

**THE UNIVERSITY OF NORTHERN BRITISH COLUMBIA
SENATE MEETING
PUBLIC SESSION
MINUTES**



October 8, 2003

3:30 PM

Room 7/172 Bentley Centre - Prince George Campus

Present: S. Beeler, C. Brown, L. Coates, D. Ditto, J. DeGrace, A. Fredeen, C. Hawkins, A. Hussein, C. Jago (Chair), E. Jensen, M. Mandy, W. McGill, P. Montgomery, W. Morrison, D. Nyce, K. Otter, D. Poff (Vice-Chair), D. Procter, F. Rahemtulla, J. Randall, J. Swainger, R. Tait, T. Whitcombe, A. Truant (Recording Secretary).

Regrets: B. Anderson, S. Beaumont, R. Berthiaume, T. Binnema, M. Blouw, S. Cochran, D. Hemingway, Y. Hussein, E. Kinghorn, D. Macknak, B. Malcolm, R. Matheson, A. Nussbaumer, K. Penner, B. Simard, S. Wilson.

Guests: Joann Murphy, Heather Smith and Waqar Haque.

The meeting commenced at 3:35pm.

1.0 S-200310.01

Approval of the Agenda

Morrison/Mandy

That the Agenda for the October 8, 2003 Public Session of Senate be approved as proposed.

CARRIED

2.0 S-200310.02

Approval of Minutes - of the September 10, 2003 Public Session

Whitcombe/Mandy

That the Minutes of the September 10, 2003 Public Session of Senate be approved as proposed.

CARRIED

3.0 Business Arising from Previous Meetings of Senate - None

4.0 President's Report

4.1 Call for Nominations – University Promotion & Tenure Committee (UPTC)

The Chair reported that there were still unfilled positions on the University Promotion & Tenure Committee and that volunteers were required to fill the vacancies. One Faculty Senator representative was required, and also one alternate Committee member. Dean Randall added that he had received names of volunteers from the College of Arts, Social & Health Sciences and these had been forwarded to the Office of the Vice-President (Academic) & Provost. The first meeting had already been scheduled for the early part of December, but could not proceed without the Committee being filled.

4.2 **Mandates, Roles & Responsibilities in the Public Post-Secondary Education System in BC – A Working Paper**

Copies of the response to the report from the Ministry of Advanced Education by The University President's Council of BC (TUPC) were distributed for information. The Chair added that the essence of the document was to argue the "capacity" issue.

Action: The Chair requested that any responses to this document be added to the material for the next Senate meeting.

5.0 **Report of the Vice-President (Academic) and Provost**

The Vice-President (Academic) & Provost reported that she had been asked to serve on a government advisory committee on an "Accountability Framework" for post-secondary education. The committee included two university representatives among its membership.

6.0 **Question Period - None**

7.0 **Committee Reports:**

7.1 **Senate Committee on Academic Policy & Planning**

A Summary of Curriculum Changes to the International Studies Program was included for information. Senator Mandy noted that on page #5 the acronym "POP's" was used within the new course descriptions for INTS 470-3 and INTS 670-3 and asked the Registrar to be vigilant with the use of acronyms so that the information was clearly understood.

Action: The full wording to be used in the calendar description instead of "POP's".

Omnibus motions were used throughout this section whenever possible.
Motions #S-200310.03 to S-200310.14.

S-200310.03

Course Deletion - INTS 201-3

Poff/Whitcombe

That the course INTS 201-3, Contemporary Scandinavia, be deleted as a course and program requirement from the Undergraduate Calendar.

Effective Date: Fall 2004

CARRIED

S-200310.04

Course Deletion – INTS 258-3

Poff/Whitcombe

That the course INTS 258-3, Contemporary Australia, be deleted as a course and program requirement from the Undergraduate Calendar.

Effective Date: Fall 2004

CARRIED

S-200310.05

Course Deletion – INTS 406-3

Poff/Whitcombe

That the course INTS 406-3, Russian-North American Relations, be deleted from the Calendar.

Effective Date: Fall 2004

CARRIED

S-200310.06

Course Deletion – INTS 479-3

Poff/Whitcombe

That the course INTS 479-3, The European Union, be deleted from the Calendar.

Effective Date: Fall 2004

CARRIED

S-200310.07

New Course Approval – INTS 240-3

Poff/Whitcombe

That the new course INTS 240-3, Contemporary Circumpolar North, be approved as proposed.

Effective Date: Fall 2004

CARRIED

S-200310.08

New Course Approval – INTS 309-3

Poff/Whitcombe

That the new course INTS 309-3, Global Science and Technology, be approved as proposed.

Effective Date: Fall 2004

CARRIED

S-200310.09

New Course Approval – INTS 480-3

Poff/Whitcombe

That the new course INTS 480-3, Pacific Environment, be approved as proposed.

Effective Date: Fall 2004

CARRIED

S-200310.10

Course Prerequisite Change – INTS 301-3

Poff/Whitcombe

That INTS 301-3, International Law, be amended to delete INTS 300-3 International Organization as a prerequisite.

Effective Date: Fall 2004

CARRIED

S-200310.11

Course Prerequisite Change – INTS 307-3

Poff/Whitcombe

That INTS 307-3, Global Resources, be amended to delete INTS 205-3 Introduction to International Studies as a prerequisite.

Effective Date: Fall 2003

CARRIED

S-200310.12

Course Prerequisite Change – INTS 404-3

Poff/Whitcombe

That INTS 404-3, Canada and the Americas, be amended to delete INTS 403-3 Canadian-American Relations as a prerequisite.

Effective Date: Fall 2004

CARRIED

S-200310.13

Course Prerequisite Change – INTS 460-3

Poff/Whitcombe

That INTS 460-3, Issues in Canadian Foreign Relations, be amended to delete INTS 302-3, Canadian Foreign Policy as a prerequisite.

Effective Date: Fall 2004

CARRIED

S-200310.14

Course Description Change – INTS 470-3

Poff/Whitcombe

That the course description for INTS 470-3, International Environment Policy, be changed in the Undergraduate Calendar as proposed.

Effective Date: Fall 2004

CARRIED

S-200310.15

Change in Upper Division Requirements for a Bachelor of Arts with a Major in International Studies

Poff/Tait

That the Upper Division requirement courses in the Calendar be amended as proposed.

Effective Date: Fall 2004

CARRIED

S-200310.16

Change in Lower Division Requirements for the Joint Major in International Studies/Political Science

Poff/Randall

That the BA Joint Major in International Studies/Political Science delete the following courses from the Lower Division Requirements:

INTS 201-3 Contemporary Scandinavia

INTS 258-3 Contemporary Australia and New Zealand

Effective Date: Fall 2004

CARRIED

S-200310.17

Change the Elective Requirements for a Bachelor of Arts with a Major in International Studies Upper Division Requirements

Poff/Randall

That the Undergraduate Calendar “Elective Requirements” be amended to reflect changes to International Studies Upper Division Requirements as proposed.

Effective Date: Fall 2004

CARRIED

S-200310.18

Change in Credit Hours for the Bachelor of Arts with a Major in International Studies Upper Division Requirements

Poff/Randall

That the Undergraduate Calendar be amended to reflect changes to International Studies Upper Division Requirements as proposed.

Effective Date: Fall 2004
CARRIED

A Summary of the College of Science and Management (CSAM) Motions is included for information.

S-200310.19

Change in Preclusion Statement – CORE 104-3

Poff/Whitcombe

That the Preclusion Statement for CORE 104-3 be changed as proposed.

Effective Date: Fall 2003

CARRIED

Motions #S-200310.20 to S-200310.21.

S-200310.20

Change in Course Title – FSTY 205-3

Poff/Hawkins

That the name of FSTY 205-3, Forest Soils be changed:

From: FSTY 205-3 Forest Soils

To: FSTY 205-3 Introduction to Soil Science

Effective Date: Fall 2004

CARRIED

S-200310.21

New Course Approval – FSTY 315-3

Poff/Hawkins

That the new course FSTY 315-3, Forest Soil Management, be approved as proposed.

Effective Date: Fall 2004

CARRIED

Motions #S-200310.22 to S-200310.26.

S-200310.22

Preclusion Clause Change – MATH 100-3

Poff/McGill

That the Preclusion Clause for MATH 100-3, Calculus I, be changed as proposed.

Effective Date: Fall 2004

CARRIED

S-200310.23

Preclusion Clause Change – MATH 105-3

Poff/McGill

That the Preclusion Clause for MATH 105-3, Enriched Calculus, be changed as proposed.

Effective Date: Fall 2004

CARRIED

S-200310.24

Preclusion Clause Change – MATH 152-3

Poff/McGill

That the Preclusion Clause for MATH 152-3, Calculus for Non-Majors, be changed as proposed.

Effective Date: Fall 2004

CARRIED

S-200310.25

Co-Requisite Clause Change – MATH 200-3

Poff/McGill

That the Co-Requisite Clause be changed in the course description of MATH 200-3, Calculus III, as proposed.

Effective Date: Fall 2003

CARRIED

S-200310.26

Course Description Change – MATH 200-3

Poff/McGill

That the last line (All sections of this course will be taught using Maple Software) from MATH 200-3, Calculus III, course description be removed.

Effective Date: Fall 2004

CARRIED

Motion S-200310.27 was separated as it related to two different programs.

S-200310.27A

Change MATH Requirements – Joint Chemistry/Mathematics Program

Poff/Whitcombe

That the MATH 221-3, Operations Research, requirement in the Joint Chemistry/Mathematics program be changed as follows:

From: MATH 221-3 Operations Research

To: MATH 221-3 Operations Research or MATH 226-3, Advanced Linear Algebra

Effective Date: Fall 2002

CARRIED

S-200310.27B

Change MATH Requirements – Joint Mathematics/Physics Program

Poff/Tait

That the MATH 221-3, Operations Research, requirement in the Joint Mathematics/Physics program be changed as follows:

From: MATH 221-3 Operations Research

To: MATH 221-3 Operations Research or MATH 226-3, Advanced Linear Algebra

Effective Date: Fall 2002

CARRIED

Motions #S-200310.28 to S-200310.29.

S-200310.28

Co-requisite Clause Change – MATH 230-3

Poff/McGill

That the Co-requisite Clause be added in the course description of MATH 230-3, Linear Differential Equations and Boundary Value Problems:

From: Co-requisite: No Co-requisite

To: Co-requisite: MATH 220-3
Effective Date: Fall 2003
CARRIED

S-200310.29

Course Prerequisite Change – MATH 342-3

Poff/McGill

That the Prerequisite Clause for MATH 342-3, be changed as proposed.

Effective Date: Fall 2004

CARRIED

Motions #S-200310.30 to S-200310.32.

S-200310.30

Co-requisite Change – PHYS 110-4

Poff/McGill

That the Co-requisites for PHYS 110-4, Introductory Physics I: Mechanics, be changed as proposed.

Effective Date: Fall 2003

CARRIED

S-200310.31

Course Prerequisite Change – PHYS 110-4

Poff/McGill

That the Prerequisites for PHYS 110-4, Introductory Physics I: Mechanics, be changed as proposed.

Effective Date: Fall 2004

CARRIED

S-200310.32

Course Deletion – PHYS 303-3

Poff/McGill

That PHYS 303-3, Advanced Physics Laboratory, be deleted from the Calendar course descriptions.

Effective Date: Fall 2003

CARRIED

7.2 Senate Committee on Research & Graduate Studies - None

7.3 Senate Committee on Organization and Rules

S-200310.33

2003 Annual Report of the Senate Committee on Academic Appeals (SCAA)

Swainger/Morrison

That the 2003 Annual Report of the Senate Committee on Academic Appeals (SCAA) be received as presented.

Effective Date: Immediately

CARRIED

S-200310.34

2003 College of Arts, Social & Health Sciences (CASHS) Annual Report to Senate

Beeler/Fredeeen

That the 2003 Annual Report of the College of Arts, Social & Health Sciences (CASHS) be received with the following amendment:

On page #67, under the list of programs, change of wording from “First Nations Study” to “First Nations Studies”.

Effective Date: Immediately

Dean Randall spoke briefly to this report.

Action: The Dean to make the necessary changes.

S-200310.35

2003 College of Science & Management (CSAM) Annual Report to Senate

Whitcombe/Nyce

That the 2002-2003 Annual Report of the College of Science & Management (CSAM) be received.

Effective Date: Immediately

CARRIED

Senator Mandy noted that in the College of Arts, Social & Health Sciences (CASHS) Annual Report the impact on enrolment increases on programs within that College was pointed out and asked if similar strains were also being experienced within the College of Science & Management (CSAM). Dean McGill confirmed that pressures resulting from increased enrolment were happening within specific programs in CSAM, mainly Mathematics and possibly Chemistry.

Action: The Chair to ask the Director of Institutional Analysis & Planning to look into setting up methodology for tracking the impact of increased enrolment on individual programs and to report back to Senate.

Senator Mandy queried the use of the phrase “academic units” in the report. The College had been told by the Dean that the restructuring affected only administrative units, not academic units.

Senator Hussein presented the following concerns:

- . This annual report had not been seen by anyone within his program.
- . The report mentioned the “Mediation”, but it did not provide relevant details.
- . The Physics/Mathematics/Computer Science programs were three separate units and not one.
- . The shortage of administrative support for the programs was critical and he wished to have this issue addressed. There was only one Program Secretary to provide support to approximately twenty six Faculty Members.

The Vice-Chair responded that this issue was currently being addressed by Human Resources. The seriousness of the issue had been recognized, and she had been startled to see how over-extended the Secretaries were in all academic units and she reassured Senate that the issue was not being ignored.

Senator Swainger added that “strength” was not the only issue, but also the need for coverage during absences.

To Senate for Information

SCOR200309.03

Senate Committee on Scholarship & Bursaries (SCSB) Membership Change

The Senate Committee on Organization & Rules (SCOR) approved the change of Chair of the Senate Committee on Scholarship & Bursaries (SCSB) from the Registrar to the Director of Student Services.

Effective Date: Immediately

SCOR200309.04

Membership Changes on Senate Committees

The following recommendations from the SCOR Sub-Committee on Rules and Nominations (SSCRN) for candidates to serve on Senate Committees were approved by the Senate Committee on Organization and Rules (SCOR):

Senate Committee on the Library (SCL)

Faculty Member position:

Gary Wilson, Assistant Professor, Political Science

SCAPP Sub-Committee for International Agreements (SSCIA)

Student Representative:

Ericka Stephens, Undergraduate Student

Senate Committee on Academic Policy & Planning (SCAPP)

Faculty Senator position:

Charles Brown, Associate Professor, CPSC

Senate Committee on Student Discipline Appeals (SCSDA)

Faculty Senator position:

Ahmed Hussein, Professor, Physics

Animal Care Committee (ACC)

Community Member:

Peter Zimmer

SCOR200309.05

Candidate for the Position of Faculty Member on the Senate Committee on First Nations & Aboriginal Peoples (SCFNAP)

The Senate Committee on Organization & Rules (SCOR) elected, by ballot, Paul Madak to fill the Faculty Member vacancy on the Senate Committee on First Nations & Aboriginal Peoples (SCFNAP).

8.0 Other Business

8.1 Report of the Registrar - None

8.2 Growth Directive at UNBC

In response to Senator Montgomery's question relating to the institutional growth, the Chair reported that a regular detailed analysis on enrolment, broken down by degree programs, was produced and routinely submitted to the Board of Governors.

Action: The Chair to request that this report also be submitted to Senate on a regular basis.

9.0 Information

10.0 S-200310.36

Adjournment

Whitcombe/McGill

That the Senate meeting be adjourned.

The meeting ended at 4:14pm.