats)

*Whereas s.27(2) of the University Act grants the Board the authority to set, determine and collect fees;*

*And Whereas the Government of British Columbia's Tuition Limit Policy, limits domestic tuition and mandatory fee increases to the rate of inflation (2%);*

*Now therefore, on the recommendation of the President, and in compliance with the Government of British Columbia's Tuition Limit Policy; and on the recommendation of the Finance and Audit Committee the Board approves the 2020/2021 Tuition Fee Schedule for the University of Northern British Columbia as presented.*

*Effective on approval of the Board.*

CARRIED

c. **Memorandum of Agreement between Grande Prairie Regional College and the University of Northern British Columbia – D. Ryan**

MOTION: 2020BP01.31.06 (A. Ekman / G. Staats)

*That, on the recommendation of the Finance and Audit Committee, the Board of Governors approves the new Memorandum of Agreement between Grande Prairie Regional College and the University of Northern British Columbia, as recommended and approved by the UNBC Senate, as presented.*

CARRIED (Consent Agenda)

d. **Academic and Non-Academic Conduct Student Policy – H. Sanford (Discussion – 4 minutes)**

The University Secretary advised that the Policy and Procedures were reviewed at the Governance Committee. The Academic and Non-Academic Student Conduct Policy was approved by the Senate Committee on Academic Appeals, the Senate Committee on Student Discipline Appeals and the

Senate. The Student Appeals Procedures and Academic and Non-Academic Student Conduct Procedures are provided for information.

MOTION: 2020BP01.31.07 (F. Khan / R. Bird)

*That, on the recommendation of the Governance Committee, the Board of Governors approves the Academic and Non-Academic Conduct Student Policy, as recommended and approved by the UNBC Senate, as presented.*

CARRIED

- Student Appeals Procedures – for information
- Academic and Non-Academic Conduct Student Procedures – for information

## **7. Mandatory and Standing Reports - Public Session**

### **a. Report of the President – D. Weeks (Discussion – 8 minutes)**

- Regular Verbal Report
- Senate Update

G. Payne, Acting President reported on the joint Board / Senate dinner held last night and advised it was well attended.

A Board Member noted that one issue that arose out of discussion at the Board / Senate dinner was the restricted access to the cafeteria and the loss of the gathering space.

L. Haslett, Director, Business Services and Continuing Studies responded. She noted that she has spent a lot of time over the last three years consulting and engaging with the campus community and looking at various options that could meet the needs of the campus. She suggested that she provide a presentation to the Board to provide some background information and some of the options we have explored in depth, and then a summary of the consultation and engagement.

### **(i) Reports of the Vice-Presidents, verbal**

- Provost and Vice-President Academic – D. Ryan **(Discussion - 10 minutes)**
  - o Recruitment & Enrolment Report  
Written report included in meeting materials.
  - o Academic Restructuring (verbal)  
The Provost and Vice-President Academic provided an update on Academic Restructuring including an update on the searches to fill for the five Dean and the Vice-Provost positions. Those searches are well underway and we are still aiming for a July 1, 2020 start but they might realistically be pushed to September 1, 2020.
- Vice-President, Finance, People and Business Operations – B. Daigle **4:23:25**
  - o Deficit Mitigation and Financial Accountability (verbal)  
No report.
  - o Capital Projects Update (verbal) **(Discussion - 6 minutes)**  
D. Claus, Director, Facilities Management and Capital Planning provided an update on three current significant renovation projects for: the Civil and Environmental Engineering Program; the Northern Baccalaureate Nursing Program, and; the Physical Therapy and Occupational Therapy Program.
- Vice-President, Research – G. Payne – **(Discussion - 2 minutes)**  
The Vice-President, Research's report covered the following topics:
  - o Reminder that Research Week is March 2 – 6, 2020.
- Vice-President, University Advancement – T. Tribe **(Discussion – 12 minutes)**  
The Vice-President, University Advancement's report covered the following topics:
  - o Will be launching a mini-campaign to support the physiotherapy program.

- Twenty UNBC Student Athletes recognized as Academic All Canadians for their work in the classroom and in their respective sports.
- L. Murdoch, UNBC Director of Athletics/Recreation will be leading an initiative to establish a standardized concussion protocol for Canada West Universities Athletic Association.

**b. Reports of Committees: (Discussion - 4 minutes)**

- (i) Human Resources Committee – K. Manhas, Chair  
No report.
- (ii) Governance Committee – A. Ekman, Chair  
No report.
- (iii) Finance and Audit Committee – A. Robinson, Chair  
Three motions were recommended to the Board by the Finance and Audit Committee: Agreements, Scholarships, Bursaries and Awards; 2020/2021 UNBC Tuition Fees, and; a Memorandum of Agreement between Grande Prairie Regional College and the University of Northern British Columbia.

**8. Other Business**

- a. Memorandum of Agreement between the University of British Columbia and the University of Northern British Columbia regarding the distributed Master of Physical Therapy program – for information – D. Ryan **(Discussion – 4 minutes)**  
D. Ryan advised that the Memorandum of Agreement and the Letter of Understanding are for information and both have been approved by Senate.  
A Board member asked for clarification on paragraph 11.4 in the Memorandum of Agreement re: when are students paying, where they are getting services, and how do we know that service from UBC is not relevant to them so they are compensated or are they paying here (example U-pass, health insurance). D. Ryan will provide more clarity for the next Board meeting.
- b. Letter of Understanding between the University of British Columbia and the University of Northern British Columbia to guide the operations of the Master of Occupational Therapy Northern and Rural Cohort – for information – D. Ryan

The Chair announced that there was an election held in the Closed Session for Board Chair and Vice-Chair – the Vice-Chair is Andrew Robinson and she would continue as Chair.

**9. Adjournment**

MOTION: 2020BP01.31.08 (A. Ekman)
-----------------------------------

CARRIED
---------

Adjourned at 1:30 pm.