

## **SAMPLE CONSENT for FLUID SURVEYS**

### **Introduction and Privacy Information Page**

Thank you for your interest in the [{insert name or topic}](#) Survey. This survey is [{insert purpose for survey – why is it being conducted? }](#). We plan to use this information to [{e.g. how using data / when destroyed}](#).

If you are [{Target group}](#), we invite you to participate in the survey, which we expect to take about [{insert minutes}](#) minutes to complete. The survey will be open until [{insert date}](#), and you will have the opportunity to save your answers and continue at a later time if you wish.

If you would like to participate in the survey, please read the following privacy statement and complete the consent section below.

### **Privacy Statement**

This information is collected by the University of Northern British Columbia under Section 26 of, and in accordance with, the British Columbia Freedom of Information and Protection of Privacy Act. Survey data will be used to [{purpose for which collected, used, stored, disclosed, accessed}](#). Should you have any questions about the collection of this personal information, please contact:

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Manager of Access, Privacy & Records  
University of Northern British Columbia  
3333 University Way  
Prince George, BC V2N 4Z9  
(250) 960-6310 | [shelley.mckenzie@unbc.ca](mailto:shelley.mckenzie@unbc.ca)

This online survey is hosted by FluidSurveys, an American-owned company (SurveyMonkey). While FluidSurveys currently stores survey data in Canada and has put measures in place to adhere to Canadian privacy legislation, the information you provide through this survey may now be subject to U.S. laws, including the U.S. Patriot Act which allows authorities access to the records of internet service providers. Please note that this survey asks for personal information including: place of residence, gender, ethnicity, and age. If you choose to participate in this survey, you understand that your responses to the survey questions may be accessed outside of Canada. The privacy policy for FluidSurveys can be found at the following link:  
<http://fluidsurveys.com/about/privacy>.

Once all survey data has been collected and analysed, your responses will be removed from the FluidSurveys servers and stored on secured UNBC computers (only accessible by External Relations staff) for a period of up to five years—at which point your responses will be deleted. We have also configured the FluidSurveys settings to maximize privacy and security, including disabling location tracking, hiding any referral URLs and usernames, and refusing data access to FluidSurveys support staff. Keep in mind that this survey is completely voluntary and you are

permitted to withdraw at any time by clicking the “Exit Survey” button. Clicking this button will exit the survey and delete all responses you have entered.

**Ethics Review → include this if your survey includes Research Ethics Board approval**

This survey has been reviewed by the University of Northern British Columbia Research Ethics Board. If you have any concerns or complaints regarding the researchers or content of the survey, please contact the UNBC Office of Research ([reb@unbc.ca](mailto:reb@unbc.ca) or 250-960-6735).

### **Consent**

Checking the box below indicates that you have read and understand the above information.

I have read and agree to the terms of the above Privacy Statement, and consent to participate in this survey.

{ box must be checked in order to proceed with survey }