



3333 University Way
Prince George, BC
V2N 4Z9
Ph: 250-960-5521
Fx: 250-960-5695

Date: _____

EMPLOYMENT VERIFICATION

Name of Employee (in full): _____

I have made an application for Credit to: _____
(Insert Name of Lender (ie. Bank, Trust Company, etc...))

Please forward confirmation of my employment at UNBC via **(please check one)**:

- fax to (Name & Fax Number): _____
- phone call to (Name & Phone Number): _____
- mail to (Name & Address): _____
- employee will pick up and deliver

Signature of Employee

EMPLOYER'S VERIFICATION

The following is furnished to you in strict confidence for the purpose of considering a credit application and at the request of the employee named above.

Present Position: _____

Status: _____

Length of Time Employed or Start Date: _____

Present Annual Salary: _____

Other: _____

Human Resources Representative:

Signature

Date