

BOARD OF GOVERNORS - PUBLIC SESSION

Minutes

November 27, 2010
9:15am
Senate Chambers

Participants:

Alden Chow, George Iwama, Margot Mandy, Dawn Martin, Judy Mason, William Owen, Lynda Price, Stefanie Sebok, Paul Stokes, John Turner

Regrets:

Louise Burgart, John MacDonald

UNBC Representatives (non-voting):

Eileen Bray, Vice President Administration & Finance, Mark Dale, Provost, Gail Fondahl, Vice President Research, Rob van Adrichem, Vice President External Relations, Allyson Truant (recording)

The meeting commenced at 9:15am.

1. CHAIR'S REMARKS

The following report was provided:

- Two new student Board members, Alden Chow and Narek Nalbandyan, were welcomed;
- Met with Ida Chong, newly appointed Minister of Science and Universities;
- Complemented Kaleigh Milinazzo, President of the UNBC Northern Undergraduate Student Society, who recently spoke to the provincial Ministers, on behalf of the institution, at the Select Standing Committee meeting in Prince George;
- The Board planning session for January is being arranged;
- Complements to UNBC for the following recent awards:
 - First place - Top Campus Sustainability Program in North America
 - First place - Research University of the Year among small universities, and
 - Third place - Best small university west of Atlantic Canada and 3rd overall;
- Congratulations to UNBC for ranking third in the Primarily Undergraduate category of the annual Maclean's rankings;
- Outstanding information has been provided in the revised University Plan.

2. APPROVAL OF AGENDA

Motion: 2010BP11/27.01
Iwama/Mandy

That the Agenda for the Public Session of the November 27, 2010 meeting of the Board of Governors be approved as presented.

CARRIED

3. APPROVAL OF MINUTES

a. September 18, 2010

Motion: 2010BP11/27.02

Turner/Mandy

That the Minutes of the Public Session of the September 18, 2010 meeting of the Board of Governors be approved as presented.

CARRIED

4. BUSINESS ARISING

There was no business arising from the Minutes presented.

5. ACADEMIC OPERATIONS COMMITTEE

Judy Mason, Chair

a. Enrolment Update Report

Student numbers are reported in Full Time Equivalents and headcounts.

In comparison to last year's figures we are lower in the domestic undergraduate student numbers and higher in graduate students. This is an area of concern. Our advertising strategy has been changed to address the decline, and the Assistant Provost's position will be filled as soon as possible. The academic calendar for undergraduate students is being revised to make it easier to read.

b. Currently Advertised Faculty Positions

No further information was provided.

c. Notification of Upcoming Promotion & Tenure Process

Motion: 2010BP11/27.03

Price/Owen

That the Board of Governors delegates authority to the Academic Operations Committee to review the outcomes and grant approvals for Promotion, Tenure and Continuing Appointments on behalf of the Board of Governors.

CARRIED

d. MacLean's, Globe and Mail & ReSearch InfoSource Report Summaries

These three summaries were provided for information and will be used to review current course availability, curriculum issues and academic reviews.

e. Report on Research Activities – provided for information annually

There was a drop in research funds last year, but grant applications have increased significantly this year.

ACTION: Information about the Quesnel River Research Centre will be included in future reports.

f. UNBC Strategic Research Plan

This has been updated with input from across the University community, and is tied to the current University Plan/Action Plan. The approval of Senate has been obtained.

6. ADMINISTRATION & FINANCE COMMITTEE

Louise Burgart, Chair

- a. Transcript Fee Revision

Motion: 2010BP11/27.04
Turner/Mason

That, on the recommendation of the Administration and Finance Committee, the Board of Governors approves the revision of the UNBC transcript fee beginning January 1, 2011.

CARRIED UNANIMOUSLY

- b. Preliminary Budget Planning Projections - Three Year Financial Projections
While the provincial operating grant will remain unchanged, declining enrolment will affect domestic tuition revenue. Funds will be redirected from the Strategic Investment fund to undergraduate recruitment efforts for the upcoming year.
- c. 2011/12 Budget Guidelines
This is the planning document for budget purposes.
- d. General Operating Fund Report – provided for information
- e. Capital Projects Update
The Bioenergy plant became fully functional last week, with construction being on-time and on-budget. The Gold standard has been met.
- f. Report on Elevating Devices Safety Regulations & Power Engineers, Boiler, Pressure Vessel and Refrigeration Safety Regulation
Reported annually to the Board, to confirm compliance with BC legislation.
- g. John Prince Research Forest & Aleza Lake Research Forest Annual Reports – provided for information
- h. UNBC Daycare Update - provided for information, as was requested at the September 2010 Board meeting.

7. AUDIT COMMITTEE

John Turner, Chair

8. EMPLOYEE RELATIONS COMMITTEE

Lynda Price, Chair

- a. Report on Employment Standards
Annual report, which provides assurance of compliance.

9. EXECUTIVE COMMITTEE

Dawn Martin, Chair

10. PRESIDENT'S REPORT

- A bookmark has been produced for wide distribution showing our three recent rankings noted in the Chair's remarks;
- Dr. Margo Greenwood, UNBC's Academic Leader of the National Collaborative Centre for Aboriginal Health, was presented to the House of Commons for the National Aboriginal

- Achievement Award in Education;
- On November 16, met with Presidents/CEO's of Nexterra Systems Corp., Terasen, Ballard Power Systems inc., Initiatives Prince George, Mayor of Prince George, Chancellor John MacDonald, UNBC Vice Presidents, Research and External Relations and others re: bioenergy opportunities;
- Government Reporting Entity update was provided.

- a. **Development Report**
The new advertising initiatives have been launched. Recruiters have been asked to focus on domestic undergraduate recruitment, and there will be meetings with advertising managers in Vancouver to develop new advertising ideas.
- b. **Wood Innovation and Design Centre**
Ongoing plans to proceed with this initiative and the Engineering Program continue.
- c. **The University Plan**
The revised University Plan has been posted on the UNBC website. Under the six goals, the Provost and Vice President's have articulated an "Action Plan", which will supplement the Plan.

11. CHANCELLOR'S REPORT

12. OTHER BUSINESS

- a. Senate Minutes of September 23, 2010

Motion: 2010BP11/27.05
Mandy/Price

That, on the recommendation of the UNBC Senate, the Board of Governors approves scholarships, exhibitions, bursaries or prizes noted in the Approved Senate Minutes of September 23, 2010.

CARRIED

- b. Chancellor's Absence from the November 27/10 Regular Board Meetings

Motion: 2010BP11/27.06
Iwama/Mason

That, in accordance with section #22(2) of the University Act, the Board of Governors approves the absence of Chancellor John MacDonald, from the November 27, 2010 regular meetings of the Board.

CARRIED

- c. **AGB Trusteeship Article On iPads and Board Books**
It was recommended that the Board consider going "paperless". At the March 2011 Board meeting, materials will be distributed electronically and hard copy, and Board members will be encouraged to bring any electronic devices they currently have and feel comfortable with, until logistics are finalized. This will be a more economical and efficient way of dealing with meeting materials and ties into the revised University Plan.

The meeting adjourned at 1:30pm.