

# ENROLMENT MANAGEMENT

The Dean of Enrolment Management and Academic Advisement provides leadership for a wide range of student recruitment and retention initiatives and programs. The Dean reports to the Vice President Academic and Provost and works closely with the other Deans, the Administrative Registrar, and other Academic Directors in the fulfillment of his mandate.

*Dean of Enrolment Management*  
*Dr. Paul Madak*

960-6520

## Office of Student Recruitment

Under the advisement of the Dean of Enrolment Management, Paul Madak, the Office of Student Recruitment (OSR) is responsible for undergraduate domestic and international Student Recruitment. This includes activities such as high school, college and career fair visits across the country as well as planning and hosting various events. UNBC's Campus tour program and Student for a Day programs are run by the OSR. In addition, the Office of Student Recruitment is responsible for student and academic advising up until a student is admitted to UNBC.

### Location:

The Office of Student Recruitment is located in Room 5-164. Access via the outside door on the right-hand side of the Agora, to the right of the Library Building Stairs. Large outside window is marked: "Office of Student Recruitment & Campus Tours."

### General Inquiries:

*General Line*            960-6306

*Tour Line*                960-6328

*All email enquiries* [unbc4u@unbc.ca](mailto:unbc4u@unbc.ca)

### Contacts:

*Recruitment Coordinator*  
*Telephone: 960-6302*

*Student Recruitment Assistant*  
*Telephone: 960-6306*

*Student Recruitment Officer(s)*  
*Telephone: 960-6316/6303*

*Student Assistant*  
*Telephone: 960-6328*

