

BUDGET SCHEDULE 2008/09

Task #	Item	Completion By:
1	Draft budget process reviewed and discussed by Budget Cabinet	November 9, 2007
2	Draft budget guidelines and budget schedule to Budget Cabinet for approval	November 19, 2007
3	Draft budget guidelines and schedule to review with Chair of SCUB	November 20, 2007
4	Budget guidelines to the Board of Governors for approval	November 23, 2007
5	Finance updates operational budget to reflect 2008/09 salaries and expenditures	December 7, 2007
6	Strategic Investment Fund Proposals Due – First Consideration	Feb 5, 2008
7	Budget Cabinet provides budget allocations to each Budget Envelope	February 15, 2008
8	Budget Units assess priorities and develop departmental/program budget submissions	February 22, 2008
9	Budget submissions summarized by Finance for submission to Budget Cabinet and SCUB	February 29, 2008
10	President meets with Student Societies to discuss current status of budget planning and potential implications for students	March 10, 2008
11	Budget Cabinet meets with Chair of SCUB and receives SCUB's advice	March 14, 2008
12	President and Budget Cabinet host an open forum on the 2008/09 budget and tuition fees	March 17, 2008
13	Final Proposed 2008/09 Budget prepared by Budget Cabinet	March 10 – 17, 2008
14	SCUB presents its recommendation on the Proposed 2008/09 Budget to Senate	March 26, 2008
15	Proposed 2008/09 Budget to Board of Governors	March 28 – 29, 2008
16	Notifications to budget holders re: approval	April 4, 2008