

BOARD OF GOVERNORS

PUBLIC SESSION MINUTES

Friday, November 18, 2016

Senate Chambers

(Room 1079 Charles J McCaffray Hall)

8:30 AM – 11:45 AM

Present: D. Weeks, K. Beeler, K. Lewis, K. LaForge, R. Matheson (CHAIR), H. Nyce, Sr. (at 10:25 am), L. Ongman, S. Simmons, S. Yu, T. Wolsey (VICE-CHAIR), J. Ziebart, J. Bahng, M. Ifem (at 9:00 am), C. Clyne

Regrets: J. Moore

Administration: D. Ryan (Interim Vice-President Academic & Provost), R. Knight (Vice-President Finance and Business Operations), G. Payne (Interim Vice-President Research and Graduate Programs), T. Tribe (Vice-President University Advancement), B. Daigle (Associate Vice-President People, Organizational Design and Risk), C. Smith (Associate Vice-President Financial Services), H. Sanford (University Secretary), S. Hoff (Governance Officer – Recording)

The meeting commenced at 8:30 am.

1. Chair's Remarks

The Chair welcomed everyone and acknowledged the traditional territory of the Lheidli T'enneh.

The Chair recently attended the signing of the MOU with the Lheidli T'enneh, the unveiling of the new sign, and attended a donor event on campus. The Chair also participated in a risk management seminar on behalf of UNBC and the Board.

The Chair welcomed new Order in Council member, Lee Ongman and new undergraduate representative, James Bahng.

2. Approval of Agenda

K. Lewis added item 8.a. "discussion of the role of the board in academic administrative restructuring specifically with regard to sections 27 (2) (g) and 28 of the *University Act*".

MOTION: 2016BP11.18.01 (C. Clyne / J. Ziebart)

That, the Agenda for the Public Session of the November 18, 2016 meeting of the Board of Governors be approved as amended.

CARRIED

3. Approval of Minutes

a. Public Session Minutes of September 16, 2016

K. Lewis raised concerns that the minutes are sparse and it would be helpful to have more detail. H. Sanford noted that under the University Policy on Minutes, the minutes are to be motions and action

items only but if someone has a concern and would like it noted in the minutes, they can ask, and it will be noted.

S. Simmons - Amend item 7.b.(iii) Report of Finance and Audit Committee Minutes – strike “met several times” and replace with “Chair met with each member of the Committee over the summer”.

T. Wolsey – Amend item 4. – strike the “s” in regionals

MOTION: 2016BP11.18.02 (C. Clyne / S. Simmons)

That, the Public Session Minutes of the September 16, 2016 meeting of the Board of Governors be approved as amended.

CARRIED

4. Special Presentation – Paul Davidson, President of Universities Canada

Paul Davidson, President of Universities Canada delivered a presentation on Key issues for Boards – Challenges and Priorities of Universities Canada. A discussion followed.

Break until 10:00 am

5. Business Arising from Previous Public Session Minutes

- a. Vision, Mission, Values & Integrated University Priorities – Update on consultation and progress – D. Ryan
D. Ryan delivered a presentation on the Strategic Planning Update. A discussion followed.
- b. **Action item:** C. Smith Clarification re: questions raised – Compass Groups
C. Smith provided clarification re: payments to Compass Groups.
- c. **Action item:** Carbon Neutral Action Report – D. Weeks to report back on use of funds that are paid to purchase emission reductions and referenced the Carbon Neutral Government program memo included in the materials.

6. Motions for Approval

- a. Custodial Service Award (Approval) – R. Knight
Report received and discussed.

MOTION: 2016BP11.18.03 (C. Clyne / T. Wolsey)

That, on the recommendation of the Finance and Audit Committee, the Board of Governors approves the award of Custodial Services RFP to Sodexo Canada, Ltd.

CARRIED

7. Mandatory and Standing Reports - Public Session

- a. Quarterly Reports – R. Knight
 - (i) General Operating Fund Report to September 30, 2016
 - (ii) Consolidated Financial Report to September 30, 2016
 - (iii) Quarterly Forecasts

Reports presented and discussed.

- b. Reports on Safety Regulations – R. Knight
 - (i) Elevating Devices
 - (ii) Boiler, Pressure Vessel, & Refrigeration

Report presented and discussed.

- c. **Report of the President – D. Weeks**
President Weeks deferred his report to the Closed Session.

(i) **Reports of the Vice-Presidents**

- Vice-President Academic and Provost
 - o Enrolment Report
Enrolment Report received and discussed.
 - o Maclean's Magazine
Maclean's results received and discussed.
 - o Notification of Upcoming Promotion & Tenure Process (information)
Memorandum received.
 - o Verbal Update provided on Registrar's search and on progress with approval and funding for Civil and Environmental Engineering Program.

Break in meeting for lunch and presentation from 12:00 pm – 1:00 pm.

- Vice-President Finance and Business Operations
Verbal report.
- Vice-President of Research
Verbal report.
 - o Annual Update John Prince Research Forest, Aleza Lake Research Forest
Annual Reports & Information on Quesnel River Research Centre
Postponed to next meeting.
- Vice-President University Advancement
Report received.

d. Reports of Committees:

- (i) Human Resources Committee – C. Clyne, Chair
Motions approved or reports received by the Human Resources Committee on behalf of the Board.
No motions to report back to the board.
- (ii) Governance Committee – K. Lewis, Chair
Motions approved or reports received by the Governance Committee on behalf of the Board.
Committee Chair reminded the board to complete and return their Evaluation Forms and provide feedback.
- (iii) Finance and Audit Committee - S. Simmons, Chair
Motions approved or reports received by the Finance and Audit Committee on behalf of the Board.
 - Finance and Audit Committee approved the establishment of agreements, scholarships, bursaries and awards as recommended by the Senate, for the period of June 2016 to October 2016.

There was an error in the Youth in Care Tuition Waiver Motion #SCSB20160824.15 and it was recommended that this item be removed from the package and referred back to the Senate Committee on Scholarships and Bursaries with an explanation as to why it was removed.

MOTION: 2016BP11.18.04 (K. Lewis / K. LaForge)

That, the Youth in Care Tuition Waiver Motion #SCSB20160824.15 be removed from the Finance and Audit Committee Motion 2016FAC11.16.02 and referred back to the Senate Committee on Scholarships and Bursaries.

CARRIED

- The Finance and Audit Committee Chair reported that the Committee discussed the deficit mitigation strategy and the new financial accountability framework. A review of the Committee's Terms of Reference is important from the Committee's perspective as it is the foundation of how the Committee determines their role.

8. Other Business

- a. Role of the board in academic administrative restructuring specifically with regard to sections 27 (2) (g) and 28 of the *University Act*. – K. Lewis

Discussion on the role of the Board in the academic administrative restructuring generally, and specifically in the recent changes to the administration of Graduate Programs.

9. Adjournment

MOTION: 2016BP11.18.05 (S. Simmons / J. Bahng)

CARRIED

The meeting ended at 1:30 pm.