



University of Northern British Columbia

Posting #12-004CU(I)

Maintenance Assistant (Term, Full-Time – 3 months)

Duties:

Reporting to the Facilities Services Supervisor your duties will encompass a wide variety of general maintenance activities.

Specific duties include but are not limited to:

- Assist trades people on campus renovation projects (construction labour)
- Performing basic carpentry, basic plumbing repairs, drywall installation/repair and painting
- Moving and assembling furniture throughout campus
- Shovelling snow, operating snow removal equipment and sanding as required
- Other duties as assigned

Qualifications:

The successful candidate will possess a high school diploma together with a minimum of three years experience, preferably gained in a post-secondary environment. An equivalent combination of education and experience will be considered. A demonstrated skill in a variety of trades, and knowledge and experience in the safe operation of a forklift is preferable. You have excellent interpersonal skills and the ability to work in a service oriented team environment. You must possess a valid BC Driver's Licence and be capable of performing strenuous physical activity such as heavy lifting.

Normal hours of work will be 8:00 am – 4:00 pm Monday through Friday. This position will be required to work shifts from time to time.

Salary:

This position has been classified at a Grade 4A. The annual salary range for this position is \$43,339.56 - \$44,679.96 and the normal starting salary will be \$43,339.56 prorated based on term length.

This posting is for CUPE Local 3799 members only at this time.

Please forward your resume and proof of education to: Human Resources, University of Northern British Columbia, 3333 University Way, Prince George, BC, V2N 4Z9.

Email submissions: HRecruit@unbc.ca. Inquiries: 250-960-5521.

All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority. The University of Northern British Columbia is committed to employment equity and encourages applications from women, aboriginal peoples, persons with disabilities and members of visible minorities.

We thank all applicants for their interest in UNBC however, only those applicants selected for further consideration will be contacted.

Applications will be accepted before 4:30 pm on: Friday, February 3, 2012.