

**SENATE MEETING
PUBLIC SESSION
MINUTES**

April 9, 2008
3:30 – 5:30 PM

Room 7-172 Bentley Centre - Prince George Campus

Present:

D. Adamick, E. Annis, J. Bankole, T. Binnema, C. Bock, D. Casperson, D. Cozzetto, H. Domshy, H. Donker, B. Ellis, C. Greening, D. Hemingway, R. Hoffman, J. Holler, K. Hutchings, J. Hyndman, E. Jensen, H. Li, J. Li, D. Macknak, P. Madak, B. McGill, A. Michalos, A. Nussbaumer, D. Nyce (teleconference), J. Randall, M. Reid, S. Rennebohm, R. Robinson, J. Safaei Boroojeny, J. Schneider, D. Tasa, R. Thring, S. Wagner, S. Zahir

Regrets:

S. Dery, E. Kinghorn, G. Martel, E. Sharp, T. Shaw, B. Simard, M. Thomson

The meeting commenced at 3:30 p.m. The Chair introduced several new Senators, as follows:

Faculty Senators (terms of office from April 1, 2008 to March 31, 2011)

Faculty member from CASH
Faculty member from CASHS
Faculty member from CSAM
Faculty member at Large

Ted Binnema
Ross Hoffman
Saif Zahir
Han Donker

Student Senators (terms of office from April 1, 2008 to March 31, 2009)

Undergraduate Student Representative
Undergraduate Student Representative
Undergraduate Student Representative
Graduate Student Representative

Drew Adamick
Christina Bock
Corbin Greening
Jon Schneider

Dr. Cozzetto thanked several Senators whose terms of office had expired:

Eileen Owen-Williams (faculty member from CASHS)
Eric Rapaport (faculty member from CSAM)
Thomas Knudsen (undergraduate student)
Gareth Hopkins (undergraduate student)
Dacia Kimmie (undergraduate student)

**1.0 S-200804.01
Approval of the Agenda**

Hutchings / Reid

That the Agenda for the April 9, 2008 Public Session of Senate be approved as presented.
CARRIED.

2.0 Approval of Minutes

S-200804.03

Approval of Minutes of March 12, 2008

Holler / Rennebohm

That the Minutes of the March 12, 2008 Public Session of Senate be approved as presented.
CARRIED.

3.0 Business Arising from Previous Minutes of Senate

3.1 Report from the Registrar regarding notations on transcripts

K. Kielly provided this report. It was questioned how long notations regarding disciplinary action remained on the transcript. The Registrar responded that the removal timeline is stipulated by the Dean in relation to the particular action, and that sometimes the notations are permanent, depending upon the action.

4.0 President's Report

Cozzetto

4.1 Joint Retreat — Board of Governors and Senate (no material)

President Cozzetto advised that the Board of Governors would like to host a reception for all Senators, on one of two possible dates, June 20, 2008 or March 27, 2009. He noted that, because of the September Board meeting being held in Quesnel and the December meeting incorporating the staff recognition event, those were the only dates available in the near future. He asked people to indicate to C. Myers which dates they were available, and that once the date had been decided, invitations would be sent to Senators. A Senator requested that C. Myers send Senators an e-mail reminding them of this information so that they could respond.

Action: C. Myers to send e-mail to Senators regarding the potential dates for the Joint Retreat with the Board of Governors.

5.0 Report of the Provost

Randall

The Provost reported on the AVI process, noting that the Pedagogy Working Group submitted their final report. He added that the Academic Alignment Working Group (AAWG) was receiving input, and that he planned to bring a revised report to the AAWG next week. The AVI Senate Steering Committee would be meeting shortly after that to discuss the reports of the working groups.

With regard to the Strategic Investment Fund, he noted that he was personally gratified to see the creative ideas that came forward, as that was the intent of this fund. Dr. Randall anticipated an announcement regarding successful proposals in the very near future.

Regarding NorthLink, the Provost noted that plenty of activity was taking place. The "proof of concept" first course had been completed, and student assessment and collaboration were successful. The next step was now being looked at, and it was hoped that the initiative could be expanded with regard to both technology and technicians.

6.0 Question Period

It was asked whether there was any further information regarding the budget, and the President responded that there had been no indication from the Minister of Finance regarding the request from The University Presidents' Council to meet with her. A Senator suggested that, historically, the University has had a surplus at year-end, and asked for information regarding the 2007/08 budget and historical data from year to year. Dr. Cozzetto responded that he couldn't answer with regard to the historical data, but will get that information from the Finance office. He did note that, in 2007/08, there were salary savings of approximately \$250,000, a tax (GST) rebate in the amount of approximately \$550,000, and \$1.7 million

from the Ministry of Advanced Education to cover capital costs escalations over past years, back to the building of the Enhanced Forestry Lab.

Action: Dr. Cozzetto to provide Senate with historical data regarding year-to-year budget surpluses.

The status of the funding of the Human Resources major was questioned. The Provost replied that \$80,000 had been allocated in each of the next two years to launch this as a pilot project, and that it didn't go to the Board of Governors for approval because it was viewed as not requiring approval because funding was in place. He added that he was in error regarding the Ministry's Degree Quality Assessment Board requirements, so the degree needs to be forwarded to the Ministry. Dr. Randall noted that, while DQAB and the Board's Academic Operations Committee are considering the proposal, the degree will be advertised in the meantime.

A Senator reported that there was still some uncertainty from faculty members regarding what they need to do to accommodate the change to the breadth requirements. The Provost replied that he had spoken with Dr. Heather Smith, and that she agreed that a more coordinated approach was required. He added that funding had been set aside, and if Chairs have questions, they should speak with Dr. Smith in her capacity as Director of the Centre for Teaching, Learning, and Technology, until something is put in place, hopefully as soon as possible.

A Senator asked when a Town Hall meeting could be held to discuss the approach to the anticipated \$1 million shortfall. Dr. Cozzetto responded that Budget Cabinet had discussed this, and that they were contemplating recommending a "hybrid" approach, which would include a decrease in the Strategic Investment Fund and the use of some one-time funding. He added that this is the type of recommendation Budget Cabinet wants to bring to the Board of Governors, who are responsible for making the final decision. He was asked whether cuts to positions and Programs were anticipated, and the President responded that this was not anticipated, as had previously been stated.

It was asked when the report from the external reviewers of Continuing Studies would be received. Senator Macknak, Director of Continuing Studies, responded that it would be provided at the next meeting of Senate.

7.0 Committee Reports

7.1 Senate Committee on Academic Policy and Planning

Randall

S-200804.04

New Course Approval — HIST 340-3

Adamick / Holler

That, upon the recommendation of the Senate Committee on Academic Policy and Planning, the new course HIST 340-3 Politics and Society in Twentieth Century China be approved as proposed.

Proposed semester of first offering: May 2008

CARRIED.

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strike through~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

This course examines Chinese political and social development through the 20th century with primary attention paid to the comparison of past and present in state building, economic development, and social change.

S-200804.05

Change to Program Requirements — Nursing Program (Student Professional Membership)

Rennebohm / Tasa

That, upon the recommendation of the Senate Committee on Academic Policy and Planning, the paragraph regarding Student Professional Membership for Nursing on page 151 of the 2007-08 calendar be deleted.

Effective date: January 2008

CARRIED.

It was questioned whether this revision would have the effect of leaving any students without malpractice insurance. The Nursing Program representative indicated that she believed that students were covered by UNBC.

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strike through~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

~~Student Professional Membership~~

~~NCBNP students are required to become student members of the CRNBC, the cost of which will be the responsibility of the student. In addition to membership benefits, this requirement will provide student malpractice insurance.~~

S-200804.06

Approval of Agreement of Cooperation — Département Techniques de commercialisation Institut Universitaire de Technologie de Dijon, Université de Bourgogne (France) and the University of Northern British Columbia

Adamick / Holler

That, upon the recommendation of the Senate Committee on Academic Policy and Planning, the Agreement of Co-operation between the Département Techniques de commercialisation Institut Universitaire de Technologie de Dijon, Université de Bourgogne (France) and the University of Northern British Columbia be approved as proposed.

Effective date: September 2008

CARRIED.

An Executive Summary of the proposed new Aboriginal Child and Youth Mental Health Certificate, School of Social Work, was included for information.

S-200804.07

Approval of New Certificate Program — Aboriginal Child and Youth Mental Health Certificate

Hemingway / Annis

That, upon the recommendation of the Senate Committee on Academic Policy and Planning, an Aboriginal Child and Youth Mental Health Certificate be approved and added to the Calendar as specified.

Proposed start date: September 2008

CARRIED.

It was pointed out that the first two sentences of the "General Calendar Description" on page 2 of 6 of the motion were contradictory. It was thus recommended that the word "only" be removed from the first sentence, so that the sentence would now read:

"The Aboriginal Child and Youth Mental Health Certificate program is open ~~only~~ to Bachelor of Social Work and Bachelor of Child & Youth Care Graduates."

The Social Work Program was amenable to this change.

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strike through~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

The Aboriginal Child and Youth Mental Health Certificate program is open to Bachelor of Social Work and Bachelor of Child & Youth Care graduates. Those with a Master of Social Work or related Masters-level degree are also eligible to apply. The Certificate is designed for students who seek to practice in the area of Aboriginal child and youth mental health with a focus on working in northern and remote communities. In particular, this Certificate will provide the education and skills necessary to work with children and youth who are experiencing significant mental health issues or are at high risk. The certificate consists of 18 credit hours of 500-level course work. Admission into the Certificate program is limited. Students must establish their course of study with approval from the Chair of the School of Social Work.

Students are required to undergo a criminal records search prior to being admitted. (Refer to [Academic Regulation #19](#)).

Standards of Professional Conduct

All students are expected to abide by professional standards as set forth by the Canadian Association of Schools of Social Work (CASSW) and the relevant Social Work Codes of Ethics. Violation of professional standards may result in suspension or dismissal from the program or the educational institution.

Qualification for Certificate

To fulfill the requirements of graduation, the student must:

- attain a minimum cumulative GPA of 2.33 (C+) on courses for credit towards the Certificate
- complete all course requirements for the Certificate

2. Curriculum

Certificate Requirements

SOCW 501-3 Aboriginal Peoples in Canada: Past/Present/Future
SOCW 502-3 Reflections on Practice: Child/Youth Mental Health
SOCW 503-3 Social Work/Counselling Skills with Children/Youth
SOCW 504-3 Mental Illness and Addictions Among Children/Youth
SOCW 505-3 Crisis Work With Children/Youth: Restoring Balance
SOCW 506-3 Community-based Prevention: Creating Balance

It was proposed that motions S-200804.08 to S-200804.13 be moved as an omnibus motion, and in the absence of objection, the Senate proceeded in this manner.

S-200804.08

New Course Approval — SOCW 501-3

Robinson / Hutchings

That, upon the recommendation of the Senate Committee on Academic Policy and Planning, the new course SOCW 501-3 Aboriginal Peoples in Canada: Past/Present/Future be approved as proposed. Proposed semester of first offering: September 2008
CARRIED.

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strikethrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

This course examines the history of Aboriginal peoples in Canada coupled with an examination of current and future impacts in relation to Aboriginal children and youth. A particular focus is on the importance and knowledge of traditional family systems, parental attachment, and evolving methods and practices. Interwoven discussions also include managing personal issues in professional practice, self-care and the concepts of bringing together Aboriginal and Western frameworks for health and mental health.

S-200804.09

New Course Approval — SOCW 502-3

Robinson / Hutchings

That, upon the recommendation of the Senate Committee on Academic Policy and Planning, the new course SOCW 502-3 Reflections on Practice: Child/Youth Mental Health be approved as proposed. Proposed semester of first offering: September 2008
CARRIED.

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strikethrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

This course is designed for students who are, or plan to be, working in an Aboriginal child and youth mental health setting. The objective is to provide an opportunity to reflect on practice experience. The historical and cultural development of social work practice models is surveyed emphasizing contemporary models such as anti-oppressive practice, constructivism, and feminist practice. Assessment, intervention, planning, advocacy, organizing, recording, confidentiality, evaluation, case management, interdisciplinary environments, and termination are also studied.

S-200804.10

New Course Approval — SOCW 503-3

Robinson / Hutchings

That, upon the recommendation of the Senate Committee on Academic Policy and Planning, the new course SOCW 503-3 Social Work/Counseling Skills with Children/Youth be approved as proposed. Proposed semester of first offering: September 2008
CARRIED.

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strikethrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

This course examines practice and intervention skills focused on restoring balance when working with Aboriginal children and youth. The course examines basic issues of child development as well as communication skills that are effective in working with younger people. Specific therapeutic assessments and interventions are discussed and practiced within the

course. The importance of balancing the relationship between western and traditional treatment and intervention approaches is also examined.

S-200804.11

New Course Approval — SOCW 504-3

Robinson / Hutchings

That, upon the recommendation of the Senate Committee on Academic Policy and Planning, the new course SOCW 504-3 Mental Illness and Addictions Among Children/Youth be approved as proposed.

Proposed semester of first offering: September 2008

CARRIED.

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strike through~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

Common types of mental illness are studied along with an overview of substance misuse and addictions. Structural elements impacting mental health such as poverty, racism, and isolation are considered as well as biological, traumatic, attachment, and familial factors. The epidemiology of mental illness among Aboriginal children and youth is examined along with factors associated with etiology. Pharmacological interventions are also examined.

S-200804.12

New Course Approval — SOCW 505-3

Robinson / Hutchings

That, upon the recommendation of the Senate Committee on Academic Policy and Planning, the new course SOCW 505-3 Crisis Work With Children/Youth: Restoring Balance be approved as proposed.

Proposed semester of first offering: September 2008

CARRIED.

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strike through~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

This course examines the nature of crisis and looks at the type of crisis situations faced by children and youth, giving special attention to Aboriginal children and youth. Basic crisis intervention skills are identified and practiced towards the restoration of balance. There is a particular focus on suicide, including assessment of suicide lethality, intervention skills, skills for working with survivors, cluster suicide and suicide epidemics, and prevention work. Other trauma or crisis work, critical incident debriefing with children and youth and an examination of individual, family and community risk and protective factors are also addressed.

S-200804.13

New Course Approval — SOCW 506-3

Robinson / Hutchings

That, upon the recommendation of the Senate Committee on Academic Policy and Planning, the new course SOCW 506-3 Community-Based Prevention: Creating Balance be approved as proposed.

Proposed semester of first offering: September 2008

CARRIED.

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strike through~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

This course examines community prevention strategies and risk reduction as it applies to child and youth mental health, highlighting the role and restoration of traditional activities that promote wellness for Aboriginal children and youth. Interventions and practical application of prevention strategies in relation to suicide, parenting, disability, and other issues are

addressed. Approaches to identifying and building on existing community programs and community strengths are also emphasized.

S-200804.14

Change to Admission Requirements — English 12

Madak / Hutchings

That, upon the recommendation of the Senate Committee on Academic Policy and Planning, Admission to UNBC from British Columbia high schools be revised to state that students are required to have either English 12 or acceptable alternative.

Effective date: May 1, 2008

After discussion, it was proposed that this motion be amended to replace the text at the end of the sentence, from “acceptable alternative” to “English First Peoples 12.”

Motion to amend Senate motion S-200804.14:

Hyndman / Holler

That Senate motion S-200804.14 be amended to read: “That, upon the recommendation of the Senate Committee on Academic Policy and Planning, Admission to UNBC from British Columbia high schools be revised to state that students are required to have either English 12 or English First Peoples 12.”

CARRIED.

The motion, as amended, was CARRIED.

S-200804.15

Approval of New Minor — Indigenous Ecological Knowledge

Nyce / Hoffman

That, upon the recommendation of the Senate Committee on Academic Policy and Planning, the new minor in Indigenous Ecological Knowledge be approved.

Proposed start date: September 2008

CARRIED.

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strikethrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

Admissions Requirements by Degree Groups

Bachelor of Arts	Bachelor of Fine Arts <i>see program regulations</i>	Bachelor of Commerce	Bachelor of Planning & Bachelor of Science	Nursing*** <i>see program regulations</i>	Bachelor of Health Sciences <i>see program regulations</i>	Environmental Engineering <i>see program regulations</i>
English 12◆	English 12◆ Portfolio	English 12◆	English 12◆	English 12◆ Principles of Mathematics 12 (65% minimum) Chemistry 11 or equivalent (65% minimum)	English 12◆ Principles of Mathematics 11	English 12◆
Three Approved Grade 12 Courses*	Three Approved Grade 12 Courses*	Three Approved Grade 12 Courses*	Three Approved Grade 12 Courses*	Biology 12 (65% minimum) Two other	Three Approved Grade 12 Courses*	Two provincially examinable Science 12

				approved Grade 12 courses*		courses: Biology 12 Chemistry 12 Physics 12 (recommended)
					***Biomedical Studies <i>see program regulations</i>	Chemistry 11 and Biology 11 <i>see program regulations</i>
A fifth Grade 12 course**	A fifth Grade 12 course**					
Minimum admission average 65%	Minimum admission average 67%	Minimum admission average 65%	Minimum admission average 75%			

* "Approved Grade 12 Courses": Applications of Mathematics, BC First Nations Studies, Biology, Calculus, Chemistry, Comparative Civilizations, English Literature, French, German, Geography, Geology, History, Japanese, Latin, Law, Mandarin, Physics, Principles of Mathematics, Punjabi, Spanish, Technical and Professional Communications, Writing. "Approved Advanced Placement Courses": AP History of Art, AP General Biology, AP Calculus AB or BC, AP Chemistry, AP Computer Science A or AB, AP Microeconomics/Macroeconomics, AP English, AP Environmental Science, AP French, AP German, AP United States History, AP European History, AP Human Geography, AP Latin, AP Music Theory, AP Physics B and/or Physics C, AP Psychology, AP Spanish Language, AP Spanish Literature, AP Statistics, AP US Government & Politics, AP World History. "Approved International Baccalaureate Courses": IB Biology, IB Chemistry, IB Computer Science, IB Economics, IB English Language A, IB Environmental Systems, IB French Language A and/or French Language B, IB Geography, IB German, IB History, IB History - Asian, IB History - European, IB Mathematics, IB Further Mathematics, IB Music, IB Philosophy, IB Physics, IB Psychology, IB Social & Cultural Anthropology, IB Spanish A and/or Spanish B.

** "A fifth Grade 12 Course": Any other of the approved Grade 12 courses, and also any Grade 12 course taught in the secondary school including locally-developed courses: e.g. (First Nations Languages), career preparation courses (Construction 12, etc.), or others (Art 12, Band 12, Information Technology 12, Communications 12, CAPP 12, etc.) or any Advanced Placement or International Baccalaureate courses.

***Students interested in pursuing the BHSc Biomedical Studies Major are strongly encouraged to take Principles of Mathematics 12, Chemistry 12, and Biology 12 before entering the Program.

******Nursing:** UNBC's partner institutions, the College of New Caledonia (CNC) & Northwest Community College (NWCC) are processing admissions to the Northern Collaborative Baccalaureate Nursing Program. If you wish to apply to our Prince George or Quesnel campuses, please apply through CNC: http://www.cnc.bc.ca/Exploring/Applying_to_CNC.htm; if you wish to apply to our Terrace campus, please apply through NWCC at:

http://www.nwcc.bc.ca/AdmissionRegistration/admission_application.cfm

◆ UNBC accepts English First Peoples 12 as an acceptable equivalent to English 12.

Note: Table excludes second-entry professional programs (Education, Social Work).

S-200804.16**New Course Approval – POLS 797-9**

Holler / Hutchings

That, upon the recommendation of the Senate Committee on Research and Graduate Studies, the new course POLS 797-9 Graduate Project be approved as proposed.

Proposed semester of first offering: September 2008

CARRIED.

It was noted that the Calendar description for this course was not in the present tense, which was the required format for Calendar descriptions.

Action: C. Myers to revise the Calendar description as requested.

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strike~~through, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

The Graduate Project is a requirement for students choosing the MA Project Option. Students prepare a 12,000 – 15,000 word research paper, under the direction of a supervisor from Political Science. The project contains a thorough review of the existing literature, a detailed bibliography, and demonstrates clear evidence of critical thinking. A project proposal and the final research paper are assessed by a graduate committee, comprising the supervisor, one other member from Political Science, and one member from outside the program.

S-200804.17**Change to Program Requirements — Political Science Program**

Reid / Michalos

That, upon the recommendation of the Senate Committee on Research and Graduate Studies, the MA Program Requirements and Course Offerings for Political Science be updated to reflect the addition of a Graduate Project option, and the addition of a new course, POLS 797-9: Graduate Project.

Effective date: September 2008

CARRIED.

It was noted that, on page 2 of 3 of this motion, under the heading “Project Option,” the reference to “a thesis proposal” should be changed to “a project proposal.”

Action: C. Myers to make this revision.

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strike~~through, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

Requirements

Students may choose either a *Thesis* or a *Project* option.

Thesis Option

Requirements for the Thesis Option comprise four graduate courses (including POLS 702-3 - Scope and Methods of Political Science), a thesis proposal, and a 12 credit thesis. No more than two of the four required graduate courses may be from disciplines other than Political Science.

~~Course work includes POLS 702-3 (Scope and Methods of Political Science), an approved research proposal, and a thesis (POLS 799-12). Besides POLS 702-3, two of the four required graduate courses should be from Political Science.~~

Project Option

Requirements for the Project Option comprise five graduate courses (including POLS 702-3 - Scope and Methods of Political Science), a project proposal, and a 9 credit project. No more than two of the five required graduate courses may be from disciplines other than Political Science.

Course Offerings

* Indicates courses offered every year. All others are offered every other year.

POLS 600-3 Classics in Political Theory

POLS 601-3 Resource Politics

POLS 603-3* Social and Health Policy and Administration

POLS 605-3* Topics in Society and Democracy

POLS 612-3 Aboriginal-State Relations

POLS 613-3 Democracy, Citizenship and Human Rights

POLS 614-3* Comparative Federalism

POLS 615-3* Comparative Northern Development

POLS 634-3* Resource Communities in Transition

POLS 702-3* Scope and Methods of Political Science

POLS 704-3 Independent Study

POLS 797-9* Graduate Project

POLS 799-12 Master's Thesis

7.3 Senate Committee on Scholarships and Bursaries

Madak

S-200804.18

Change to Graduate Calendar Description — Awards and Financial Aid

McGill / Michalos

That, upon the recommendation of the Senate Committee on Scholarships and Bursaries, the change to the Graduate Calendar description for Awards and Financial Aid be approved.

Effective date: April 2008

CARRIED.

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strike through~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

Awards and Financial Aid

Introduction

The Awards and Financial Aid Office helps students to obtain the funds necessary to finance their UNBC education and to provide educational budgeting services. Funds may be obtained from a variety of sources, including: government and bank loans, private, corporate, and public scholarships and bursaries; UNBC awards; and employment opportunities.

Teaching Assistantships

Many graduate students receive all or part of their financial support through Teaching Assistantships. This support requires the graduate student to be involved in instruction and/or marking, and it is not guaranteed to any student. Minimum grade standards must be met, and the awards are made available, in part, in response to instructional needs within Program areas. Students should contact specific Programs for more information.

I. Awards

The University of Northern British Columbia is committed to encouraging students from diverse backgrounds and experience to further their academic education through the establishment of scholarships, which promote academic excellence, and bursaries, which assist students in overcoming financial barriers to post-secondary education. All awards established at the University of Northern British Columbia are subject to acceptance by the University Senate. Students in, or applying to, the Graduate Diploma in Business Administration/Masters in Business Administration Program are not eligible for UNBC graduate awards unless an award directly specifies their eligibility.

1. Applications

A Graduate application form is available at the UNBC Awards, ~~Financial Aid, and Student Employment Centre~~ and Financial Aid office. The application form is also available online at www.unbc.ca/finaid. This form should be used for both Graduate Awards and Open Awards.

Individual applicants are responsible for knowing the application deadlines, providing complete information on the application form, and supplying any supporting documentation that is required.

Unless otherwise stated in the criteria, the deadline for applying for Graduate and Open Awards is February 15 each year. Completed applications must be **received** by the Awards and Financial Aid office by 4 pm.

2. Definitions

Unless otherwise stated, these definitions apply to the criteria listed on subsequent pages.

Academic Excellence

Normally, a minimum A average, equivalent to or greater than a 4.00 GPA.

Academic Proficiency

Normally, a B+ average, equivalent to or greater than a 3.33 GPA.

Satisfactory Academic Standing

Normally, a minimum B average, equivalent to or greater than a 3.00 GPA, with no course grade less than a B-.

Minimum Standing

For the purpose of awards eligibility, minimum standing ("passing grades") shall be considered equivalent to satisfactory academic standing.

Annual GPA

Calculated on the basis of grade point averages for credit hours completed during the awards year, May 1 to April 30.

Award Units

Calculated by multiplying the credit hours completed during the specified term by the grade points received for those hours.

Full-time Graduate Student

A full-time student is a graduate student who is enrolled in six credits or more per semester, or is enrolled in a thesis, project, or comprehensive examination or dissertation.

Resident of Northern BC

A person who resides in a northern community located within the regions established under the College and Institute Act for the College of New Caledonia, the Northern Lights College, and the Northwest Community College.

A resident of northern British Columbia is defined as a person whose principal residence for twelve consecutive months immediately prior to admission at UNBC is within the defined region.

Health Sciences

For those awards where "health sciences" is stated in the criteria, the following programs are considered eligible:

Undergraduate Programs:

Bachelor of Health Sciences (BHScN)
Bachelor of Science in Nursing (BScN)
Bachelor of Science, Psychology (BSc)
Bachelor of Social Work (BSW)
Bachelor of Science, Biochemistry & Molecular Biology (BSc)

Graduate Programs

Nursing (MScN, MScN:FNP)
Community Health Science (MSc)
MCPS (Chemistry) (MSc)
Psychology (MSc)
Disability Management (MA)
Education-Counselling (MEd)
Social Work (MSW)

Award Types

Award

An award may be a fellowship, scholarship, bursary, prize or other monetary recognition assigned to a student.

Fellowship

Usually available only to graduate students, awarded on the basis of high academic achievement (academic excellence or academic proficiency) toward which secondary criteria may be applied.

Scholarship

Awarded on the basis of high academic achievement (academic excellence or academic proficiency) toward which secondary criteria may be applied.

Bursary

Awarded on the basis of demonstrable financial need, provided the student has met the requirement of satisfactory academic standing, toward which secondary criteria, including academic achievement, may be applied.

Prize

The award's value may be non-monetary, such as a book or other gift-in-kind, or, if monetary, its value is normally less than \$250.

Medal

The award is an academic medal, awarded on the basis of academic excellence or academic proficiency, toward which secondary criteria may be applied.

Award Categories

Graduate

Graduate Awards are set aside for students who have been admitted into Graduate Programs at UNBC.

Open

These awards may be available to a variety of UNBC students, including new undergraduates, transfer students, undergraduate in-course students, and graduate students. Some awards may also be available to Faculty.

3. Administrative Policies

Unless otherwise stated, these policies apply to the criteria listed on subsequent pages.

Graduate Awards

Students commencing or continuing in UNBC Graduate Programs are encouraged to apply for UNBC's Graduate Awards. To be considered for awards adjudicated on the basis of criteria such as community service or written research intent, it is recommended that students submit a résumé or curriculum vitae, and a thesis proposal, along with a completed Graduate Awards application form, to the Awards, ~~Financial Aid, and Student Employment Centre~~ and Financial Aid office. Applicants may be evaluated on the basis of their admission GPA or their annual GPA for courses taken within the academic year.

Awards Ceiling

The University reserves the right to limit the amount of money awarded to any student and, if necessary, to reassign awards to other students by reversion. The Senate Committee on Scholarships and Bursaries will generally recommend that no individual student receive an award or combination of awards exceeding a determined value.

Disbursement

It is generally understood that students will be enrolling in both the Fall and the Winter Semesters. Funds will be deposited directly into the students' UNBC accounts in two equal disbursements; the first on or about September 10, and the second on or about January 15.

Awards may normally be deferred for a period of one semester only. Requests for deferrals must be made in writing to the Awards, ~~Financial Aid, and Student Employment Centre~~ and Financial Aid office.

The University reserves the right to apply awards proceeds against outstanding fees owing to the University. If the amount of the award or awards exceeds the unpaid fees for the semester, the student may apply for a refund of the excess balance after the add/drop deadline has past.

Liability

Any award may be withheld or cancelled for any of these reasons: lack of suitable candidates; failure to meet the terms and conditions of the award; withdrawal from the University; or withdrawal of the award by the donor. Furthermore, the University assumes liability for the payment of scholarships, bursaries, prizes, and other awards only to the extent that expected gifts from donors or returns from particular investments of endowed funds are realized. The University also reserves the right to make whatever changes are required, including cancellation of particular awards or changes to criteria.

Requirements

Unless otherwise stated, all awards are conditional upon confirmation of full-time registration at the University of Northern British Columbia in the semesters immediately following the granting of the award.

To Senate for information:

SCSB20080312.04

New Calendar Description — Northern BC Graduate Students' Society Legacy Bursary

That the new calendar description for the Northern BC Graduate Students' Society Legacy Bursary be approved.

Effective date: September 2008

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strikethrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

CALENDAR INFORMATION:

Award Category: Graduate

Award Name: Northern BC Graduate Students' Society Legacy Bursary

Calendar Description/Intent: The Northern BC Graduate Students' Society Legacy awards were established by the NBCGSS to support graduate students at UNBC.

These awards are financially supported by alumni of UNBC graduate studies. The goal of the NBCGSS Legacy Bursary is to support students in financial need or that demonstrate outstanding leadership or community involvement.

Donor: Northern BC Graduate Students' Society (NBCGSS)

Value: \$500

Number: Two (1 to a CASHS student, 1 to a CSAM student)

Placement in which Calendar: Graduate

Award Type: Bursary

Eligibility: Available to full time graduate students who are in good academic standing.

Criteria: Satisfactory academic standing and demonstrated financial need and/or leadership or community involvement.

Conditions: Students who have won awards that exceed their tuition for that academic year are ineligible to win this award.

Note: Students may apply for the Bursary for the first 2 years of their Master's Degree or the first 3 years of their PhD program.

Application Instructions: Fill out all sections of the Awards Application form and attach a curriculum vitae including two personal references or one personal reference and one letter of reference and a short biography outlining leadership, volunteering or community involvement. Indicate in the financial need section of the application whether or not you would like to remain anonymous upon receiving this award.

Effective Date: Established 2008

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office.

SCSB20080312.05

New Calendar Description — Northern BC Graduate Students' Society Legacy Scholarship

That the new calendar description for the Northern BC Graduate Students' Society Legacy Scholarship be approved.

Effective date: September 2008

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strikethrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

CALENDAR INFORMATION:

Award Category: Graduate

Award Name: Northern BC Graduate Students' Society Legacy Scholarship

Calendar Description/Intent: The NBCGSS Legacy awards were established by the

NBCGSS to support graduate students who excel at UNBC. These awards are supported financially by alumni of UNBC graduate studies. The goal of the NBCGSS Legacy Scholarship is to recognize and support academic excellence.

Donor: Northern BC Graduate Students' Society (NBCGSS)

Value: \$500

Number: Two (1 to a CASHS student, 1 to a CSAM student)

Placement in which Calendar: Graduate

Award Type: Scholarship

Eligibility: Available to full time UNBC graduate students.

Criteria: Academic excellence

Conditions: Students who have won financial awards that exceed their tuition for that academic year are ineligible to win this award.

Note: In addition to academic excellence, contributions to the graduate culture and the graduate program in which the applicant is enrolled in will also be evaluated. Students may apply for the Scholarship for the first 2 years of their Master's Degree or first 3 years of their PhD program.

Application Instructions: Fill out all sections of the Awards Application form and attach curriculum vitae and a letter outlining contributions to the graduate culture and program.

Effective Date: Established 2008

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office.

SCSB20080312.06

New Terms and Conditions — PAPTAC Western Branch Bursary

That the new Terms and Conditions for the PAPTAC Western Branch Bursary be approved.

Effective date: January 2008

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strikethrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

CALENDAR INFORMATION:

Award Category: Open and In-course

Award Name: PAPTAC Western Branch Bursary

Calendar Description/Intent: The Pulp and Paper Technical Association of Canada strives to provide technical and practical information on pulp and paper manufacture and to further the application of the sciences in the pulp and paper industry. As part of this mandate, the Western Branch holds an annual technical conference with participants from across Western Canada. The 2006 and 2007 conferences in Prince George were very successful and, as a result, we want to give back to the community by supporting and encouraging students to work in our industry.

Donor: The Pulp and Paper Technical Association of Canada, Western Branch

Value: \$1,250

Number: Two

Placement in which Calendar: Undergraduate

Award Type: Bursary

Eligibility: Available to full time undergraduate students with a declared major in Environmental Engineering or Environmental Science. First preference will be given to residents of Northern British Columbia.

Criteria: Demonstrated financial need and satisfactory academic standing.

Application Instructions: Fill out all sections of the Awards Application form.

Effective Date: Established 2007 *NOTE: This is a one-time award supported by funds from 2006 and 2007 conference revenue.*

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office.

SCSB20080312.07

Revised Terms and Conditions — Alex C. Michalos Award

That the revised Terms and Conditions for the Alex C. Michalos Award be approved.

Effective date: September 2008

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strike through~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

CALENDAR INFORMATION:

Award Category: In-course

Award Name: Alex C. Michalos Award

Calendar Description/Intent: Dr. Alex C. Michalos F.R.S.C. was one of the early faculty members of UNBC, serving as the Chair of the Political Science program. Much of Dr. Michalos' scholarly work has been concerned with improving the quality of life through applications of science and technology. Dr. Michalos founded and edits the Journal of Business Ethics and Social Indicators.

Donor: Dr. Alex C. Michalos

Value: ~~\$1000~~ \$300

Number: One

Placement in which Calendar: Undergraduate

Award Type: Award

Eligibility: Available to a full or part time undergraduate student who has completed 30 credit hours.

Criteria: Academic excellence and demonstrated community/volunteer service in the Prince George community.

Note: Successful applicants can receive this award more than once.

Application Instructions: Fill out all sections of the Awards Application form and attach three letters of recommendation attesting to your community involvement.

Effective Date: Established 1998

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office.

SCSB20080312.08

Revised Terms and Conditions — Christopher Desjardins Memorial Bursary

That the revised Terms and Conditions for the Christopher Desjardins Memorial Bursary be approved.

Effective date: January 2008

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strike through~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

CALENDAR INFORMATION:

Award Category: Admission

Award Name: Christopher Desjardins Memorial Bursary

Calendar Description/Intent: Christopher Desjardins (January 23, 1983 – August 26, 2000) lived in Prince George as a child and has many close friends residing here. Chris was a vibrant 17 year-old who touched many lives in his short life. Chris highly valued the closeness of family and friends. With his zest for life, Chris was determined to achieve success over all obstacles and continue on with his education. He was a grade 12 student in Abbotsford, BC. It is the wish of Loreen and Larry Obst (Chris' aunt and uncle) to establish this bursary in Chris' memory to enable other young students to have the opportunity to achieve their dreams and goals.

Donor: ~~Family and Friends of Christopher Desjardins~~ Loreen and Larry Obst

Value: \$1,000

Number: One

Placement in which Calendar: Undergraduate

Award Type: Bursary

Eligibility: Available to a full time undergraduate student. First preference will be given to a resident of northern BC and have stated career goals toward a career path.

Criteria: Academic proficiency and demonstrated financial need.

Application Instructions: Fill out all sections of the Awards Application form and attach a brief outline of your career goals.

Effective Date: Established 2000

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office.

SCSB20080312.09

Revised Terms and Conditions — Pulp, Paper and Woodworkers of Canada, Local 9 Bursary

That the revised Terms and Conditions for the Pulp, Paper and Woodworkers of Canada, Local 9 Bursary be approved.

Effective date: January 2008

Details of the approved calendar text are as follows (for revisions, deleted text indicated by ~~strikethrough~~, new text indicated by underline, and [commentary, where included, in Courier New font within square brackets]):

CALENDAR INFORMATION:

Award Category: Open

Award Name: Pulp, Paper and Woodworkers of Canada, Local 9 Bursary

Calendar Description/Intent: The members of PPWC, Local 9 established two bursaries to encourage its members and their families to further their academic education in the north and to assist them in overcoming financial barriers to post secondary education.

Donor: Members of the Pulp, Paper and Woodworkers of Canada, Local 9

Value: \$1,500

Number: Two

Placement in which Calendar: Undergraduate and Graduate

Award Type: Bursary

Eligibility: Available to a full or part time undergraduate or graduate student enrolled in any program of study ~~must be given to~~ who is a member, the spouse of a member, a child, grandchild or legal ward of a member or deceased member of the Pulp, Paper and Woodworkers of Canada, Local 9. Proof of membership must be supplied at the time of application.

Criteria: Demonstrated Financial Need

Conditions: ~~Student able to receive the bursary once.~~ Student is unable to receive this award more than once.

Note: If no applicants meet the criteria, the award shall be made available to any applicant who is a member, the spouse of a member, a child, grandchild or legal ward of a member or deceased member of the Pulp, Paper and Woodworkers of Canada, Local 9.

Application Instructions: Fill out all sections of the Awards Application form and attach proof of membership.

Effective Date: Established 2004

Recipient Selection: Senate Committee on Scholarships and Bursaries on recommendation by the UNBC Awards Office.

SCSB20080312.11

Approval of Terms and Conditions Template

That the Terms and Conditions template be approved as submitted.

Effective date: January 2008

S-200804.19**Approval of Transfer Agreement Between UNBC and School District 73 (Kamloops/Thompson)**

Michalos / McGill

That the Transfer Agreement between UNBC and School District 73 (Kamloops/Thompson) be recommended to Senate for approval.

Effective date: May 2008

CARRIED.

*To Senate for information:***SCRPIIR20080312.03****South Central Regional Report**

That the South Central Regional Report be submitted to Senate for information.

Effective date: March 12, 2008

SCRPIIR20080130.02**Report to Senate from the Senate Committee on Regional Policy and Inter-Institutional Relations and the Senate Committee on First Nations and Aboriginal Peoples (Joint Meeting)**

That the following reports be forwarded to Senate for information:

Northern BC Archives – First Nations Holdings

Peace River-Liard Region: First Nations program Planning

Carrier Language Program

First Nations Centre

Northern Advancement Program

Ts'msyen Sm'algyax Developmental Standard Term

Certificate Program

Cariboo Chilcotin Weekend University Program

Wilp Wilxo'oskwhl Nisga'a Institute (WWN)

MA in First Nations Studies in the Northwest Region

Aboriginal Teacher Education Bridging (ATEB)

Effective date: February 26, 2008

7.5 Senate Committee on Nominations

Reid

*To Senate for Information*Senate Election Results:

Faculty Senator from CASHS (to March 31, 2011)

Faculty Senator from CASHS (to March 31, 2011)

Faculty Senator from CSAM (to March 31, 2011)

Faculty Senator from CSAM (to March 31, 2011)

Faculty Senator at Large (to March 31, 2011)

Undergraduate Student Representative (to March 31, 2009)

Graduate Student Representative (to March 31, 2009)

Graduate Student Representative (to March 31, 2009)

Graduate Student Representative (to March 31, 2009)

Ted Binnema

Ross Hoffman

Stephen Dery

Saif Zahir

Han Donker

Drew Adamick

Christina Bock

Corbin Greening

Shawn Rennebohm

Trevor Shaw

Devan Tasa

Julius Bankole

Jon Schneider

Elizabeth Sharp

7.6 Steering Committee of Senate (no material)

Cozzetto

8.0 Other Business

8.1 Report of the Registrar (no material)

The Registrar had nothing to report.

9.0 Information (no material)

There were no items for information

10.0 S-200804.20

Move to In Camera Session

Reid / Adamick

That the meeting move In Camera.

CARRIED.

11.0 S-200804.23

Adjournment

Consensus

That the Senate meeting be adjourned.

CARRIED.

The meeting ended at 4:45 p.m.