



## BOARD OF GOVERNORS

### **PUBLIC SESSION MINUTES**

Thursday, September 19, 2019

Senate Chambers

(Room 1079 Charles J McCaffray Hall)

12:30 PM – 2:00 PM

**Present:** D. Weeks, K. Beeler (teleconference), K. Reimer (teleconference), A. Beswick, A. Ekman, K. Manhas (teleconference), L. Ongman (CHAIR), M. Reed, A. Robinson (VICE-CHAIR), G. Staats, F. Khan, M. Barnes

**Regrets:** J. Gosnell, Sr., B. Ward-Burkitt

**Administration:** D. Ryan (Provost & Vice-President Academic), T. Tribe (Vice-President University Advancement), C. Smith (Associate Vice-President Financial Services), H. Sanford (University Secretary), S. Hoff (Governance Officer – Recording)

**Regrets:** B. Daigle (Interim Vice-President Finance, People and Business Operations), G. Payne (Vice-President Research)

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The meeting commenced at 12:30 pm.

#### **1. Chair's Remarks**

The Chair welcomed everyone and acknowledged that the meeting was taking place on the traditional territory of the Lheidli T'enneh.

The Chair called for any declarations of conflict with items on the Public Agenda. No conflicts were noted.

The Chair acknowledged that this is the first meeting of Order in Council - External Members, A. Beswick and M. Reed and welcomed them to the Board.

The Chair made the following announcements:

- The Call for Nominations for Honorary Degrees has gone out and nominations should be received by October 8, 2019.
- A "Save the Date" notice regarding a training opportunity with Eli Mina on November 13, 2019 has been sent to the Board. Board Members are asked to RSVP promptly as space is limited to 15 participants per session.
- There is a Donor Appreciation Event on October 3, 2019 and Board Members will receive an invite from the Office of Advancement.

#### **2. Approval of Agenda**

MOTION: 2019BP09.19.01 (G. Staats / M. Reed)

*That, the Agenda for the Public Session of the September 19, 2019 meeting of the Board of Governors be approved as presented.*

CARRIED

3. **Approval of Motions on the Consent Agenda**

MOTION: 2019BP09.19.02

General Consent

*That the motions on the consent agenda, except for those removed for placement on the regular agenda, be approved as presented.*

CARRIED

4. **Approval of Minutes**

a. **Public Session Minutes of July 11, 2019**

MOTION: 2019BP09.19.03 (M. Barnes / F. Khan)

*That, the Public Session Minutes of the July 11, 2019 special meeting of the Board of Governors be approved as presented.*

CARRIED

b. **Public Session Minutes of July 15, 2019**

MOTION: 2019BP09.19.04 (A. Robinson / G. Staats)

*That, the Public Session Minutes of the July 15, 2019 electronic meeting of the Board of Governors be approved as presented.*

CARRIED

c. **Public Session Minutes of July 30, 2019**

MOTION: 2019BP09.19.05 (D. Weeks / F. Khan)

*That, the Public Session Minutes of the July 30, 2019 electronic meeting of the Board of Governors be approved as presented.*

CARRIED

5. **Integrated Planning and Academic Restructuring Update** – D. Ryan (verbal) **(Discussion 17 minutes)**

D. Ryan provided an update on Integrated University Planning. A discussion followed.

6. **Business Arising from Previous Public Session Minutes**

None

7. **Motions for Approval**

a. ***Financial Information Act Report*** – B. Daigle **(Discussion 9 minutes)**

The *Financial Information Act* Report was presented and discussed.

A Board Member noted that it would be helpful if the section “Payments for Goods and Services” on page 25 of the Board materials contained an executive summary or was organized by category or in a manner that made it easier to understand generally what the expenditures were.

MOTION: 2019BP09.19.06 (A. Robinson / A. Ekman)

*That, the Board of Governors approves the Financial Information Act Report to March 31, 2019, as presented.*

CARRIED

b. **Five Year Capital Plan – B. Daigle (Discussion 4 minutes)**

The Five Year Capital Plan was received and discussed.

A Board member queried whether there was a reduction in the overall costs of heating the residences after the renovations?

D. Weeks noted that a presentation had been made some time ago to the Board on campus energy efficiency initiatives and suggested that a similar presentation and update be provided to the Board in the near future.

MOTION: 2019BP09.19.07 (G. Staats / A. Ekman)  
*That, the Board of Governors approves the 2020/21 to 2024/25 Five Year Capital Plan for the University of Northern British Columbia, as presented.*

CARRIED

c. **Agreements, Scholarships, Bursaries and Awards – D. Ryan**

MOTION: 2019BP09.19.08  
*That, the Board of Governors approves the agreements, scholarships, bursaries and awards as recommended by the Senate, for August 2019, as presented.*

CARRIED (Consent Agenda)

d. **Delegation of Authority to the President to Approve Fees – D. Ryan / C. Smith (Discussion 6 minutes)**

D. Ryan reviewed the materials illustrating the types of fees that this delegation of authority would apply to, and clarified that the motion excludes tuition, which remains in the purview of the Board. The intent is that this be an ongoing, standing delegation that could be brought back to the Board at any time if there were concerns.

A Board Member expressed concern with the motion not having a time limit to be brought back to the Board for review. It was suggested that the motion be revised by adding the words “*for the 2019 – 2020 planning and budget cycle*” and that the Motion be added to the annual board agenda cycle to be approved each year in September or November.

MOTION: 2019BP09.19.09 (M. Barnes / A. Beswick)  
*Whereas the University Act grants the Board the authority to set, determine and collect fees, and whereas;*  
  
*The Government of British Columbia’s Tuition Limit Policy limits domestic tuition and mandatory fee increases to the rate of inflation;*  
  
*The UNBC Fees Committee reviews all fees and applications related to fees, considers submissions from interested and impacted parties, and provides advice and recommendations to the President with respect to fees, and;*  
  
*Institutional process efficiency on the setting of fees supports ongoing and up-to-date certainty in integrated University planning;*  
  
*Now therefore the Board delegates the authority to approve all fees **for the 2019 – 2020 planning and budget cycle**, with the exception of tuition fees, to the President, acting with the advice of the UNBC Fees Committee and in compliance with the Province of British Columbia’s Tuition Limit Policy, effective on approval of the Board.*

CARRIED as amended

## 8. Mandatory and Standing Reports - Public Session

### a. **Report of the President – D. Weeks (Discussion 7 minutes)**

- Regular Verbal Report  
The President's verbal report included the following topics:
- 5<sup>th</sup> Annual Building Reconciliation Forum Algoma University
  - The fifth Annual Building Reconciliation Forum is being held this year at Algoma University in Sault Ste. Marie, Ontario. UNBC is a co-host of the forum this year.
- Ministry of Advanced Education, Skills and Training Indigenous Post-Secondary Board Member Gathering
  - The Ministry of Advanced Education, Skills and Training is hosting its first Indigenous Post-Secondary Board Member Gathering and a few of our Board Members are attending.
- Senate Update
  - Senate approved a new policy for Degree Program Reviews in June.
  - Senate approved the Terms of Reference for the Senate Standing Advisory Committee on the Integrity and Awarding of Degrees in August.
  - Senate continues to prepare for the transition from the two Colleges to the five Faculties structure.

### (i) **Reports of the Vice-Presidents**

- Provost and Vice-President Academic – D. Ryan **(Discussion 7 minutes)**  
The Provost and Vice-President Academic's verbal report covered the following topics:
  - Searches to fill for the five Deans and the Vice-Provost positions
  - New Nursing in the North-East Program
  - Recruitment & Enrolment Report  
Written report included in meeting materials.
  - Regional Programs Annual Report  
Report prepared by the Dean of Regional Programs – included in the materials.
- Vice-President, Finance, People and Business Operations – B. Daigle  
No report.
- Vice-President, Research – G. Payne  
No report.
- Vice-President, University Advancement – T. Tribe **(Discussion 1 minute)**
  - The Vice-President, University Advancement reported that his office has a new Marketing Manager, Brock Campbell.

- b. Routine Capital Year End Report (for information) – B. Daigle  
Report received.
- c. Northern Sport Centre Ltd. Financials and Annual Report (for information) – B. Daigle **(Discussion 2 minutes)**  
Report received.
- d. Endowment Investment Portfolio Update (for information) – B. Daigle **(Discussion 2 minutes)**  
Endowment Investment Portfolio Update - Report received.
- e. FTE Audit Report to March 31, 2019 (for information) – D. Ryan  
FTE Audit Report received.
- f. Quarterly Reporting (for information) – B. Daigle
  - (i) General Operating Fund Report to June 30, 2019
  - (ii) Consolidated Financial Report to June 30, 2019
  - (iii) First Quarter Forecast (for reference)

Quarterly Reports received.

- g. Carbon Neutral Action Report (for information) – B. Daigle **(Discussion 3 minutes)**  
The Board received and discussed the Carbon Neutral Action Report.

D. Weeks suggested inviting David Claus, Director, Facilities & Capital Planning to provide a presentation on initiatives and progress relevant to this Report. D. Ryan also suggested inviting Guido Wimmers, Chair of Engineering to speak to the Board.

<b>Action item:</b> Arrange for D. Claus and G. Wimmers to present at the November 2019 Board meeting.
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**9. Other Business**

The Board Chair noted that a number of people were in attendance in the gallery and asked whether anyone in the gallery wished to make any remarks to the Board? Attendees in the gallery declined.

**10. Adjournment**

MOTION: 2019BP09.19.10 (A. Robinson)
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CARRIED
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Adjourned at 1:55 pm.