



University of Northern British Columbia

Posting #12-002CU(E)

Audio Visual Technician II (Regular, Full-time)

Duties:

Reporting to the Integrated Support Services Manager, you will provide technical support and assistance for Audio Visual (A/V) systems, technologies, and services for the University. You will assist faculty, staff, and students in the scheduling and use of A/V equipment. You will also be responsible for operating and maintaining high-end audio and video equipment.

Specific duties of this position include but are not limited to the following:

- Install, operate, and monitor classroom and meeting room AV systems and equipment
- Install, operate, and monitor Video Conferencing systems
- Operation and support of Video Conferencing systems at the regional campuses
- Assist patrons with A/V equipment, various file conversions and video production
- Configure and setup complex audio and video events

Qualifications:

The successful candidate will possess a 2-3 year diploma in Electronics, or Video Production, from a recognized ASTTBC accredited program together with a minimum three years of related work experience preferably in a post-secondary or corporate environment. An equivalent combination of education and experience will be considered. In addition, it would be an asset if you possessed CTS certification from ICIA and have experience programming A/V Control systems. You must also demonstrate a thorough knowledge of PC and Mac hardware and software configuration; have a good working knowledge of various computer graphics and production software; be skilled at producing professional videos. You have the ability to move and lift a wide assortment of AV equipment. Knowledge of Creston, Extron and various video-conferencing codecs would be an asset. Strong interpersonal skills, an eye for detail and well-developed organizational skills are essential.

Normal hours of work will be 8:30 am – 4:30 pm Monday through Friday. However, you will be required to work evenings and/or weekends from time to time, which will require an adjustment to the regular working schedule.

Salary:

This position has been classified at a Grade 8. The annual salary range for this position is \$49,230.60 - \$50,753.20, and the normal starting salary will be \$49,230.60.

Please forward your resume and proof of education to: Human Resources, University of Northern British Columbia, 3333 University Way, Prince George, BC, V2N 4Z9.

Email submissions: HRecruit@unbc.ca. Inquiries: 250-960-5521.

All qualified candidates are encouraged to apply; however, Canadians and permanent residents will be given priority. The University of Northern British Columbia is committed to employment equity and encourages applications from women, aboriginal peoples, persons with disabilities and members of visible minorities.

We thank all applicants for their interest in UNBC however, only those applicants selected for further consideration will be contacted.

Applications will be accepted before 4:30 pm on: Friday, February 3, 2012.
