



TERM EMPLOYMENT OPPORTUNITY
Resource Management & Public Safety Specialist II – GT-04
Nahanni National Park Reserve – Fort Simpson, NT
Competition Number: 12.01.NNPR.T.RM.OC.001

ABOUT THE POSITION: This key position will assume responsibility for the visitor safety and wildfire management programs at Nahanni National Park Reserve, which with the recent expansion, now includes 30,000 km² and the world-renowned Cirque of the Unclimbables. This position will include visitor safety functions across the Southwest NWT Field Unit, including Wood Buffalo National Park. We are seeking a highly motivated individual who will be able to identify issues and develop an enhanced visitor safety program at Nahanni National Park Reserve.

CLOSING DATE: Applications must be received on or before 23:59 pm (MST) Tuesday February 7, 2012.

SALARY: \$56,390 to \$64,119 (under review) plus a generous Isolated Post Allowance*

*Maximum Annual Isolated Post Allowance Fort Simpson, NT (under review)	Individual	Employee with dependents
Isolated Post Allowance	\$13,910	\$23,183
Vacation Travel Assistance	\$1,401	\$1,401/adult, \$1,287/child

DURATION: 2-year term

LOCATION: Fort Simpson, NT

OPEN TO: Persons employed in the Parks Canada agency across Canada and persons who have legal status to work in Canada across Canada.

NOTE: Parks Canada Agency considers applications from all individuals who have legal status to work in Canada. Please indicate in your application the reason for which you are entitled to work in Canada: Canadian citizenship, permanent resident status or work permit.

In accordance with honouring our obligations, formal and informal agreements with local Aboriginal groups, preference may be given to qualified First Nations and Métis people from the Dehcho Region.

See the links below for more information regarding Nahanni National Park Reserve and Fort Simpson, NT.

www.pc.gc.ca/nahanni

www.fortsimpson.com

Applicants will be screened against the following criteria and must clearly indicate that they meet those established criteria. Failure to do so may result in your being screened out. Successful candidates must meet the following requirements:

EDUCATION: Graduation from post-secondary studies (minimum of 2-year program) in outdoor recreation, public safety or other discipline relevant to the position, or an acceptable combination of education, training and experience.

***Proof of education must be submitted with application. Failure to provide a copy of the certificate with your application will result in your application not being assessed further.**

LANGUAGE: English Essential

EXPERIENCE:

- Experience in visitor safety and/or public safety emergency response activities in a wildland setting including swiftwater rescue, avalanche safety and search and rescue operations in a mountainous environment;
- Experience in fire management in a wildland setting;
- Experience in coordinating and/or leading teams in incident management and response.

CONDITIONS OF EMPLOYMENT:

- Obtain and maintain Reliability level security clearance;
- Valid Class 5 Driver's Licence;



STATEMENT OF QUALIFICATIONS
Resource Management & Public Safety Specialist II – GT-04
Nahanni National Park Reserve, Fort Simpson, NT

APPLICANTS WILL BE SCREENED AGAINST THE FOLLOWING CRITERIA:

Education

Graduation from post-secondary studies (minimum of 2-year program) in outdoor recreation, public safety or other discipline relevant to the position, or an acceptable combination of education, training and experience.

***Proof of education must be submitted with application. Failure to provide a copy of the certificate with your application will result in your application not being assessed further.**

Language

English essential

Experience

1. Experience in visitor safety and/or public safety emergency response activities in a wildland setting including; swiftwater rescue, avalanche safety, and search and rescue operations in a mountainous environment;
2. Experience in fire management in a wildland setting;
3. Experience in coordinating and/or leading teams in incident management and response.

SHOULD YOU CLEARLY DEMONSTRATE THAT YOU MEET ALL OF THE ABOVE, YOU MAY BE INVITED TO THE NEXT STEP OF THE ASSESSMENT PROCESS. AT THAT TIME, YOU WILL BE RATED AGAINST THE FOLLOWING CRITERIA:

Knowledge

1. Knowledge of Parks Canada, its mandate, corporate orientation, objectives, programs and policies relative to visitor safety and fire management;
2. Knowledge of the principles, standards and techniques involved in the prevention of visitor safety incidents
3. Knowledge of the principles, standards and techniques involved in preparedness and emergency response planning;
4. Knowledge of the principles, standards and techniques involved in incident management processes and systems.

Abilities

1. Ability to identify, analyze and monitor potential threats or hazards to the safety of visitors, and develop plans to prevent and respond;
2. Ability to monitor and manage responses to visitor safety and/or wildfire incidents;
3. Ability to coordinate cross-functional capabilities and organize training in incident management and response;
4. Ability to provide recommendations and advice to managers on standards and level of service for visitor safety program and/or fire plan;
5. Ability to assess, evaluate and recommend specialized equipment requirements for visitor safety and/or wildfire management programs;
6. Ability to develop and maintain local, regional and/or provincial/territorial community partnerships, agreements and networks for public/visitor safety and/or emergency services;
7. Ability to use various types of computer software

Personal Suitability

1. Exercises sound judgment;
2. Personally connects with others;
3. Shares Parks Canada's vision;
4. Makes things happen;
5. Communicates effectively;
6. Takes responsibility.

Conditions of Employment

1. Obtain and maintain Reliability level security clearance;
2. Valid class 5 driver's licence;
3. Required to undergo and pass pre-placement and periodic medical checks (When position is located in an area classified as isolated and remote, a pre-employment medical examination of an individual and his/her dependents may be required);
4. Advanced Wilderness First Aid (or equivalent course such as PER) and CPR certificate.

Operational Requirements

1. Willingness to wear a Parks Canada uniform and prescribed protective equipment;
2. Willingness to work and/or travel in varied terrain, weather conditions, isolated locations and by various means of transportation;
3. Willingness to work irregular hours, overtime, weekends and/or statutory holidays and provincial/territorial holidays, when required;
4. Willingness to obtain certification in the operation of various forms of ground (e.g. all-terrain vehicles) and marine (motorized and non-motorized vessels) vehicles as required;
5. Willingness to obtain other certification as required and identified by the field unit.



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- Willingness to obtain other certification as required and identified by the field unit.

HOW TO APPLY: Persons must submit by 11:59 pm MST on the closing date, **Tuesday February 7, 2012:**

- A cover letter and résumé;
- Completed Education and Experience Questionnaire (see below);
- Proof of education (i.e. copies of transcripts, certificates, etc.).

<p>For more information contact: Doug Tate, A/Resource Conservation Manager Nahanni National Park Reserve Phone: 867-695-7751 Email: doug.tate@pc.gc.ca</p>	<p>Completed applications and/or requests for further information should be directed to: Christen Turner, Human Resources Assistant Southwest NWT Field Unit Phone: 867-872-7922 Fax: 867-872-4181 Email: christen.turner@pc.gc.ca</p>
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Please reference Competition Number: 12.01.NNPR.T.RM.OC.001

- The candidate is responsible to submit an application that directly addresses the screening requirements of the competition (education and experience). Candidates will not be solicited for incomplete or (possibly) missing information.
- When applying, please provide complete and thorough details addressing each education and experience requirement outlined above and in the Statement of Qualifications below, including education, work and volunteer experience, accomplishments and any background information that represents the qualifications outlined for this competition. Please provide specific dates for all.
- Failure to provide sufficient information may result in your application being screened out of the competition.

An interview will be administered and reference checks will be sought.

Practical or written tests may be administered.

A qualifying list may be established as a result of this competition and may be used to staff other similar positions (acting, term, or seasonal) at this or other locations.

We thank all applicants however only those selected for further consideration will be contacted.

Candidates are responsible for any potential travel costs associated with this interview process.

The Parks Canada Agency is committed to the principles of diversity and employment equity under the *Employment Equity Act*, and strives to ensure that our workforce reflects the diverse nature of Canadian society. We encourage women, Aboriginal people, persons with disabilities and visible minorities to self-identify on the application form.

The Parks Canada Agency is established as a separate employer in the Federal Public Service under the *Public Service Labour Relations Act*. Persons appointed to the Agency continue to be part of the Public Service. The Parks Canada Agency operates under its own human resources framework outside of the *Public Service Employment Act* and in line with values of fairness, competence and respect, and its operating principles.

In accordance with paragraph 8(2)(a) of the *Privacy Act*, information or material, whether provided directly by the candidate or otherwise obtained by the selection board, used during the selection process for the purpose of assessing a candidate may be used as part of the selection review and recourse processes. Such relevant information may be provided to third parties, such as other candidates or their representatives, who have a legitimate reason to be made aware of that information.





PARKS CANADA AGENCY

Resource Management & Public Safety Specialist II – GT-04
Nahanni National Park Reserve, Fort Simpson, NT

Education and Experience Questionnaire

Instructions:

- When completing this questionnaire, you must provide complete and thorough details of your education and experience as they relate to the requirements of the Visitor Safety & Fire Coordinator position in Nahanni National Park Reserve.
- Be sure to include education, work and volunteer experience, accomplishments and any background information that represents the qualifications outlined for this competition. Be sure to provide specific dates for all education, work experience, volunteer experience, accomplishments and background information.
- Do not assume that the screening board has any previous knowledge of your back ground, qualifications, or work history. You must be specific and provide concrete examples/details, as applications will be screened only on the information provided. Please note that responses to the questionnaire must be linked to your resume.

***Please Note:* Failure to provide the Education and Experience Questionnaire will result in your application being screened-out of the competition. Candidates will not be solicited for incomplete or possible missing information. Please ensure your answers are clear and concise.**

Question #1 (1 page maximum, single spaced)

Clearly demonstrate how you meet the education requirement by providing:

Option 1: Details of your successful completion of post-secondary studies with a specialization in outdoor recreation, public safety or other discipline relevant to the position. Please include dates, nature of specialization and specific courses taken, as relevant to the position.

Proof of education will be required at interview.

OR

Option 2: Information to support the consideration of your application as meeting an acceptable combination of education, training and experience for the position, including details of the successful completion of coursework relevant to the duties of the position (ie. courses taken through continuing education facilities, colleges, universities, professional or government organizations or employers that may include but are not limited to courses in outdoor recreation, public safety, first aid training or other related fields). Please include dates, duration of coursework, name of educational institution and information on the content.

Question #2 (1 page maximum, single spaced)

Based on the nature of your experience, clearly explain your knowledge and skills in visitor and/or public safety emergency response activities in a wildland setting, including: swiftwater rescue, avalanche safety and search and rescue operations in a mountainous environment. Please include dates and describe your role and the context in which the experience was gained.

Question #3 (1 page maximum, single spaced)

Clearly describe your fire management experience in a wildland setting. Please be specific about your role, the context, strategies and methods used, as well as outcomes.

Question #4 (1 page maximum, single spaced)

Clearly describe your experience in coordinating and leading teams in incident management. Please be specific about your role managing teams, including the type of team, number of staff, responsibilities given, decision making process, your response and outcomes.

