

NORTHERN DEGREES ORIENTATION 2011

UNBC Student Success relies significantly on the leadership, commitment and abilities of students selected as ORIENTATION Ambassadors to help challenge and encourage individual growth of each person who attends ORIENTATION. Given the importance of these positions, students seeking to volunteer as an ORIENTATION Ambassador must clearly understand the scope of their responsibilities, the terms and conditions of their role and the expectations held for their performance. To help create this understanding, all ORIENTATION Ambassadors will review and complete this commitment.

In accepting the role of Student Orientation Ambassador, I understand this position requires that I meet a certain set of standards. These standards have been established to ensure the best possible experience for new students and to promote the feelings of camaraderie and support, which is essential to a successful program.

1. I will welcome new students and their families and /or guests. I will remember my role as a mentor and be patient and understanding in my dealings with new students. As a representative of the University, I will make every effort to present both the University and myself in the best light possible. I will be aware that my actions have the ability to influence people's opinions of both the University and myself.
2. I recognize myself as a role model. I will set a positive example for all new students by showing respect and consideration for all members of the faculty, staff, administration and their property.
3. I will act with honesty, integrity, behave ethically and morally.
4. I will be sensitive to the uniqueness of each situation and the individual(s) involved thereby promoting an understanding and respect for various opinions, values and cultural backgrounds. I will not tolerate any incidents of prejudice or biases related to gender, race/ethnic origin, sexual orientation, religion or ability
5. The other Orientation Ambassadors will act as my sounding board and will help me through challenges. I will also be ready and willing to assist them.
6. I will maintain a high level of professionalism. This includes maintaining Orientation Ambassador / student boundaries. I will not make inappropriate sexual advances toward new students.
7. I will accept that I will be asked some questions that could receive a more informed answer from a different source. I will refer all questions I cannot answer to the appropriate office or individual.
8. I will refrain from consuming alcohol during Orientation. I will not use illicit drugs while an Orientation Ambassador. I understand that doing either of these actions may jeopardize the safety of students and staff members, as well as the Orientation program.
9. I will not promote or encourage new students to use alcohol or any illegal substance. I will answer drinking and drug questions by explaining the many social alternatives available at the University and the larger community area.
10. I will review materials sent to me regarding Orientation so that I am an informed member of the Orientation team.
11. I will respect the confidentiality of student records and other records I may have access to during Orientation.
12. I will confront any situation when conduct is inappropriate and / or infringing upon others rights, exercise mature judgment, good humor, flexibility and patience.
13. I will make every effort to maintain a positive attitude and will seek support when tasks become stressful.
14. I will participate in the follow-up evaluation and assessment process.

I understand that the purpose of ORIENTATION is to assist incoming students with a successful transition into the UNBC community. I understand that any and all violations of this contract are serious and will be dealt with on a case-by-case basis by the Director of Student Success.

I have read and understood the above statements and agree to comply with them.

Name	
Signature	
Date	

AMBASSADOR APPLICATION

PERSONAL INFORMATION

Name			
Student ID#		Major(s)	
Year of Study in September 2011		Gender	

Have you ever volunteered for ORIENTATION at UNBC?

Please circle one: Yes No

If yes, what was your role? _____

Have you ever lived in residence at UNBC? (Please circle one) Yes No

Will you be living in residence in Fall 2011? (Please circle one) Yes No

Do you have any special dietary requirements or allergies? If yes, please specify _____

What types of campus activities, clubs/societies or events have you participated in? _____

Is there anything else that you would like us to know about you? _____

CONTACT INFORMATION

Current Address	
Summer Address	
Email address(that I will be checking over the summer)	<i>please print very clearly</i>
Phone Number	
Summer Phone Number	

CHECKLIST (Please review carefully before submitting your application – *you do not need to be available for ALL the times listed below to be an Ambassador – we are just hopeful!*)

- I understand that as an Ambassador, I will be asked (in August) to provide my availability for the following dates / times:
 - all day Sunday, September 4th to assist with the Residence Move-In
 - in the evening of Sunday, September 4th to participate in and interact with parents during the Parent Welcome
 - in the morning of Monday, September 5th to assist with providing ‘Help Finding Your Classrooms & Campus Tours’
 - all day on Tuesday, September 6th for ORIENTATION 2011 (*classes are not in session*)
- I have read & signed the Northern Degrees ORIENTATION 2011 Ambassador Commitment
- I have completed & signed the application
- I understand that final volunteer selection is at the discretion of the ORIENTATION Team.

The Northern Degrees 2011 Orientation Ambassador role is a volunteer position. Thank you for your interest in joining the ORIENTATION team, your help is needed to make this year’s event a success. Applicants will be contacted with updated information as it becomes available and should be prepared to participate in a short interview / training session.

Signed: _____ Date: _____

**Please return your completed application to the Office of Student Success (7-148)
or to orientation-info@unbc.ca by 4pm on March 18th**