

**THE UNIVERSITY OF NORTHERN BRITISH COLUMBIA
SENATE MEETING
PUBLIC SESSION
MINUTES**



**May 12, 2004
3:30 – 5:30 PM
Room 7/172 Bentley Centre - Prince George Campus**

Present: S. Beeler, R. Berthiaume (teleconference), C. Brown (teleconference), D. Ditto, J. DeGrace, A. Espiritu, A. Fredeen, S. Gill, A. Hussein, E. Kinghorn (teleconference), M. Mandy, R. Matheson (teleconference), W. McGill, B. Milakovic, P. Montgomery, B. Muir, J. Murphy (for A. Nussbaumer), K. Naziripour (teleconference), D. Nyce (teleconference), K. Otter, K. Penner, D. Poff (Acting Chair), D. Procter, J. Randall, B. Simard (teleconference), D. Small, T. Whitcombe, A. Truant (Recording Secretary)

Regrets: B. Anderson, T. Binnema, M. Blouw, S. Cochran, C. Hawkins, D. Hemingway, C. Jago (Chair), E. Jensen, J. Kennedy-Pannett, D. Macknak, B. Malcolm, W. Morrison, A. Nussbaumer, F. Rahemtulla, J. Sims, H. Smith, D. Snadden, J. Swainger, R. Tait, S. Wilson

Guests: K. Hutchings, S. McIntyre

The meeting commenced at 3:35pm.

1.0 S-200405.01

Approval of the Agenda

Mandy/McGill

That the Agenda for the May 12, 2004 Public Session of Senate be approved as presented.

CARRIED

2.0 S-200405.02

Approval of the Minutes of the April 21, 2004 Public Session

Mandy/Whitcombe

That the Minutes of the Public Session of Senate of April 21, 2004 be approved as presented.

CARRIED

3.0 Business Arising from Previous Meetings of Senate - None

4.0 President's Report - None

5.0 Report of the Vice-President (Academic) and Provost – None

6.0 Question Period - None

7.0 Committee Reports:

7.1 Senate Committee on Academic Policy & Planning

A Summary of Changes to the English Program was included for information.

Motions #S-200405.03 – S-200405.05 were dealt with as an Omnibus Motion.

S-200405.03

Course Deletion – ENGL 441- 3

Whitcombe/Berthiaume

That the course ENGL 441-3, Postcolonial Literature II, be deleted.

Effective Date: Winter 2004

CARRIED

S-200405.04

Course Deletion – ENGL 482-3

Whitcombe/Berthiaume

That the course ENGL 482-3, Literature of First Contact, be deleted.

Effective Date: Winter 2004

CARRIED

S-200405.05

New Course Approval – ENGL 483-3

Whitcombe/Berthiaume

That the new course ENGL 483-3, Special Topics in Romantic Literature, be approved as proposed.

Effective Date: Winter 2005

CARRIED

S-200405.06

Addition to the Breadth Requirements for Arts and Humanities – ENGL 102-3, ENGL 103-3, and ENGL 104-3

Whitcombe/Randall

That the addition of ENGL 102-3, Introduction to Poetry , ENGL 103-3, Introduction to Fiction, and ENGL 104-3, Introduction to Drama and /or Film, to the Breadth Requirements for Arts and Humanities, be approved as proposed.

Effective Date: Winter 2004

CARRIED

Motions #S-200405.07 and S-200405.08 were dealt with as an Omnibus Motion.

S-200405.07

Revision of Admission Requirements and Calendar Description for Environmental Engineering

Whitcombe/Mandy

That the revisions to the Admission Requirements and Calendar description for Environmental Engineering be approved as proposed.

Effective Date: Fall 2005

CARRIED

S-200405.08

Revision of Calendar Description of First Year Requirement for Environmental Engineering

Whitcombe/Mandy

That changes to the Calendar description of the first year requirement in the Environmental Engineering Program be approved as proposed.

Effective Date: December 2003

CARRIED

To Senate for Information

SCAPP20040414.08

Course Co-requisites Change – BIOL 203-3

That the change to the co-requisites for BIOL 203-3, Microbiology, be approved as proposed.

Effective Date: Fall 2004

SCAPP20040414.08

Course Prerequisites Change – BIOL 301-3

That the change to the course prerequisites for BIOL301-3, Systematic Botany, be approved as proposed.

Effective Date: Fall 2005

7.2 Senate Committee on Research & Graduate Studies

S-200405.09

New Course Approval – ENGL 683-3

Randall/McGill

That the new course ENGL 683-3, Special Topics in Romantic Literature, be approved as proposed.

Effective Date: Winter 2005

CARRIED

To Senate for Information

SCRGS070404.04

Annual Report from the UNBC Animal Care Committee for 2003

That the Annual Report from the UNBC Animal Care Committee for 2003 be received by the Senate Committee on Research and Graduate Studies and forwarded to Senate for information.

Effective Date: April 2004

7.3 Senate Committee on Scholarships & Bursaries

S-200405.10

Changes to the Terms and Conditions for the Gordon Ternowetsky Memorial Bursary

Randall/Whitcombe

That the changes to the Terms and Conditions for the Gordon Ternowetsky Memorial Bursary be approved.

Effective Date: April 2004

CARRIED

S-200405.11

Change to the Eligibility for the Valerie Rose Schouwenburg Memorial Bursary

Randall/Whitcombe

That the eligibility for the Valerie Rose Schouwenburg Memorial Bursary be changed.

Effective Date: Fall 2004

CARRIED

S-200405.12

Change to the Name/Calendar Description for the Environmental Dynamics Inc. Endowed Bursary

Randall/Whitcombe

That the name and Calendar description for the Environmental Dynamics Inc. Endowed Bursary be changed.

Effective Date: Fall 2004

CARRIED

S-200405.13

Change to the Eligibility for the BC Northern Real Estate Board Awards

Randall/Whitcombe

That the eligibility for the BC Northern Real Estate Board Awards be changed.

Effective Date: Fall 2004

CARRIED

S-200405.14

Change to the Value of the E. G. (Robbie) Robertson Bursary

Randall/Whitcombe

That the value of the E. G. (Robbie) Robertson Bursary be changed.

Effective Date: Fall 2004

CARRIED

S-200405.15

Change to the Calendar Description for the Telus Scholarship

Randall/Whitcombe

That the Calendar description for the Telus Scholarship be changed.

Effective Date: Fall 2004

CARRIED

S-200405.16

Change to the Terms and Conditions for the Anna Sorkomova Memorial Bursaries

Randall/Whitcombe

That the revised Terms and Conditions for the Anna Sorkomova Memorial Bursaries be approved.

Effective Date: Established 2000

CARRIED

S-200405.17

Change to the Eligibility, Criteria & Notes for the Helen Thurwell Scholarship

Randall/Whitcombe

That the eligibility, criteria and notes for the Helen Thurwell Scholarship be changed.

Effective Date: Fall 2004

CARRIED

In response to Senator Mandy's question regarding the definition of the "Sunshine Coast", Senator Whitcombe confirmed that the "Sunshine Coast" was a well defined geographical area.

S-200405.18

Association of Former MLAs of British Columbia Award

Randall/Whitcombe

That the Terms and Conditions for the Association of Former MLAs of British Columbia Award be approved.

Effective Date: Endowed 1995

CARRIED

S-200405.19

Lakeland Mills Ltd. Bursary

Randall/Whitcombe

That the Terms and Conditions for the Lakeland Mills Ltd. Bursary be approved.

Effective Date: Established 2004

CARRIED

S-200405.20

Lakeland Mills Ltd. Scholarship

Randall/Whitcombe

That the Terms and Conditions for the Lakeland Mills Ltd. Scholarship be approved.

Effective Date: Established 2004

CARRIED

S-200405.21

Harold Erhard Janzen Scholarship

Randall/Whitcombe

That the Terms and Conditions for the Harold Erhard Janzen Scholarship be approved.

Effective Date: Endowed 2004

CARRIED

7.4 Senate Committee on Organization and Rules

To Senate for Information

SCOR200404.03

Membership Changes to the Senate/Senate Committees

The following recommendations from the SCOR Sub-Committee on Rules and Nominations (SSCRN) for candidates to serve on Senate/Senate Committees were approved by the Senate Committee on Organization and Rules (SCOR):

Senate

Stephanie Wilson (2nd term) Undergraduate Student Rep.

Senate Committee on Scholarships & Bursaries (SCSB)

Stephanie Wilson (2nd term) Undergraduate Student Senator

Senate Committee on Honorary Degrees & Other Forms of Special Recognition (SCHDSR)

Stephanie Wilson (2nd term) Student Representative

Senate Committee on Regional Policy & Inter-Institutional Relations (SCRPIIR)

Julie Andow Regional Graduate Student Rep.

Senate Committee on Research and Graduate Studies (SCRGS)

Peter MacMillan Faculty Rep.

Senate Committee on Academic Appeals (SCAA)

Catherine Siermacheski Graduate Student Rep.

SCOR 200404.07

Request for Leave of Absence

A Leave of Absence from the Senate was granted to Jennifer Kennedy-Pannett for the period April 21st to September 2nd by the Senate Committee on Organization & Rules (SCOR).

Upcoming Faculty Vacancies on the Senate

As requested at the Senate meeting of April 21st, the following represented the Faculty Senator vacancies as at January 31, 2005:

- . Aileen Espiritu
- . Jon Swainger
- . Chris Hawkins
- . Margot Mandy
- . Todd Whitcombe, and
- . Heather Smith.

A notice was sent to Faculty of both Colleges via e-mail with the above information, and a “Call for Nominations” will be put forth in the Fall 2004.

8.0 Other Business

8.1 Report of the Registrar - Report on Convocation

The Registrar advised that plans were moving ahead for Convocation. It will be a more complex Convocation with both the installation of the new Chancellor and the large number of graduates.

Senator Beeler asked if there was any possibility of moving the dates for future Convocations as they conflicted with the Learned Societies Conference attended by many faculty members. Dean Randall added that the Conference ran over a ten day period approximately so that even if the Convocation dates were moved it would still affect some faculty members. Faculty members selected the dates they attended.

8.2 Guide to UNBC 2004

D. Poff advised that the booklet “Guide to UNBC 2004” was available to Senators, fulfilling the requirement of the University Act. It contained information regarding the UNBC Annual report, under the heading “Money Matters”.

9.0 Information - None

10.00 S-200404.22

Move to In-Camera

Whitcombe/Mandy

That the meeting move In-Camera.

CARRIED

11.00 S-200404.25

Adjournment

Mandy/McGill

That the Senate meeting be adjourned.

CARRIED

The meeting ended at 3:55pm